

NOTE

*** **Pages 266 - 500 attached hereto** should be read with the agenda of the monthly meeting of the Municipal Council of Windhoek, to be held on **Thursday, 25 June 2026 at 17:30**, in the new Council Chambers, Windhoek.

Compiled by: Ms J Rukira

[Municipal Council Minutes: 2024-07-02(06-27)]

**10.1.2 GOV.5 [EDC] RECEIPT OF DONATIONS TO
THE KATUTURA OLD AGE HOME
(16/9)**

On proposal by Council Member Bernardus Araeb, it was

RESOLVED

- 1 That the Municipal Council of Windhoek accept with appreciation the donation of groceries and toiletries from the Namibian Revenue Agency (NAMRA) on behalf of De Beers Marine to the Katutura Old Age Home as per the letter attached as page 1 to the agenda.
- 2 That the Municipal Council of Windhoek accept with appreciation the donation of blankets from the NamPower (Pty) Ltd Foundation to the Katutura Old Age Home as per the letter attached as page 1 to the agenda.
- 3 That the Municipal Council of Windhoek accept with appreciation the donation of a refrigerator and washing machine by TRUSTCO Mixed Marketing on behalf of Mr Milton Hochobeb to the Katutura Old Age Home as per the letter attached as pages 3 - 4 to the agenda.
- 4 That Ministerial approval be sought in terms of section 30(z)(i)(ii) of the Local Authorities Act, 1992 (Act 23 of 1992) (as amended) for the donations by NamPower (Pty) Ltd Foundation, TRUSTCO Mixed Marketing and Mr Milton Hochobeb.
- 5 That it be noted that the Katutura Old Age Home is the recipient of a variety of ad-hoc donations from private or corporate citizens on a monthly basis, ranging from food items (including perishables) to medical equipment which is of immediate benefit to the residents of the Katutura Old Age Home.
 - 5.1 That the receipt of these donations be approved on an ad-hoc basis on condition that the Strategic Executive: Economic Development and Community Services provide the Municipal Council of Windhoek with a quarterly report of such donations received.
 - 5.2 That given the significant increase in donations to the Katutura Old Age Home and for ease of logistical and administrative arrangements around receipt, acknowledgment and utilisation of donations, that the Municipal Council of Windhoek obtain approval from the Ministry of Urban and Rural Development to firstly condone the receipt of these donations over the period February to April 2024.
 - 5.3 Obtain approval to receive these donations prior to the submission of Council items and requests for approval from the Line Ministry.

- 5.4 The Strategic Executive: Economic Development and Community Services would then on a quarterly basis report the donations, quantity and value of received donations to the Municipal Council of Windhoek and on an annual basis to the line Ministry.
- 6 That Ministerial exemption be obtained in terms of section 30(z)(i)(ii) of the Local Authorities Act, 1992 (Act 23 of 1992) (as amended) to receive donations to the social programmes of the Municipal Council of Windhoek (Katutura Old Age Home, Libraries, Early Childhood Development Centers etc.) for the 2024/2025 Financial Year, subject to the submission of an annual report of all donations received at the end of the period.
- 7 That the Chief Executive Officer (Corporate Legal Adviser) draft Regulations for Donations in terms of section 30(z)(i)(ii) of the Local Authority Act, 1992 (Act 23 of 1992) (as amended) with different categories, whereafter it be submitted to Management Committee/Council, for consideration, prior to submitting it to the line Ministry.
- 8 That the resolution be implemented prior to confirmation of the minutes.

RESOLUTION 125/07/2024



Republic of Namibia

*Ministry of Health and Social Services*Private Bag 13198
Windhoek
NamibiaMain Building
Harvey Street
WindhoekTel: +264 61 203 2621
Fax: +264 61 223573
Email: Sabina.jacobs@mhss.gov.na**REGISTRATION CERTIFICATE FOR A HOME FOR AGED**Issued to The Manager
 Katutura Home Old Age Home
 P.O. Box 59
 Windhoek

This is to certified that the home for the aged known under the name of

KATUTURA OLD AGE HOME



and situated at 6411 Richard Tjiramba Street, Katutura, Windhoek

has, under the said name and subject to the conditions specified hereunder, this day been registered in terms of Section 3 (3) (a) of the Aged Persons Act, 1967 (Act 81 of 1967)

Conditions:

- | | |
|------------------------------|-----------------|
| (a) Sex | Male and Female |
| (b) Minimum age of admission | 60 years |
| (c) Enrolment not to exceed | 30 |

Given at Windhoek on this.....1st.....day of.....JULY.....2019



MR. BEN N. GOMBE
EXECUTIVE DIRECTOR
HEALTH AND SOCIAL SERVICES

This certificate is not transferable without the prior approval of the Minister of Health and Social Services.

SOCIAL AND YOUTH DEVELOPMENT DIVISION

☒ 59

c/o Leonard Auala & Hans Dietrich Genscher Streets, Katutura
WINDHOEK, NAMIBIA



Tel: (+264) 61 290 3152

Fax: (+264) 61 290 3150

www.cityofwindhoek.org.na

ENQ: Mr. S. Kamati

TEL NO: (061) 290 3501

DATE: 18 May 2026

E-MAIL: Samuel.Kamati@windhoekcc.org.na

JUNE 2024 KOAH DONATIONS

No.	Date	Description	Quantity	Amount	Recipient	Donors	Contact	Company Name
1	03 June 2024	Bread	x9	N\$108.00	All Residents	Mr Erasie	081 3402404	Betties' investment
2	06 June 2024	Brotchens	x24	N\$48.00	All Residents	Mr Erasie	081 3402404	Betties' investment
3	06 June 2024	Bread	x9	N\$108.00	All Residents	Mr Erasie	081 3402404	Betties' investment
4	06 June 2024	Brotchens	x42	N\$84.00	All Residents	Mr Erasie	081 3402404	Betties' investment
5	06 June 2024	Bread	x9	N\$108.00	All Residents	Mr Erasie	081 3402404	Betties' investment
6	06 June 2024	Brotchens	x24	N\$48.00	All Residents	Mr Erasie	081 3402404	Betties' investment
7	June 2024	Blankets	x26	N\$13,156.00	All Residents	Nampower	-	Nampower
8	June 2024	Bread	x6	N\$72.00	All Residents	Mr Erasie	81 3402404	
9	June 2024	Blankets	x28	N\$14,000.00	All Residents	United Africa	61 227810	United Africa
10	June 2024	Haircut	x15	N\$750.00	All Residents	Capricorn Bank	81 3834217	Capricorn Bank
11	June 2024	Nails	x9	N\$900.00	All Residents	-	-	-

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12	June 2024	Lunch Plates	x26	N\$1,300.00	All Residents	-	-	-
13	June 2024	Gas Bottle	x1	N\$1,572.00	All Residents	-	-	-
14	June 2024	Gowns, shawls, photo frames	x15	N\$6,450.00	All Residents	Woolworths	-	Woolworths
15	June 2024	Specs	x7	-	All Residents	Ombudsman	-	-
16	June 2024	Blankets	x28	N\$14,000.00	All Residents	President	-	President's office
17	June 2024	Toiletries	x28	N\$4,200.00	-	-	-	-
18	June 2024	Lunch Plates	x28	N\$1,680.00	-	-	-	-
TOTAL			TOTAL	N\$58,584.00	-	-	-	-

COMPILED BY

T. Uirab
 Mrs. T. Uirab
 Community Development Officer
 Social Welfare Section

18.06.2026
 Date

VERIFIED BY

S. Kamati
 Mr. S. Kamati
 Acting-Section Head
 Social Welfare Section

18/06/2026
 Date

RECOMMENDED

J. Kalundu
 Mr. J. Kalundu
 Manager
 Social and Youth Development Division

18/6/2026
 Date

SOCIAL AND YOUTH DEVELOPMENT DIVISION

☒ 59

c/o Leonard Auala & Hans Dietrich Genscher Streets, Katutura
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Tel: (+264) 61 290 3152

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www.cityofwindhoek.org.na

ENQ: Mr. S. Kamati

TEL NO: (061) 290 3501

DATE: 18 May 2026

E-MAIL: Samuel.Kamati@windhoekcc.org.na

JULY 2024 KOAH DONATIONS

No.	Date	Description	Quantity	Amount	Receipt	Donors	Contact	Company Name
1	3 July 2024	Bread	x9	N\$117.00	All residents	Mr. Erassie	813402404	Berties Investment
2	3 July 2024	Brotchen	x42	N\$84.00	All residents	Mr. Erassie	813402404	Berties Investment
3	3 July 2024	Blankets	x24	N\$1,920.00	All residents	Mrs C Burger	812831183	Oude rust
4	3 July 2024	Bread	x16	N\$208.00	All residents	Mr. Erassie	813402404	Berties Investment
5	3 July 2024	Brotchen	x24	N\$480.00	All residents	Mr. Erassie	813402404	Berties Investment
6	5 July 2024	Bread	x50	N\$650.00	All residents	Gieneva Resandt	811403408	Checkers
7	11 July 2024	Bread	x16	N\$208.00	All residents	Mr. Erassie	813402404	Berties Investment
8	15 July 2024	Bread	x12	N\$156.00	All residents	Mr. Erassie	813402404	Berties Investment
9	15 July 2024	Brotchen	x42	N\$84.00	All residents	Mr. Erassie	813402404	Berties Investment
10	17 July 2024	Bread	x9	N\$117.00	All residents	Mr. Erassie	813402404	Berties Investment
11	17 July 2024	Brotchen	x42	N\$84.00	All residents	Mr. Erassie	813402404	Berties Investment
12	23 July 2024	Tea Bags	x3 boxes	N\$864.00	All residents	Camials	811433332	Berties Investment
13	24 July 2024	Bread	x12	N\$156.00	All residents	Mr. Erassie	813402404	Berties Investment
14	24 July 2024	Brotchen	x42	N\$84.00	All residents	Mr. Erassie	813402404	Berties Investment
15	24 July 2024	Muffins	x28	N\$168.00	All residents	Eros Girls school	815644414	Erosgirls@iway.com

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16	24 July 2024	Manicure	x6	N\$600.00	All residents	-	-	-
17	24 July 2024	Foot rubs	x9	N\$450.00	All residents	-	-	-
18	26 July 2024	Bread	x16	N\$208.00	All residents	Mr. Erassie	813402404	Berties Investment
19	26 July 2024	Brotchen	x42	N\$84.00	All residents	Mr. Erassie	813402404	Berties Investment
20	28 July 2024	Brotchen	x42	N\$84.00	All residents	Mr. Erassie	813402404	Berties Investment
21	30 July 2024	Bread	x9	N\$117.00	All residents	Mr. Erassie	813402404	Berties Investment
22	30 July 2024	Brotchen	x50	N\$100.00	All residents		813402404	Berties Investment
23		TOTAL		N\$ 6579.00				

