

FREIGHT VEHICLE PERMIT APPLICATION FORM

Freight permits are required for operation within the Local Authority Area in terms of the Road Traffic and Transport Act, 1999 (Act No. 22 of 1999), read together with the Road Traffic and Transport Regulations, 2001.

All City roads are restricted to a gross vehicle mass of 9 tons, except for main thoroughfares and Industrial Areas, as indicated. Any vehicle accessing a load-restricted area must hold a valid permit. Any vehicle found in a load-restricted area without a valid permit shall be liable to prosecution.

Applications will only be considered if this form is completed in full and all required information is furnished. Once an application has been submitted and verified as complete, an invoice for a non-refundable application fee of N\$600.00 will be issued, payable at the cashiers. The application will only be processed once this payment has been made and proof of payment has been submitted.



APPLICANT INFORMATION

1. Company Information

- ❖ Company Name: _____
- ❖ Street Address: _____
- ❖ Suburb: _____

2. Contact Information

- ❖ Phone Number: _____
- ❖ Email Address: _____

3. Applicant Details

- ❖ Full Name: _____
- ❖ Title / Position: _____

VEHICLE INFORMATION (permits are issued inclusive of semi-trailers and trailers)

4. Vehicle Details:

Make & Type of Truck: _____

Model: _____

License Plate Number: _____

Gross Vehicle Mass (ton) as per license disk: _____

PERMIT DETAILS

5. Reason for Entry:

- ❖ Delivery: ☐ Construction: ☐ Service/Maintenance: ☐
- ❖ Other (Please specify): _____

6. Duration of Permit:

Application Fee (non-refundable): N\$ 600.00 Vat. Incl Paid: ☐

Validity Period: _____ Month(s) (one month minimum, maximum 12 months)

Category (ton)	Monthly Permit Fee, VAT inclusive
Permit fee (9 >= GVM < 15)	N\$ 120.00
Permit fee (15 >= GVM < 24)	N\$ 250.00

Permit fee (24 >= GVM < 32)	N\$ 350.00
Permit fee (GVM > 32)	N\$ 500.00

SUPPORTING DOCUMENTS

7. Kindly attach certified copies of the following documents:

- ❖ Vehicle licence disc including trailer: ☐
 - ❖ ID, Proof of residence, Company registration: ☐
 - ❖ Other (Please specify): _____
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DECLARATION

8. Applicant Declaration:

- ❖ I hereby declare that the information provided is true and correct to the best of my knowledge. I understand that providing false information may result in the denial or cancelation of the permit.
 - ❖ Authorised Signature: _____
 - ❖ Date: _____
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CITY POLICE CREDIBILITY CHECK: (Applicants need to verify credibility before submitting the form)

Application form is duly stamped, verifying that **NO** fines are outstanding:

Name of City Police Officer: _____

Rank: _____

Signature: _____

Stamp:

FOR OFFICE USE ONLY

Approved: ☐ Not Approved: ☐

Reason for Not Approval (if applicable): _____

Informed via: email: ☐ _____ Call: ☐ _____

Collected by: Full Name: _____ ID No: _____

Signature: _____

Authorised Signature:

Name: _____ Signature: _____

Date: _____
