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DATE: 28/07/2026

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All Local Authorities
Namibia

Dear Sir/Madam

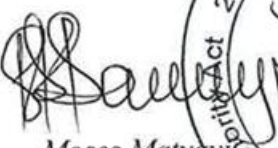
**RE: INVITATION TO PARTICIPATE – INTERNATIONAL FIRE SAFETY WEEK
2026 & TOUGHEST FIREFIGHTER ALIVE NAMIBIA COMPETITION**

1. The City of Windhoek, through its Department of Economic Development and Community Services (Emergency Disaster Risk Management Division), hereby extends a formal invitation to your esteemed local authority to participate in International Fire Safety Week 2026, scheduled to take place from 7–10 October 2026 at the parking area in front of the City of Windhoek Townhouse, Independence Avenue, Windhoek.
2. Now in its third year, this annual event has become a national platform for promoting fire prevention, strengthening emergency preparedness, and enhancing collaboration among fire services, local authorities, industry partners, and communities across Namibia. Under the 2026 theme, "Building Resilient Communities: Collaborative Strategies for Fire Risk Reduction," the programme will focus on practical solutions to reduce fire risks, particularly within vulnerable communities, while promoting a culture of safety, resilience, and cooperation.
3. International Fire Safety Week offers an excellent opportunity for fire services from across the country to connect, share knowledge, exchange best practices, and strengthen professional relationships. The event will also feature exhibitors from the fire safety industry, allowing local authorities to network with manufacturers, suppliers, and service providers while exploring the latest innovations in fire prevention, fire suppression, rescue equipment, emergency response technology, and firefighter safety.
4. The programme will include a variety of activities and live demonstrations, including:
 - **Official Opening Ceremony**
 - **Fire safety industry exhibitions** and networking opportunities
 - **Live vehicle rescue** demonstrations
 - **High-angle rescue** demonstrations
 - **Firefighting and emergency response** demonstrations

- **Public fire safety** awareness activities
 - **School competitions** and community engagement programmes
 - Demonstration of the **Fire Alarm Receiver System (FARS)**, which is being introduced in accordance with the Windhoek Fire Brigade Service Regulations, 2023 (Regulation 44)
 - The inaugural **Toughest Firefighter Alive Namibia** national competition
5. As part of the International Fire Safety Week 2026 programme, a special moment will be dedicated to honouring and remembering the firefighters who passed away while serving their communities. We warmly invite your local authority to join us in this meaningful tribute as we pay our respects to our fallen colleagues and recognise their dedication, commitment, and selfless service to the fire profession and the communities they served.
 6. Local authorities wishing to participate in this commemorative tribute are kindly requested to indicate their attendance when responding to this invitation. Further details regarding this programme item and the role of participating local authorities will be provided upon request.
 7. A major highlight of this year's programme is the inaugural Toughest Firefighter Alive Namibia competition. Following the success of last year's internal firefighter challenge hosted by the Windhoek Fire Brigade Services, the competition has now been expanded to a national level, with participation open to firefighters from all local authorities across Namibia.
 8. The competition is designed to test firefighters' strength, endurance, technical skills, teamwork, and operational readiness through a series of demanding practical challenges. It aims to promote firefighter wellness, professionalism, resilience, and camaraderie while recognising excellence within the fire service.
 9. Your local authority is hereby invited and encouraged to enter teams and/or individual firefighters to compete in this prestigious national event. Participation will not only showcase your organisation's capabilities but will also foster healthy competition, professional development, and collaboration among Namibia's fire services.
 10. We have enclosed the following documents for your reference and action:
 - **Competition Guidebook**, outlining the competition format, rules, and participation requirements.
 - **Application Form**, to be completed and returned for participation in the Toughest Firefighter Alive Namibia competition.
 11. To assist with planning and logistical arrangements, we kindly request that you indicate by 13 August 2026:
 - Whether your local authority will attend the International Fire Safety Week 2026;
 - Whether you will participate in the Fallen Firefighters Remembrance Ceremony;
 - Whether you will enter teams and/or individual firefighters for the Toughest Firefighter Alive Namibia competition.

12. We encourage the early submission of applications and confirmations to facilitate planning and coordination.
13. We are confident that your participation will contribute significantly to the success of this national initiative and further strengthen our collective commitment to protecting lives, property, and communities through collaboration, innovation, and excellence in fire and emergency services.
14. For further information or clarification, please contact:
- Estelle Hein
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- OR
- Vanessa Katjatako
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15. We look forward to your favourable response and to welcoming your delegation to Windhoek as we celebrate International Fire Safety Week 2026 and work together towards building safer and more resilient communities.

Yours sincerely


Moses Matyavi
CHIEF EXECUTIVE OFFICER