COMPILED BY

T. Uirab
 Mrs. T. Uirab
 Community Development Officer
 Social Welfare Section

18.06.2026
 Date

VERIFIED BY

S. Kamati
 Mr. S. Kamati
 Acting-Section Head
 Social Welfare Section

18/06/2026
 Date

RECOMMENDED

J. Kalundu
 Mr. J. Kalundu
 Manager
 Social and Youth Development Division

18/6/2026
 Date

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DATE: 18 May 2026

E-MAIL: Samuel.Kamati@windhoekcc.org.na

AUGUST 2024 KOH DONATIONS

No.	Date	Description	Quantity	Amount	Recipient	Donors	Contact	Company Name
1	2 August 2024	Platters	x9	N\$3,600.00	All Residents	Mrs. Wenworth	0817676692	Ministry of Education PQA
2	4 August 2024	Lunch Packs	x26	N\$1,560.00	All Residents	Mr Sem	816508564	Seventh day Adventist
3	5 August 2024	Groceries and	x5 kg	N\$654.00	All Residents	Mrs Ndiina	0811276568	-
4	8 August 2024	Milk Omaere	x 10 packs	N\$1,320.00	All Residents	Interpack	-	-
5	9 August 2024	Fruit packs	x 30	N\$4,500.00	All Residents	BMW Pupkewitz	-	-
6	16 August 2024	Bread	x16	N\$292.00	All Residents	Mr. Erassie	0813402404	-
7	17 August 2024	Vita Juice	x70	N\$980.00	All Residents	Nust Choir	857489275	-
8	23 August 2024	KFC Streetwise	x24	N\$41.00	All Residents	Nust Choir	-	-
9	23 August 2024	Juice	x24	N\$264.00	All Residents	Nust Choir	-	-
10	23 August 2024	Groceries	x24	N\$4,120.00	All Residents	Tulipohamba Institution	817630556	-
11	26-Aug 2024	Lunch Packs	x28	N\$2,800.00	All Residents	Concious Millennials	853157544	-
		Total		N\$20,131.00				

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COMPILED BY

T. Uirab
Mrs. T. Uirab
Community Development Officer
Social Welfare Section

18.06.2026
Date

VERIFIED BY

S. Kamati
Mr. S. Kamati
Acting-Section Head
Social Welfare Section

18/06/2026
Date

RECOMMENDED

J. Kalundu
Mr. J. Kalundu
Manager
Social and Youth Development Division

18/6/2026
Date

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DATE: 18 May 2026

E-MAIL: Samuel.Kamati@windhoekcc.org.na

SEPTEMBER 2024 KOAH DONATIONS

No.	Date	Description	Quantity	Amount	Recipient	Donors	Contact	Company Name
1	10 September 2024	Fruits and vegetables	3 x 10KG	N\$230.00	Juliet	Ms. Mutaleni/ Mrs Gymnasium	0812860456	-
2	10 September 2024	Bread	x 19	N\$351.00	Juliet	Mr. Erassie	0813402404	Betties' investment
3	10 September 2024	Soup and oros	24x	N\$150.00	Martha	-	0817490275	-
4	25 September 2024	Bread and brotchens	x 64	N\$260.00	Elize	Mr. Erassie	0813402404	Betties' investment
5	26 September 2024	Bread and brotchens	x14	N\$435.00	Elize	Mr. Erassie	0813402404	Betties' investment
6	27 September 2024	Old clothes & blankets	x1 Bag	N\$1,350.00	Fabiola	-	812747800	-
7	27 September 2024	Bread	X56	N\$266.00	Fabiola	Mr. Erassie	813402404	Bettie investment
		Total		N\$3,324.00				

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COMPILED BY

tlirab

Mrs. T. Uirab
Community Development Officer
Social Welfare Section

18.06.2026

Date

VERIFIED BY

M Kamati

Mr. S. Kamati
Acting-Section Head
Social Welfare Section

18/06/2026

Date

RECOMMENDED

[Signature]

Mr. J. Kalundu
Manager
Social and Youth Development Division

18/6/2026

Date

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ENQ: Mr. S. Kamati

TEL NO: (061) 290 3501

DATE: 18 May 2026

E-MAIL: Samuel.Kamati@windhoekcc.org.na

OCTOBER 2024 KOAH DONATIONS

No.	Date	Description	Quantity	Amount	Recipient	Donors	Contact	Company Name
1	7 October 2024	Money	1 x	N\$500.00	Ms. Martha	Mrs. Justina	0816813644	-
2	8 October 2024	Apples and vegetables	3 x 1kg	N\$351.00	Ms. Elize	Patronella Kanases	0816303151	-
3	10 October 2024	Book Shelf, chairs, magazines	-	N\$2100.00	IWAN	Iwan (Mrs. Desire)	0812480677	IWAN
4	11 October 2024	Groceries	157 items	N\$11,000	Mrs. Helena	COW Junior Council	0814382428	City of Windhoek
5	15 October 2024	Money	-	N\$260.00	Mr. Strodicke	Cllr. Nuyoma	-	-
6	18 October 2024	Coffee, sugar, tea	x1	N\$435.00	All residents	Cllr. Nuyoma	-	-
7	22 October 2024	Old Clothes	x 1 bag	-		Mr. Ngunoinjo	0813033641	-
8	22 October 2024	Fruits and Vegetable packs	x 36	N\$2,520.00	Mrs. Fabiola	Universal Church	814275100	-
9	25 October 2024	Toiletries and platter	x24	N\$2,772.00	All Residents	Santam	612928000	-
		Total		N\$19,940				

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COMPILED BY

thirab
Mrs. T. Uirab
Community Development Officer
Social Welfare Section

18.06.2026
Date

VERIFIED BY

S. Kamati
Mr. S. Kamati
Acting-Section Head
Social Welfare Section

18/06/2026
Date

RECOMMENDED

J. Kalundu
Mr. J. Kalundu
Manager
Social and Youth Development Division

18/6/2026
Date

SOCIAL AND YOUTH DEVELOPMENT DIVISION

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ENQ: Mr. S. Kamati

TEL NO: (061) 290 3501

DATE: 18 May 2026

E-MAIL: Samuel.Kamati@windhoekcc.org.na

NOVEMBER 2024 KOAH DONATIONS

No	Date	Description	Quantity	Amount	Recipient	Donors	Contact	Company Name
1	11 November 2024	Soup Bones	x 5 bags	N\$250.00	Fabiola	Van Wyk	nvanwyk2017@gmail.com	CN BUTCHERY
2	12 November 2024	Cookies	x 26 Bags		Juliet	Revenue Solutions	management@rsn.com.na	Revenue Solutions
3	15 November 2024	Cooldrinks, bread, sweets	x 2l	N\$105.00	Martha	Welwitchia University	Welwitchia University	
4	18 November 2024	Groceries	-	N\$1,387.00	Elize	River Higher Institute	rejoicenyangwa@gmail.com	River High Institute
5	18 November 2024	Groceries	-	N\$3,548.00	Wetu	Tulipohamba Institute	-	Tulipohamba Institute
6	29 November 2024	Groceries	-	N\$1,500.00	Fabiola	Standard Bank	-	Standard Bank
7	30 November 2024	Braai Plates	X 25	N\$1,200.00	Juliet	DFC	81560566	DFC
		Total		N\$7,990.00				

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COMPILED BY

Uirab

Mrs. T. Uirab
Community Development Officer
Social Welfare Section

18.06.2026

Date

VERIFIED BY

Kamati

Mr. S. Kamati
Acting-Section Head
Social Welfare Section

18/06/2026

Date

RECOMMENDED

Kalundu

Mr. J. Kalundu
Manager
Social and Youth Development Division

18/6/2026

Date

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DECEMBER 2024 KOAH DONATIONS

No.	Date	Description	Quantity	Amount	Recipient	Donors	Contact	Company Name
1	3 December 2024	Groceries	-	N\$18,500.00	Martha	Windhoek International School	-	Windhoek International School
2	4 December 2024	Lunch and Gifts	x 21	N\$1,050.00	Fabiola	Mrs Aletha	081268845	-
3	16 December 2024	Fish	x 108 Boxes	N\$2,000.00	Elize	Office of the Governor	0811275607	Office of the Governor
4	21 December 2024	Fraud Campaign Gifting	x 24 packs	N\$1,000.00	Fabiola	FNB	0816336937	FNB
5	23 December 2024	Adult Nappies	x 6	N\$2,400.00	Wetu	Clitingwe	0813298736	-
6	26 December 2024	Groceries	-	-	-	IWAN	-	IWAN
		TOTAL		N\$ 24,950.00				

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T.U

File

COMPILED BY

T. Uirab

Mrs. T. Uirab
Community Development Officer
Social Welfare Section

18.06.2026

Date

VERIFIED BY

S. Kamati

Mr. S. Kamati
Acting-Section Head
Social Welfare Section

18/06/2026

Date

RECOMMENDED

J. Kalundu

Mr. J. Kalundu
Manager
Social and Youth Development Division

18/6/2026

Date

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ENQ: Mr. S. Kamati

TEL NO: (061) 290 3501

DATE: 18 May 2026

E-MAIL: Samuel.Kamati@windhoekcc.org.na

APRIL 2025 KOAH DONATIONS

No	Date	Description	Quantity	Estimated Value	Recipient	Donors	Contact	Company Name
1	1 April 2025	Meat		N\$ 300.00	Martha	Hilda Louw	0815586246	-
2	2 April 2025	Old Clothes	x5 bags	-	Juliet	Mrs. Khotze	0811249748	-
3	3 April 2025	Groceries	x5 items	N\$ 300.00		Mrs. Khotze	0811249748	-
4	5 April 2025	Fruits & Cookies	x21	-	Uetuu	AFM	0814227534	AFM CHURCH
5	5 April 2025	Blankets	x21	N\$ 1700.00	Uetuu	Chibwuno	0814256291	-
6	5 April 2025	Groceries	-	N\$ 250.00		Chibwuno	-	-
7	8 April 2025	Food	-	N\$ 600.00	Uetuu	David Louw	0815586257	-
8	8 April 2025	Dinner	-	N\$ 800.00	Uetuu	M.K Mokgatle	0811284188	-
9	11 April 2025	Groceries	-	N\$ 300.00	Juliet	IWAN	0811223051	IWAN
10	11 April 2025	Easter Eggs	x6 boxes	N\$ 500.00	Uetuu	Tangeni Ndeitunga	0844739273	Pamwe Initiative
11	18 April 2025	Food & Easter Baskets	x25	N\$ 600.00	Uetuu	Nashieta Links Ladies	0814937183	Nashieta Links Ladies Circle
12	18 April 2025	Old Clothes	x1 bag	-	Elise	Mike	0814700537	-
13	23 April 2025	Soup and Bread	-	N\$ 700.00	Uetuu	Dawid	0815586257	-
		TOTAL		N\$ 6050.00				

SSMC Bc
T.U

COMPILED BY

T. Uirab
Mrs. T. Uirab
Community Development Officer
Social Welfare Section

18.06.2026
Date

VERIFIED BY

S. Kamati
Mr. S. Kamati
Acting-Section Head
Social Welfare Section

18/06/2026
Date

RECOMMENDED

J. Kalundu
Mr. J. Kalundu
Manager
Social and Youth Development Division

18/6/2026
Date

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ENQ: Mr. S. Kamati

TEL NO: (061) 290 3501

DATE: 18 May 2026

E-MAIL: Samuel.Kamati@windhoekcc.org.na

MAY 2025 KOAH DONATIONS

No	Date	Description	Quantity	Estimated Value	Recipient	Donors	Contact	Company Name
2	1-May 2024	Groceries	x15	N\$850.33	All residents	Nantu	813034487	Nantu
3	7-May 2024	Groceries	x19	N\$460	All residents	Welwithchia University	857916667	Welwithchia University
4	10-May 2024	Old clothes and soup	Old clothes and Food packs	N\$1,050	All residents	Seventh day adventist	818352045	Seventh day adventist
5	11-May 2024	Food packs	x24	N\$1,200	All residents	Lopes Family	812870138	-
6	12-May 2024	Food packs	x24	N\$1,440	All residents	Canduleni Kanita	814469001	-
7	14-May 2024	Potatoes	x12 packs	N\$1,080	All residents	Ojman	812889304	-
8	22-May 2024	Tinned fish	x96	N\$2,484	All residents	G. Riheis		-
9	24-May 2024	Soup	x21		All residents	Selma Neumbo	812260193	-
10	27-May 2024	Fruit packs	x21	N\$420	All residents	C. Swartbooi		-
11	31-May	Food packs	x24	N\$1,680	All residents	T. Nahale	855504327	-
12	31-May	Groceries	X22	N\$3,000	All residents	Tulipohamba	817630556	Tulipohamba
13		TOTAL		13,664.33				

SSMK *[Signature]*
 T.U

COMPILED BY

tlirab
Mrs. T. Uirab
Community Development Officer
Social Welfare Section

18.06.2026
Date

VERIFIED BY

M Kamati
Mr. S. Kamati
Acting-Section Head
Social Welfare Section

18/06/2026
Date

RECOMMENDED

J Kalundu
Mr. J. Kalundu
Manager
Social and Youth Development Division

18/6/2026
Date

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c/o Leonard Auala & Hans Dietrich Genscher Streets, Katutura
WINDHOEK, NAMIBIA



Tel: (+264) 61 290 3152

Fax: (+264) 61 290 3150

www.cityofwindhoek.org.na

ENQ: Mr. S. Kamati

TEL NO: (061) 290 3501

DATE: 18 May 2026

E-MAIL: Samuel.Kamati@windhoekcc.org.na

JUNE 2025 KOAH DONATIONS

No.	Date	Description	Quantity	Estimated Value	Recipient	Donors	Contact	Company Name
1	3 June 2025	Dinner	x21	N\$400.00	Uetuu	M Mokgatle	081 8920026	
2	6 June 2025	Clothes	1x Bag		Lydia	NAMBOB S. F	0812926239	NAMBOB
3	6 June 2025	Groceries	5x Items	N\$450.00	Lydia	Welwitchia University	0812822320	Welwitschia University
4	6 June 2025	Netball ball	1x	-	Martha	S. Gowases	0813756516	
5	9 June 2025	Scarves	x21	-	Lydia	Kanal 7 Radio Station	-	Kanal 7 Radio Station
6	10 June 2025	Groceries & Toiletries	-	N\$1,000.00	Lydia	IUM University	0813551979	International University of Management
7	10 June 2025	Blankets & Vetkoeks	x9	N\$700.00	Elise	Angela Katjimune	0811245333	-
8	11 June 2025	Groceries		N\$900.00	Elise	IWAN	0811223051	IWAN
9	11 June 2025	Soup & Roof waterproofing supplies	x10	N\$4,000.00	Lydia	SIKA Namibia	061259092	SIKA Namibia
10	20 June 2025	Bread and Tea	x6	N\$300.00	Lydia	Welwitchia University	-	Welwitchia University

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11	20 June 2025	Cookies and Juice	x30	N\$700.00	Juliet	NAMBOB S.F	061386300	NAMBOB S.F
12	27 June 2025	Blankets	x 36	3600.00	Juliet	Standard Bank Namibia	0612942126	Standard Bank Namibia
		TOTAL		N\$12,050.00				

COMPILED BY

T. Uirab
 Mrs. T. Uirab
 Community Development Officer
 Social Welfare Section

18.06.2026
 Date

VERIFIED BY

S. Kamati
 Mr. S. Kamati
 Acting-Section Head
 Social Welfare Section

18/06/2026
 Date

RECOMMENDED

J. Kalundu
 Mr. J. Kalundu
 Manager
 Social and Youth Development Division

15/6/2026
 Date

SOCIAL AND YOUTH DEVELOPMENT DIVISION

☒ 59

c/o Leonard Auala & Hans Dietrich Genscher Streets, Katutura

WINDHOEK, NAMIBIA



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www.cityofwindhoek.org.na

ENQ: Mr. S. Kamati

TEL NO: (061) 290 3501

DATE: 18 May 2026

E-MAIL: Samuel.Kamati@windhoekcc.org.na

JULY 2025 KOAH DONATIONS

No.	Date	Name	Description	Recipient	Estimated Amount	Donor	Contact Details	Company name
1	3 July 2025	Mrs. Desri	Groceries	All residents	N\$800.00	IWAN	0811223051	IWAN
2	12 July 2025	RMT Church	Groceries	All residents	N\$400.00	RMT Church	0812802087	RMT
3	12 July 2025	Christian Family Centre	X 26 Cupkaes	All residents	N\$312.00	Christian Family Centre	0852931751	-
4	12 July 2025	Temprence	Groceries	All residents	N\$700.00	NTA Women Network	0812870138	-
5	12 July 2025	NAMCLEAR	Vegetables and Soup	All residents	N\$1,000.00	NAMCLEAR	0812086243	-
6	26 July 2025	Cillian Barends	Food Plates	All residents	N\$2,500.00	United Reformed Church	0612973253	-
7	28 July 2025	Hange Ngueja	Pot Melon	All residents	N\$1,000.00	Welding investment cc	0812087677	Welding investment cc
8	27 July 2025	CN Butchery	x 6 Soup Bones	All residents	N\$800.00	CN Butchery	0811459208	CN Butchery
9	31 July 2025	Telecom Namibia	Groceries and Soup	All residents	N\$20,000.00	Telecom	06120219211	Telecom
		TOTAL			N\$27,512.00			

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COMPILED BY

T. Uirab
Mrs. T. Uirab
Community Development Officer
Social Welfare Section

18.06.2026

Date

VERIFIED BY

S. Kamati
Mr. S. Kamati
Acting-Section Head
Social Welfare Section

18/06/2026

Date

RECOMMENDED

J. Kalundu
Mr. J. Kalundu
Manager
Social and Youth Development Division

18/6/2026

Date

SOCIAL AND YOUTH DEVELOPMENT DIVISION

☒ 59

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ENQ: Mr. S. Kamati

TEL NO: (061) 290 3501

DATE: 18 May 2026

E-MAIL: Samuel.Kamati@windhoekcc.org.na

AUGUST 2025 KOAH DONATIONS

No.	Date	Description	Quantity	Estimated Amount	Recipient	Donor	Contact Details	Company
1	6 August 2025	Fruits and sweets	x 3 packets	N\$120.00	Juliet	UNAM Nursing students	0812377995	-
2	10 August 2025	Lunch Packs	x 26	N\$1,600.00	Uetu	Jesus is King of Kings	081677496	-
5	11 August 2025	Groceries	-	N\$2,100.00	Martha	IWAN	0818188567	IWAN
6	12 August 2025	Old Clothes & Shoes	x 3 Boxes	-	Juliet	M&Z Ltd	061421800	M & Z
7	12 August 2025	Groceries	-	N\$700.00	Elize	Mrs. Michelle Burger	0818265139	-
8	16 August 2025	Groceries	-	N\$1,500.00	Martha	KATUTURA OLD AGE HOME AUGUST DONATIONS	0812889304	-
9	22 August 2025	Furniture	X1 Television 55 Inch x2 Microwaves x4 Kettles	N\$12,095.00	All Residents	Office of the former president H.E Hifikepunye Pohamba	0812707225	-
11	23 August 2025	Lunch and Gift packs	x 25 Gift packs	N\$5,000.00	Martha	Amazing Grace SDA Church	0812340000	-
12	-	Lunch	x 30 lunch packs	-	-	-	-	-
13	8/27/2025	Groceries	-	N\$1,000.00	Juliet	Emily A Mulunga	0811276568	-
14	8/31/2025	Groceries	-	N\$912.00		Vivian Shilongo	0818088333	-

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15		TOTAL		NS25,027.00			
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COMPILED BY

T. Uirab
Mrs. T. Uirab
Community Development Officer
Social Welfare Section

18.06.2026
Date

VERIFIED BY

S. Kamati
Mr. S. Kamati
Acting-Section Head
Social Welfare Section

18/06/2026
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J. Kalundu
Mr. J. Kalundu
Manager
Social and Youth Development Division

18/6/2026
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SEPTEMBER 2025 KOAH DONATIONS

KOAH September 2025 donations

No.	Date	Description	Quantity	Estimated Amount	Recipient	Donor	Contact Details	Company
1	6 September 2025	Pillows, Food, Games	-	N\$15,000	All residents	Alexander Forbes Finacial services	0813224574	Alexander Forbes Finacial services
2	6 September 2025	Lunch Packs	x28	-	All residents	Mecure and Movenpick Hotels	0813500271	Mecure and Movenpick Hotels
3	12 September 2025	Gift Hampers	x22	-	All residents	Mecure and Movenpick Hotels	0813500271	Mecure and Movenpick Hotels
4	16 September 2025	Adult Diapers & Linen savers	x 3 packs	N\$500.00	All residents	Mariam Machete	0856573879	-
5	16 September 2025	Groceries	-	N\$1,050.00	All residents	IWAN	0811223051	IWAN
6	22 September 2025	Toiletries and Groceries	-	N\$3,580.00	All residents	Amazing Kids Private School	0816247212	-

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7	25 September 2025	Stove Univa 4 Plate, Deep Freezer	-	N\$12,000.00	All residents	Socrates school	-	-
8	26 September 2025	Groceries	-	N\$800.00	All residents	Lingua International College	0816819050	-
		TOTAL		N\$32,930.00				

COMPILED BY

T. Uirab
 Mrs. T. Uirab
 Community Development Officer
 Social Welfare Section

18.06.2026
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S. Kamati
 Mr. S. Kamati
 Acting-Section Head
 Social Welfare Section

18/06/2026
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RECOMMENDED

J. Kalundu
 Mr. J. Kalundu
 Manager
 Social and Youth Development Division

18/6/2026
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SOCIAL AND YOUTH DEVELOPMENT DIVISION

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ENQ: Mr. S. Kamati

TEL NO: (061) 290 3501

DATE: 18 May 2026

E-MAIL: Samuel.Kamati@windhoekcc.org.na

OCTOBER 2025 KOAH DONATIONS

No.	Date	Description	Quantity	Recipient	Estimated Amount	Donor	Contact Details	Company
1	2 October 2025	Fat Cakes, Mince & Water Bottles		All residents	N\$1,000.00	Ndapewa Job	0815837729	-
2	3 October 2025	Bottles, Lunch boxes, Lunch bag	x63	All residents	N\$4200.00	Telecom Namibia	0812704405	Telecom Namibia
3	6 October 2025	Klahari Mecons& 10kg Jam	-	All residents	N\$500.00	-	0813500271	-
4	9 October 2025	Water bottles & Jungle oats sweets	x 108	All residents	N\$1296.00	Rotary Club Windhoek	0813988354	Rotary Club Windhoek
5	14 October 2025	Groceries & Lunch	-	All residents	N\$3,000.00	IWAN	0811223051	IWAN
6	16 October 2025	Groceries	-	All residents	N\$1,000.00	Nambob Funeral	0817904747	Nambob
7	22 October 2025	Wheel trolley, Walking stick, Toilet chair	x8, x2, x1	All residents	-	Hilfe Jun Namibia	0811281881	-
8	25-10-2025	Haircut, Lunch, Nail cleaning	-	All residents	N\$3,731.00	-	0612992111	-
9	26/10/2025	Lunch & Groceries	-	All residents	N\$1,500.00	Triwitatis Choir	0813386931	-
10	28/10/2025	Cooldrinks	x12 packs	All residents	-	Interpack	0813672498	Interpack

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		TOTAL		NS16,227.00			
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COMPILED BY

T. Uirab
Mrs. T. Uirab
Community Development Officer
Social Welfare Section

18.06.2026
Date

VERIFIED BY

S. Kamati
Mr. S. Kamati
Acting-Section Head
Social Welfare Section

18/06/2026
Date

RECOMMENDED

J. Kalundu
Mr. J. Kalundu
Manager
Social and Youth Development Division

18/6/2026
Date

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DATE: 18 May 2026

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NOVEMBER 2025 KOAH DONATIONS

No.	Date	Description	Quantity	Estimated Amount	Recipient	Donor	Contact Details	Company
1	8 November 2025	Lunch	-	N\$2500.00	All residents	Ombili Soup Kitchen	-	-
2	10 November 2025	Onions	3x 10kg	N\$210.00	All residents	EMG Auto Repairs	0818676310	EMG
3	12 November 2025	Groceries	-	N\$1717.00	All residents	-	-	-
4	14 November 2025	Groceries	-	N\$1500.00	All residents	-	0812306313	-
5	22 November 2025	Lunch outing to Droombos and groceries	-	-	All residents	Tulipohamba	0817630556	Tulipohamba
				N\$5927.00				

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COMPILED BY

thirab
Mrs. T. Uirab
Community Development Officer
Social Welfare Section

18.06.2026
Date

VERIFIED BY

Kamati
Mr. S. Kamati
Acting-Section Head
Social Welfare Section

18/06/2026
Date

RECOMMENDED

[Signature]
Mr. J. Kalundu
Manager
Social and Youth Development Division

18/6/2026
Date

SOCIAL AND YOUTH DEVELOPMENT DIVISION

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ENQ: Mr. S. Kamati

TEL NO: (061) 290 3501

DATE: 18 May 2026

E-MAIL: Samuel.Kamati@windhoekcc.org.na

DECEMBER 2025 KOAH DONATIONS

No	Date	Description	Quantity	Estimated Amount	Recipient	Donor	Contact Details	Company
1	5/12/2025	Groceries	-	N\$9000.00	Uetuu	Standard Bank Namibia Finance	00812268986	Standard Bank
2	5/12/2025	Groceries	-	N\$3500.00	Uetuu	Standard Bank Namibia Accounting	0812691198	Standard Bank
3	8/12/2025	Bread Buns and Potatoes	X 25	N\$500.00	Elise	Tastey Academy	Kamuaux@yahoo.co.uk	-
4	9/12/2025	Fruits	X 25	N\$240.00	Uetuu	Regina Lupaji	0817005521	-
5	12/12/2025	Cookies & Sweets	X 25	N\$300.00	Elise	Revenue Solutions Namibia	0811444447	Revenue Solutions
6	17/12/2025	Groceries	-	N\$2,300.00	Elise	IWAN	0816943394	IWAN
7	17/12/2025	Spinach	-	-	Juliet	Dorah Uuisso	0813777105	-
8	18/12/2025	Damaged scrapping Choclates & Toiletries	X 25	-	Juliet	Dis Chem Wernhil	0818170223	Dis Chem
9	19/12/2025	Groceries	-	N\$1,000.00	Martha	Pamwe Initiative Foundation	0814739273	Pamwe Initiative
10	22/12/2025	Groceries and Cleaning Materials	-	N\$8000.00	All Residents	Access Bank Namibia	0813088481	Access bank
11	23/12/2025	Potatoes and Onions	x10 packs	N\$800.00	All Residents	Annaline Xaba	0812889304	-

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12	24/12/2025	Groceries	-	N\$6000.00		Manica Group Trust	0817687307	-
		TOTAL		N\$31,640.00				

COMPILED BY

T. Uirab
 Mrs. T. Uirab
 Community Development Officer
 Social Welfare Section

18.06.2026
 Date

VERIFIED BY

S. Kamati
 Mr. S. Kamati
 Acting-Section Head
 Social Welfare Section

18/06/2026
 Date

RECOMMENDED

J. Kalundu
 Mr. J. Kalundu
 Manager
 Social and Youth Development Division

18/6/2026
 Date

SOCIAL AND YOUTH DEVELOPMENT DIVISION

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DATE: 18 May 2026

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JANUARY 2026 KOAH DONATIONS

No.	Date	Description	Quantity	Estimated Amount	Recipient	Donor	Contact number	Company
1	1/1/2026	KFC, Drinks & Sweets	x25	N\$1800.00	All residents	Anthony and Aune Atcjiye	0811229510	-
2	7/1/2026	Spinach			All residents	Dorah Uisso	-	-
3	8/1/2026	Bamboo Pillows	x10	N\$3000.00	All residents	Claud & Tasha Abrahamus	021129942	-
4	11/1/2026	Rice, Top Score & Macaroni	x10kg, x10kg, x3kg	N\$800.00	All residents	Pofifiya Yomwene	0812459962	-
5	13/01/2026	Fruits		N\$1000.00	All residents	Vivian Greenewald	0811222125	-
6	13/01/2026	Vegetables		-	All residents	COW Farm Okukuna	City of Windhoek	City of Windhoek
7	14/01/2026	Cloths, Curtains, Table Cloths	x 2 bags	-	All residents	Clarence Phillips	08574939933	-
8	22/01/2026	Clothing and Odds	x 2 bags	-	All residents	Renate Somouikhan	-	-
9	22/01/2026	Groceries		N\$2060.00	All residents	IWAN	0818188567	IWAN

SSNK T.U. JK

10	24/01/2026	Chicken	x2 Boxes	N\$800.00	All residents	Pamwe Initiative	0814739273	Pamwe Initiative
11	26/01/2026	Old Clothes	Old Clothes	-	All residents	Mathias Group	-	-
12	30/01/2026	Lunch packs	x 30	N\$1000.00	All residents	City of Windhoek-Mayor's office	061 2902286	City of Windhoek
				N\$10460.00				

COMPILED BY

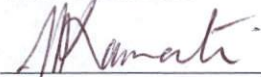


Mrs. T. Uirab
Community Development Officer
Social Welfare Section

18.06.2026

Date

VERIFIED BY



Mr. S. Kamati
Acting-Section Head
Social Welfare Section

18/06/2026

Date

RECOMMENDED



Mr. J. Kalundu
Manager
Social and Youth Development Division

18/6/2026

Date

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DATE: 18 May 2026

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MARCH 2026 KOAH DONATIONS

No	Date	Description	Quantity	Estimated Value	Recipient	Donors	Contact number	Company
1	05 March 2026	Groceries	x25	N\$3000.00	Uetuu	Solevant Group	-	Solevant Group
2	07 March 2026	Chicken box	X25	N\$2000.00	Martha	Pamwe Initiative	0814739273	Pamwe Initiative
3	7-March 2026	Groceries	15x Items	N\$3000.00	Martha	Unam students	-	-
4	17-March 2026	Lunch	x 25	N\$1500.00	Martha	IWAN	0818188567	IWAN
5	18-March 2026	Groceries	x30	N\$ 2880.00	Elise	Nakakule Investment	-	--
6	21-March 2026	Cakes	x25	N\$3500.00	Tricia	Selma Neumbo	-	-
7	21-March 2026	Lunch,dinner,snacks,juice	x50	N\$ 10000.00	Tricia	Kingdom millionaires	0813097369	-
8	21 March 2026	Toiletries	x50	N\$5558.00	Uetuu	SDA CHURCH	-	-
9	23-March 2026	Green peppers	x9 boxes	N\$ 1500.00	Genovita	Nam Agronomic	-	-
	TOTAL			N\$32,938.00				

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T.U

COMPILED BY

T. Uirab

Mrs. T. Uirab
Community Development Officer
Social Welfare Section

18.06.2026

Date

VERIFIED BY

S. Kamati

Mr. S. Kamati
Acting-Section Head
Social Welfare Section

18/06/2026

Date

RECOMMENDED

J. Kalundu

Mr. J. Kalundu
Manager
Social and Youth Development Division

18/6/2026

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TEL NO: (061) 290 3501

DATE: 18 May 2026

E-MAIL: Samuel.Kamati@windhoekcc.org.na

APRIL 2026 KOAH DONATIONS

APRIL 2026 KOAH DONATIONS							
No	Date	Description	Quantity	Amount	Recipient	Donor	Company name
1	3 April 2026	Cosmetics	25 x	N\$4,000.00	All Residents	Hanna Frans	-
2	4 April 2026	Food & Fleece Blankets	25 x	N\$5,000.00	All Residents	Neuaka & Haodom Families	-
3	4 April 2026	Clothes,tea,soap,shoes,easter eggs	25x	-	All Residents	Pamwe Initiative	Pamwe Initiative
4	4 April 2026	Lunch	25 x	-	All Residents	Cherolda Xoagus	-
5	8 April 2026	Fruits,juice,sweets,buscuits	25 x	N\$1000.00	25 Residents	United Youth Civic United	-
6	10 April 2026	Toilet Paper	800 Rolls	-	25 Residents	Lechem Foundation	Lechem Foundation
7	10 April 2026	Apples	100X	-	25 Residents	Pamwe Initiative	Pamwe Initiative
8	13 April 2026	Crushed Garlic	1 Box	-	25 Residents	Namibia Agronomic Board	Namibia Agronomic
9	14 April 2026	Groceries	-	N\$1,750.00	25 Residents	SDA Church	SDA Church

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10	18 April 2026	Toiletries	25 x	N\$2,000.00	25 Residents	Universal Church	Universal Church
11	24 April 2026	Bread	15 X Loaves	N\$225.00	25 Residents	Cherolda Xoagus	-
12	25 April 2026	Groceries	-	N\$3,000.00	All Residents	Lagos Rhema Ministry	-
13	29 April 2026	Cupcakes	25X	N\$240.00	All Residents	Kanaal 7	Kanaal 7
14	30 April 2026	Juice Refreshments	900 x	-	Over 900 Beneficiaries	Rietfontein	Rietfontein
		TOTAL		N\$17,215.00			

COMPILED BY

T. Uirab
 Mrs. T. Uirab
 Community Development Officer
 Social Welfare Section

18.06.2026
 Date

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 Acting-Section Head
 Social Welfare Section

18/06/2026
 Date

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J. Kalundu
 Mr. J. Kalundu
 Manager
 Social and Youth Development Division

18/6/2026
 Date

ATTENDANCE REGISTER: COUNCIL MEMBERS



Workshop/Presentation/Meeting Title: Workshop on ICT Policies
 1. ICT Administration Policy
 2. ICT Security Policy

Venue: Council Chambers

Date of Workshop/Presentation/Meeting: Thursday, 16 April 2026

Time: 16:30

Closing time: 18:00

Date Submitted: 17/04/26

NAME	PORTFOLIO	SIGNATURE
Council Member Sakarias Uunona	Mayor	/
Council Member Nangula A Amutenya	Deputy Mayor	NP
Council Member Austin Kwenani Kwenani	Chairperson of Management Committee	online joined @ 16:44
Alderwoman Fransina N Kahungu	Member of Management Committee	/
Council Member Queen O Kamati	Member of Management Committee	Q Kamati
Council Member Matheus A Shoongo	Member of Management Committee	M Shoongo
Council Member Demetreo R Beukes	Member of Management Committee	online joined @ 17:23
Council Member Ndeshihafela Larandja	Ordinary Councillor	/
Council Member Ivan Strywer	Ordinary Councillor	online @ 17:16
Council Member Ignatius Semba	Ordinary Councillor	/
Council Member Maitjituavi S Kavetu	Ordinary Councillor	online joined @ 16:40
Council Member Toini M Ambambi	Ordinary Councillor	T M Ambambi
Council Member Ricardo I Garoeb	Ordinary Councillor	/
Council Member Jesaya Ikali	Ordinary Councillor	J Igaroeb
Council Member Werner-Meck H Tjihuike	Ordinary Councillor	/

ATTENDANCE REGISTER: OFFICIALS



Workshop/Presentation/Meeting Title: Workshop on ICT Policies
 1. ICT Administration Policy
 2. ICT Security Policy

Venue: Council Chambers

Date of Workshop/Presentation/Meeting: Thursday, 16 April 2026

Commencement Time: 16:30

Closing Time: 18:00

Date Submitted: 17/04/26

NAME	DESIGNATION	PAY NUMBER	SIGNATURE	DEPARTMENT (please circle)
Mr Moses Matyayi	Chief Executive Officer			OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
F. NEPULI	SE: ICT	17372		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
D. AWASEB	Section Head ICT Security	17476		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
G. IYANI	ICT: GOVERNANCE	16000		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Himbodi	Mayor's office	15562		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Ms. Winnie Munganya	Mayor's office	16682		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Ms T Ezilwenzi	O CEO	15893		

Department	Abbreviation	Department	Abbreviation	Department	Abbreviation
Office of the Chief Executive Officer			OCEO		
City Police	CIT	Economic Development and Community Services	EDC	Electricity	ELE
Finance and Customer Services	FCS	Housing, Property Management and Human Settlement	HPH	Human Capital and Corporate Services	HCC
Information and Communication Technology	ICT	Infrastructure, Water and Technical Services	INF	Urban and Transport Planning	UTP



The Gateway to Endless Opportunities

IT ADMINISTRATION POLICY WITH ROLE BASED ACCESS (RBAC)



DATE | 30 August 2025

DOCUMENT CONTROL

Organization	Prepared by	Approved by	Date Approved
CoW	ICT GOVERNANCE, SECURITY & COMPLIANCE		

Document type: IT Administration Policy with Role-Based Access

Version number: 0.1

Policy document owner: ICT Manager: ICT Security and Governance

Accountable executive: SE: ICT

Document custodian: ICT Manager: ICT Security and Governance

Document approver: Strategic Executive

Date of approval: _____

Effective date: Shall be the date on which it was approved

Review frequency: Annually

Next review date: 1 Year from Effective Date

Parent policy: Not applicable

Approval:

Signed _____ on _____ behalf of _____ the _____ document
approver: _____ (sign here)

Name	Designation	Date
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DOCUMENT CIRCULATION

ICT Manager: ICT Core Technology Infrastructure	1st review
SE: ICT	2nd review
SE FORUM	Final review and approval

APPLICABLE COMPANIES AND OTHER ENTITIES

City of Windhoek

VERSION CONTROL AND CHANGE HISTORY

Version number	Version Type	Change Description	Author(s)
0.1	DRAFT	Initial policy draft	Gabriel Ilovu

SUPERSEDED DOCUMENTS

This policy replaces the following document(s) that were previously approved:

No	Title and Document Number	Approval Date

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DEFINITIONS

TERM	DESCRIPTION
Access Control	is the process that limits and controls access to resources of a computer system.
Elevated Access	A level of access that is authorized to perform functions that ordinary Users are not authorized to perform
Information Owner	The individual(s) or Unit with operational authority for specified City of Windhoek Information and responsibility for establishing the controls for its generation, collection, processing, dissemination, and disposal. This individual or Unit is responsible for making risk tolerance decisions related to such Information on behalf of the City of Windhoek and is responsible for any loss associated with a realized information security risk scenario.
Information Resource	Information and related resources, such as equipment, devices, software, and other information technology.
Information System	A major application or general support system for storing, processing, or transmitting Information. An Information System may contain multiple subsystems. Subsystems typically fall under the same management authority as the parent Information System. Additionally, an Information System and its constituent subsystems generally have the same function or mission objective, essentially the same operating characteristics, the same security needs, and reside in the same general operating environment.
Users	are students, employees, consultants, contractors, agents, Council Members and authorized users accessing COW IT systems and applications.
ICT	Information Communication Technology
Stakeholder	A person, group or organization that has interest or concern in an organization. Stakeholders can affect or be affected by the organization's actions, objectives and policies
System Owner	The individual with managerial, operational, technical and often budgetary responsibility for all aspects of an information technology system.
System Application	are user ID's created on IT systems or applications, which are associated with specific access privileges on such systems and applications.
Privileged Accounts	are system or application accounts that have advanced permissions (as compared to regular user account permissions) on such systems or applications. Examples of user accounts with privileges include: administrative and super user accounts.

Access Privileges	are systems permissions associated with an account, including permissions to access or change data, to process transactions, create or change settings, etc.
Administrator Account / System Administrator	is a user account with privileges that have advanced permissions on an IT system that are necessary for the administration of this system. For example, an administrator account can create new users, change account permissions, modify security settings such as password settings, modify system logs, etc.
Application and Service Account	are user accounts that are not associated with a person but an IT system, an application (or a specific part of an application) or a network service.
Nominative User Accounts	are user accounts that are named after a person.
Non-disclosure Agreements	is a contract between a person and the CoW stating that the person will protect confidential information covered by the contract, when this person has been exposed to such information.

POLICY STATEMENT

This policy establishes the guidelines and requirements for the ethical and acceptable use of administrative access to IT systems within the City of Windhoek (CoW). It is designed to protect the integrity of CoW's technology and data, prevent unauthorized access, and ensure high availability by implementing role-based access controls.

Access to CoW systems is restricted to authorized users or processes based on the principles of strict need-to-know and least privilege. Authorized users are accountable for all activities originating from their accounts.

BACKGROUND

Effective access controls are essential to ensure that only authorized users can access CoW's information and systems. These controls manage the admittance of users to system and network resources, granting access only to the resources necessary for users to perform their job-related duties.

POLICY OBJECTIVE

The objective of this policy is to ensure the CoW has adequate controls to restrict access to systems and data, providing a secure IT environment that supports the City's operational needs.

SCOPE

This policy applies to all information systems and resources owned or operated by or on behalf of CoW. It encompasses all CoW-related persons with access to CoW information, computers, and systems, including:

- All CoW offices
- Students, employees, consultants, contractors, agents, and authorized users accessing CoW IT systems and applications
- All IT systems or applications managed by CoW that store, process, or transmit information, including network and computer hardware, software, applications, mobile devices, and telecommunication systems

ROLES AND RESPONSIBILITIES

Executive Council

- Approve and formally support this policy.

Chief Executive Officer

- Review and formally support this policy.

Strategic Executive

- Develop and maintain this policy.
- Review and approve any exceptions to the policy's requirements.
- Reinforce compliance with this policy among all stakeholders.

Supervisors/CoW Representatives

- Support employees and students in understanding the policy requirements.
- Report any non-compliance to the IT service desk immediately.

Contract Administrators

- Ensure that contracts with contractors or subcontractors outline responsibilities and security obligations.

Human Resources

- Present relevant CoW IT and Security Policies to each new employee or contractor on their first day.
- Support understanding of the policy among all employees and students.

All Users (Employees, Contractors, Students, Visitors, and Volunteers)

- Report any observed or suspected non-compliance with this policy to their Supervisor, Instructor, or CoW Representative as soon as possible.

Role-Based Access Control (RBAC)

Roles Defined by Job Function: Access to the CoW network and its various subsystems is strictly controlled based on the job functions and responsibilities of the users.

Elevated Access Management

Approval Procedures: Each organizational unit within the City of Windhoek (CoW) that oversees an Information Resource Owner must establish and document clear procedures for approving Elevated Access for System Administrators. These procedures must facilitate risk-informed decisions on when to grant, modify, or revoke such access.

Role Changes and Access Review: When a System Administrator's role or job responsibilities change, their Elevated Access must be reassessed. Based on the review, access should be updated or removed in accordance with the unit's procedures.

Responsibilities of System Administrators: System Administrators granted Elevated Access must adhere to the following guidelines:

- Use Elevated Access strictly for official CoW business, in line with their role, responsibilities, and the purpose for which the access was granted. Incidental personal use of Information Systems, as permitted by the Acceptable Use Policy, does not extend to Elevated Access.
- Avoid using Elevated Access for personal reasons or out of curiosity.
- Protect and not disclose any information obtained through Elevated Access to unauthorized individuals.

- Change default passwords using strong password methodologies as defined in the Password Standard upon installation or implementation of an Information System.
- Keep personal login credentials confidential and never share them.
- Refrain from granting unauthorized access to Information Systems or obtaining access that has not been formally authorized.
- Ensure compliance with all hardware and software license agreements communicated by the CoW.
- Take all necessary measures to protect the confidentiality, integrity, and availability of Information Resources.
- System Administrators involved in secure architecture design must ensure that individuals or units are granted only the minimum system resources and authorizations necessary for their functions.

GUIDING PRINCIPLES – GENERAL REQUIREMENTS

The CoW will allocate access privileges to its technology resources based on the following principles:

- **Need to Know:** Access will be granted to systems and resources necessary for fulfilling specific roles and responsibilities.
- **Least Privilege:** Users or resources will receive the minimum access rights necessary to perform their roles.
- **Formal Documentation:** All requests for user accounts and access privileges must be formally documented and appropriately approved.
- **Special Accounts:** Requests for special accounts and privileges (e.g., vendor accounts, system administration accounts, shared accounts) must be documented and approved by the system owner.
- **Automatic Expiration:** Where possible, user accounts will be set to automatically expire on a predetermined date. Temporary access will be revoked immediately after the task completion, and contractor accounts will expire according to the contract's end date.
- **Inactivity Policy:** User accounts will be disabled after one month of inactivity.
- **Termination and Role Changes:** Access rights will be disabled or removed upon notification of termination or any other reason for cessation of legitimate access.

Identity Verification: Before issuing a new password, the Strategic Executive, Help Desk, or designated authority must verify the user's identity.

Regular Access Reviews: Existing user accounts and access rights will be reviewed at least annually to detect dormant accounts or those with excessive privileges. Examples include:

- Active accounts assigned to individuals no longer working with CoW.
- Accounts with access rights unnecessary for the user's current role.
- Administrative rights granted to non-administrators.
- Any unknown active accounts.

Documentation and Ticketing: All access requests for system and application accounts and permissions must be documented through the existing ticketing system.

GUIDING PRINCIPLES – PRIVILEGED ACCOUNTS

- Administrator accounts must be nominative and individual (e.g., first_name.last_name.admin) first_name.last_name.admin").
- Privileged accounts can only be requested by managers or supervisors and must be approved.

GUIDING PRINCIPLES – SHARED USER ACCOUNTS

- Shared accounts should be avoided unless necessary and approved.
- When used, passwords must comply with the Password Policy, and usage must be monitored and recorded.

VENDOR OR DEFAULT USER ACCOUNTS

- Default user accounts should be disabled or changed where possible.

TEST ACCOUNTS

- Test accounts must be justified, approved, and have an expiration date (maximum of three months).

CONTRACTORS AND VENDORS

- Contracts must include specific data protection requirements.
- Access for contractors/vendors must be requested at least two business days before needed and terminated promptly when no longer required.

ACCESS CONTROL REQUIREMENTS

- All users must have a unique ID to access CoW systems and applications.
- Passwords must comply with the Password Policy.
- Remote access should use two-factor authentication.
- System sessions must automatically lock after 15 minutes of inactivity.

SECURITY MEASURES

Multi-Factor Authentication (MFA): Access to COW requires multi-factor authentication, ensuring that even if login credentials are compromised, unauthorized access is prevented.

Logging and Monitoring: All access to the system is logged and monitored. Any unusual activity is flagged for review, ensuring that unauthorized actions are detected and mitigated quickly.

COMPLIANCE

Training and Awareness

All personnel with access to COW are required to undergo regular training on the ICT administration policy and the importance of adhering to ICT Security principles.

Tracking, Measuring and Reporting

The Governance division of City of Windhoek must develop, test, review, maintain and

communicate a representation of the CoW information security posture to the strategic executive forum. The division is further authorized to initiate mechanisms to track the effective implementation of information security controls associated with this policy and to produce reports measuring individual or unit compliance to support CoW decision making.

Recourse for Noncompliance

The Governance division is authorized to limit network access for individuals or units not in compliance with all information security policies and related procedures. In cases where CoW resources are actively threatened, CoW has established procedures for incident response, including revoking access, investigating the incident and implementing corrective measures.

In cases of noncompliance with this policy, the CoW may apply appropriate employee disciplinary action, in accordance with relevant employment / HR policies.

EXCEPTIONS TO THE POLICY

Exceptions to the guiding principles in this policy must be documented and formally approved by the Strategic Executive in consultation with the Chief Executive Officer and must contain compensating controls in place to mitigate the risk.

Policy exceptions must describe:

- The nature of the exception
- A reasonable explanation for why the policy exception is required
- Any risks created by the policy exception
- Evidence of approval by the Strategic Executive

INQUIRIES

Inquiries regarding this policy can be directed to the Strategic Executive.

AMENDMENTS (REVISION HISTORY)

Amendments to this policy will be published from time to time and circulated to the community of the CoW.

- Reviewed and Approved: November,2024

ATTENDANCE REGISTER: COUNCIL MEMBERS



Workshop/Presentation/Meeting Title: [CIT] Dog Control Management Regulations for the Windhoek Municipal Police Service (WMPS)

Venue: Council Chambers

Date of Workshop/Presentation/Meeting: Tuesday, 14 April 2026

Time: 17:00

Date Submitted

19:50

15/04/26

NAME	PORTFOLIO	SIGNATURE
Council Member Sakarias Uunona	Mayor	
Council Member Nangula A Amutenya	Deputy Mayor	
Council Member Austin Kwenani Kwenani	Chairperson of Management Committee	
Alderwoman Fransina N Kahungu	Member of Management Committee	
Council Member Queen O Kamati	Member of Management Committee	online
Council Member Matheus A Shoongo	Member of Management Committee	Matheus
Council Member Demetreo R Beukes	Member of Management Committee	online
Council Member Ndeshihafela Larandja	Ordinary Councillor	Ndeshihafela
Council Member Ivan Skrywer	Ordinary Councillor	—
Council Member Ignatius Semba	Ordinary Councillor	—
Council Member Maitjituavi S Kavetu	Ordinary Councillor	—
Council Member Toini M Ambambi	Ordinary Councillor	
Council Member Ricardo I Garoeb	Ordinary Councillor	
Council Member Jesaya Ikali	Ordinary Councillor	
Council Member Werner-Meck H Tjihuike	Ordinary Councillor	

ATTENDANCE REGISTER: OFFICIALS



Workshop/Presentation/Meeting Title: [CIT] Dog Control Management Regulations for the Windhoek Municipal Police Service (WMPS)

Venue: Council Chambers

Date of Workshop/Presentation/Meeting: Tuesday, 14 April 2026

Commencement Time: 17:00

Closing Time: 19:00

Date Submitted: 15/04/26

NAME	DESIGNATION	PAY NUMBER	SIGNATURE	DEPARTMENT (please circle)	
Mr Moses Matyayi	Chief Executive Officer			OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP	
DCA Eiseb	Dep. Head Admin	5146		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP	
D/Ch. Iijamba	D/ Head Ops	15146		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP	
Snr Supt Cuss	Info Mgmt & Legal	16546		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP	
Supt Murogo	City Police	14914		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP	
S/Supt Boois	P.K City Police	15661		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP	
Supt J. Murogo	City Police	14224		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP	
Department	Abbreviation	Department	Abbreviation	Department	Abbreviation
Office of the Chief Executive Officer			OCEO		
City Police	CIT	Economic Development and Community Services	EDC	Electricity	ELE
Finance and Customer Services	FCS	Housing, Property Management and Human Settlement	HPH	Human Capital and Corporate Services	HCC
Information and Communication Technology	ICT	Infrastructure, Water and Technical Services	INF	Urban and Transport Planning	UTP

NAME	DESIGNATION	PAY NUMBER	SIGNATURE	DEPARTMENT (please circle)
Akat Iriyaga	City police	16775		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Ms. Winnie Mungaya	Mayor's office	16682		<u>OCEO</u> /CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Hambadi NN	mayor's office	15562		<u>OCEO</u> /CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Mr F. Nepuka	SE: ICT			OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Ms T Edwara	O CEO	15093		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
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Information and Communication Technology	ICT	Infrastructure, Water and Technical Services	INF	Urban and Transport Planning	UTP

ATTENDANCE REGISTER: COUNCIL MEMBERS



Workshop/Presentation/Meeting Title: Councillors' Forum to deal with 2024/2025,
Pending Workshops: Dog Control Management Regulations for the Windhoek Municipal
Police Service, Council Resolution 19/01/2025

Venue: Council Chambers

Date of Workshop/Presentation/Meeting: Wednesday, 18 February 2026

Starting time: 17:30

Closing: 18:30

Date Submitted _____

COUNCIL MEMBERS	SIGNATURE
Council Member Sakarias Uunona Mayor	
Council Member Nangula A Amutenya Deputy Mayor	
Council Member Austin Kwenani Kwenani Chairperson of Management Committee	
Alderwoman Fransina N Kahungu Member of Management Committee	
Council Member Queen O Kamati Member of Management Committee	
Council Member Matheus A Shoongo Member of Management Committee	
Council Member Demetreo R Beukes Member of Management Committee	
Council Member Ndeshihafela Larandja Ordinary Councillor	
Council Member Ivan Skrywer Ordinary Councillor	
Council Member Ignatius Semba Ordinary Councillor	
Council Member Maitjituavi S Kavetu Ordinary Councillor	
Council Member Toini M Ambambi Ordinary Councillor	
Council Member Ricardo I Garoeb Ordinary Councillor	
Council Member Jesaya Ikali Ordinary Councillor	
Council Member Werner-Meck H Tjihuike Ordinary Councillor	

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17:41

ATTENDANCE REGISTER: OFFICIALS



Workshop/Presentation/Meeting Title: Councillors' Forum to deal with Pending Workshops: Dog Control Management Regulations for the Windhoek Municipal Police Service, Council Resolution 19/01/2025

Date Wednesday, 18 February 2026
Starting time: 17:30
Closing time:
Date Submitted: 18 30

NAME	DESIGNATION	PAY NUMBER	SIGNATURE	DEPARTMENT (please circle)
Mr Moses Matyayi	Chief Executive Officer	17694	<i>[Signature]</i>	OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Mr Archie Nikanor	Strategic Executive: Human Capital and Corporate Services	/	/	OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Mr Pierre van Rensburg	Strategic Executive: Urban and Transport Planning	/	/	OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Obrien Hekandjo	Strategic Executive: Electricity	/	/	OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Mr Faniel Maanda	Strategic Executive: Housing, Property Management and Human Settlements	/	/	OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Ms Jennifer Comalie	Strategic Executive: Finance and Customer Services	/	/	OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Ms Zurilea Steenkamp	Strategic Executive: Economic Development and Community Services	/	/	OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP

Department	Abbreviation	Department	Abbreviation	Department	Abbreviation
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Information and Communication Technology	ICT	Infrastructure, Water and Technical Services	INF	Urban and Transport Planning	UTP

NAME	DESIGNATION	PAY NUMBER	SIGNATURE	DEPARTMENT (please circle)
Mr Fillemon Neputa	Strategic Executive: Information and Communication Technology			OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Mr Rowan Adams	Strategic Executive: Infrastructure, Water and Technical Services			OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Chief Leevi Ileeka	Head : City Police	11613		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Abraham Natileni	SNR Supt	15144		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Boois P.K	SNR Supt	15061		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
D. Uses	Snr Supt	16846		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Johanna Zige	A/spt	16775		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Adam Eises	D Chief	5146		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Hendina Ndhangaoka	Assistant Superintendent	16591		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
M.K Murapo	Superintendent	14914		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
NA Hainbaki	Coordinator in C Affairs	15562		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
T. Edward	Acting Section Head: Municipal + Council Affairs	15293		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP
Winnie Munganga	Coordinator: Council Affairs	16652		OCEO/CIT/EDC/ELE/FCS/ HCC/HPH/ICT/INF/UTP

Department	Abbreviation	Department	Abbreviation	Department	Abbreviation
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City Police	CIT	Economic Development and Community Services	EDC	Electricity	ELE
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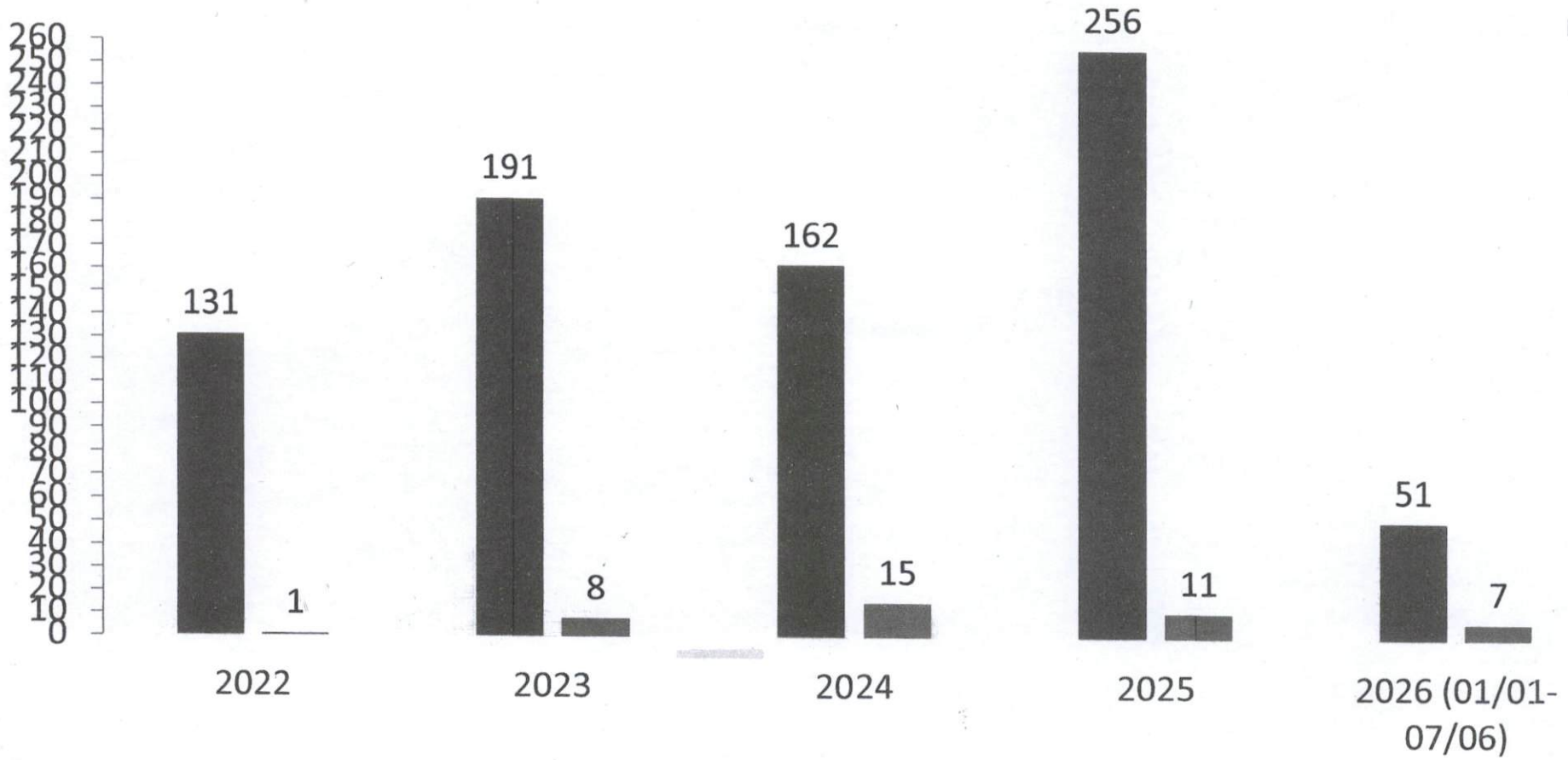
DOG COMPLAINTS 2022-2026





■ DOG COMPLAINTS

■ DOG BITES



326

COMPLAINTS

BITES

AGREEMENT



THE END

THANK YOU



GENERAL NOTICE

MUNICIPAL COUNCIL OF WINDHOEK

NO.

2026

DOG CONTROL AND MANAGEMENT REGULATIONS

The Municipal Council of Windhoek, after consultation with the Minister of Regional and Local Government, Housing and Rural Development, under section 94(1) of the Local Authorities Act, 1992 (Act No. 23 of 1992), makes the regulations set out in the Schedule.

CLLR AUSTIN KWENANI

CHAIRPERSON OF THE COUNCIL

BY ORDER OF THE COUNCIL

Windhoek.....2026

SCHEDULE
ARRANGEMENT OF REGULATIONS

1. Definitions
2. Licensing of dogs
3. Conditions for keeping dogs
4. Conditions of Dog Breeders
5. Advertisement of Dog Breeding Businesses
6. Prohibition Against Breeding Dogs for Consumption
7. Dog registrations applications
8. Terms and conditions of dogs' fitness certificate
9. Disqualifications from holding a dog license
10. Suspension and cancellation of fitness certificate
11. Fees and charges payable
12. Records of dog license
13. Dog complaint management
14. Nuisance barking
15. Capture and care of stray or injured dogs
16. Establishment and operation of a pound
17. Impounding of dogs
18. Duties of Poundmasters
19. Impounding fees
20. Returning captured dogs
21. Keeping of dangerous vicious dogs
22. Destructions of dogs
23. Sterilization of dogs
24. Emergency services after hours
25. Appointment of animals control officers /members
26. Powers, duties, and functions of Animal Control officers /members or dog officers
27. Liability
28. Offences and Penalties

DEFINITIONS

1. In these regulations a word or expression to which a meaning has been assigned in the Act has that meaning, and unless the context otherwise indicates –

“**Act**” means, the Local Authorities Act, 1992 (Act No. 23 of 1992)

“**Animal Control Section**” means, Council’s Animal Control Section delegated by the Council to manage animals within the Windhoek Municipal Council jurisdiction.

“**Animal**” means, any live vertebrate animal other than a human being.

“**Annual due date**” means, in any given year, the date that dog registration fees are due.

“**Annual registration expiry date**” means, in any given year, the date that dog registrations expire.

“**Authorized Officer**” means, any person appointed as such by the Windhoek Municipal Council or any member of the Windhoek Municipal Police Service.

“**Breeder**” means, only breeders of proven thoroughbred and registered dogs and the holder of a valid license, issued by the Council.

“**Chief Executive Officer**” means, a Chief Executive Officer as defined in section 1 of the Local Authorities Act, 1992 (Act No. 23 of 1992).

“**Control/under control**” means, the owner has the dog on a leash or confined within a vehicle or other container while in a public space. The owner must also be capable of controlling the dog while it is on the leash, and have the power of directing or commanding the dog while it is off the leash in private and dog exercise areas. Without limiting the generality of the foregoing, a dog shall be deemed to be not under control if (a) its actions cause annoyance or distress to any person or animal or damage to property; (b) it is found at large in any public place other than a designated dog exercise area; (c) it become a nuisance or injurious to health; (d) it become a nuisance to residents in the neighborhood by barking or howling or by obstructing the lawful passage of persons in public place, or by rushing at or frightening such persons.

“**Consumption**” means the act of using or eating something, in this context referring specifically to the use of dogs as food.

“**Council**” means, the Municipal Council of Windhoek.

“**Dangerous dog**” means the act or actions of a dog that puts the public or other animals at risk for injury or death.

“**Dog**” means, a dog over the age of six months.

“**Dog License**” means a license issued by the Council or any duly authorised authority, upon application and payment of the prescribed fee, which authorises a person to keep a dog within the

municipal area, and serves as proof that the dog has been registered in accordance with these regulations.

“Entire dog” means, a male or female dog that has not been de-sexed (neutered or spayed).

“Environmental Health Practitioner” means, an Environmental Health Officer employed by the Local Authority and identified by name or post description in terms of Section 13 of the Allied Health Services Professions Act, 1993 (Act 20 of 1993) and “Health Officer has the same meaning.

“Fitness Certificate” means, documentation indicating the health and suitability of premises for housing dogs issued by the Environmental Health Officer.

“Health hazard” means, a condition, situation, thing or activity which poses harm or threat to life, health or environment.

“Leash” means, a flexible restraint not exceeding 1,5 metres in length.

“Local Authority” means, the Municipality of Windhoek and “Council” has the same meaning.

“Owner” means, in relation to a dog any person who keeps a dog.

“Person” means, any individual male or female, estate, trust, co-operative, entity with or without legal personality, engaging in business.

“poundmaster” means a staff member or any other person authorised by the Council to be in charge of a pound.

“Public Notice” means, a notice published in a daily newspaper.

“Recognized Animal Welfare Organization” means, an animal welfare organisation recognised or designated by the Council to perform animal welfare, animal control, rescue, shelter, impoundment, or related functions in terms of this by-law.

“Registration office” shall mean the office designated by the Council for managing and overseeing all matters related to dog control and management, including but not limited to the registration, licensing, and regulation of dogs within the local authority area.

“Spayed/neutered dog” means, a dog that has been rendered permanently incapable of reproduction.

“Special license” shall mean a specific permit issued by the Council that legally allows individuals or entities to breed dogs under regulated conditions. This license is required for breeders to:

1. **Exceed the usual dog ownership limit** (typically set at four dogs) on a property.
2. **Operate as a professional breeder** within the municipality, ensuring that they comply with rules on animal welfare, proper housing, health care, and record-keeping.
3. **Engage in the sale and advertisement of dogs**, provided all breeding and sales activities meet the standards established by the Council.

“Stray dog” means, any dog not under direct control by a person or not prevented from roaming.

“Treatment” means, veterinary attention or surgery provided to a dog.

“Veterinarian” means a person registered as veterinarian in terms of the Veterinary and Para-Veterinary Proclamation, 1984 (Proclamation AG. No. 14 of 1984).

“Vicious Dog” means, a dog that has attacked any person with such severity or has caused such physical harm so as to cause a reasonable person to conclude that the dog presents a substantial risk to the safety of any person, or has killed another domestic animal.

2. Licensing of Dogs

(1) The owner of a dog within the local authority's jurisdiction shall be required to pay a dog tax, as established by the Council, for each dog they are authorized to keep in accordance with regulation 3.

(2) The dog tax specified in subregulation (1) must be paid to the Council during the period from January to March of each calendar year.

(3) If an individual acquires a dog outside of the aforementioned period, the dog license must be paid to the Council within 21 days of the acquisition of the dog.

(4) Upon receipt of the dog license as outlined in subregulations (1) or (3), the Council shall issue to the dog owner:

- (a) A license on a form designated by the Council; and
- (b) Fitness certificates.

(5) Should the dog tax not be paid within the timeframes prescribed in subregulations (2) or (3), the Council shall impose a penalty of 10 percent per month, or any part thereof, on the outstanding amount of the tax.

(6) A person who fails to comply with the requirements set forth in subregulation (1) shall be guilty of an offense and, upon conviction, shall be subject to a fine not exceeding N\$5,000, or imprisonment for a term not exceeding six months, or both such fine and imprisonment.

Conditions for keeping dogs

3. (1) To ensure the well-being of both the dogs and the community, the following conditions apply to dog ownership within the Windhoek Municipality-

(a) Unless otherwise, determined by Council in specific cases, a maximum of four (4) dogs may be kept on any single property (erf). However, this provision does not apply to-

(i) Breeders;

(ii) Litters of puppies under six (6) months old;

(iii) Dogs receiving treatment at a veterinary surgeon's clinic; or

(iv) Dogs housed on premises occupied by any Animal Welfare Society within the Council's jurisdiction.

(2) Individuals who keep dogs are required to pay registration fees as determined by Council periodically.

(3) It is prohibited for any dog owned or harboured by an individual to roam freely in public streets or places other than the owner's premises unless the dog is leashed and under control.

(4) Dogs must undergo proper training and exhibit sociable behaviour towards people and other animals. They should not engage in aggressive behaviour or jump on people or other animals.

(5) Dogs must always be leashed when taken for a walk, except when in designated off-leash areas where they must respond to their owner's commands and remain under effective control at all times.

(6) Proper disposal of dog waste is mandatory, both in public areas and on private property. Council provides waste bins along walkways for this purpose, and when at home, dogs must be securely confined within the owner's property boundaries.

Conditions for Dog Breeders

4. (1) Breeders must obtain a special license from the Council to exceed the dog ownership limit on their property. They are subject to the following additional conditions:

- (a) Breeders must maintain proper housing facilities for the dogs, ensuring cleanliness, space, and ventilation that meet Council standards.
- (b) Breeders must adhere to animal welfare laws, ensuring the health and well-being of all dogs in their care, including providing proper food, water, and medical care.
- (c) Breeding activities must not cause any public nuisance, including noise or odor disturbances.
- (d) Breeders must keep records of all breeding activities, including the number of dogs, litters, and sales, and submit these records to the Council as required.
- (e) All dogs sold by breeders must be vaccinated, with records provided to the Council and the new owner.
- (f) Breeders must ensure that prospective dog owners are provided with proper information regarding dog care and training.

(2) Breeders will be classified as follows:

- (a) Large-scale breeders are those with five or more dogs
- (b) Small-scale breeders are those with five or fewer dogs.

Advertisement of Dog Breeding Businesses

5. (1) Breeders who wish to advertise their services must adhere to the following regulations:

- (a) All advertisements, whether online or in print, must be approved by the Council before publication to ensure compliance with relevant guidelines.
- (b) Advertisements must contain accurate and transparent information about the breed, vaccination status, and care of the dogs being sold.
- (c) Breeders must include their special breeding license number in all advertisements to validate their authority to breed and sell dogs.

- (d) Advertisements should emphasise responsible breeding practices and should not promote any breeds known to be banned or restricted by law.
- (e) False claims or misleading information, such as suggesting a breed is hypoallergenic without scientific backing, are strictly prohibited.
- (f) Advertisements must clearly provide the breeder's contact details, including physical address and phone number, so prospective buyers can inquire about the breeder's practices and visit the premises.
- (g) Advertisements can be placed on approved digital platforms and in local newspapers but must comply with both the Council's and relevant media outlet's advertising policies.

Prohibition Against Breeding Dogs for Consumption

6. (1) To ensure the humane treatment of dogs, the Council strictly prohibits the breeding of dogs for consumption. The following conditions apply:

- (a) The breeding, rearing, or sale of dogs for human consumption is prohibited.
- (b) Individuals found engaging in such activities will face penalties, including fines and potential criminal charges, in accordance with the animal welfare laws and regulations established by the Council and the Animal Protection Act.
- (c) The community is encouraged to report any suspected cases of dog breeding for consumption. Reports may be made anonymously and will be investigated promptly.
- (d) Animal control officers will inspect reported incidents, and if evidence is found, immediate action will be taken to seize the animals involved.
- (e) All dogs are protected under the Animal Protection Act, which mandates humane treatment and prohibits cruelty. Violators will be prosecuted under the applicable animal cruelty laws.
- (f) Owners, breeders, and sellers must provide adequate shelter, nutrition, veterinary care, and socialisation, adhering to the standards set out in these regulations and the Animal Protection Act.
- (g) The Council will conduct public awareness campaigns to emphasise the humane treatment of dogs and the prohibition of breeding dogs for consumption.
- (h) Educational programs will inform the community about responsible pet ownership and the ethical and legal implications of breeding dogs for unethical purposes.

Dog registration application

7. (1) To ensure effective management and control of dogs within the Windhoek Council, the following procedures for registration, are established-

- (a) All dogs aged six (6) months and older must undergo registration with Council.
- (b) If a dog remains unregistered and is over the age of six (6) months, the registration fee must be settled within 14 days of notification by the Council.
- (c) Any individual intending to obtain a dog license must apply to the registration office, providing all necessary information as required by Council on the designated form.
- (d) Council reserves the right to request further information deemed necessary or expedient from the applicant or any other relevant party during the application review process.
- (e) Each application must include detailed information regarding the breed of the dog.
- (f) Upon approval of a dog license application, the applicant may obtain the license upon payment of the required fees.
- (g) The dog license will outline any specific conditions imposed by Council.
- (h) Dog owners must ensure that the conditions of the fitness certificate are adhered to and that the dog is kept accordingly.
- (i) Every dog fitness certificate must specify the location or area where the dog is housed.
- (j) Consideration for a dog license for a potentially dangerous dog will only be granted if the veterinarian reasonably convinced that the dog will not pose any public nuisance or danger to the community.
- (k) Individuals dissatisfied with imposed conditions or whose license applications have been declined have the right to appeal to the Chief Executive Officer within 14 days of receiving notice-
 - (i) The appeal must be submitted in writing, outlining the grounds for appeal.
 - (ii) Appeals will be heard by the Chief Executive Officer within 14 days.
 - (iii) During the appeal hearing, the applicant or their legal representative may address the Chief Executive officer.

- (iv) The Chief Executive Officer will provide a written decision on the appeal to the applicant or their representative within 7 days after hearing.

Terms and conditions of the dog fitness certificate

8. (1) The following terms and conditions apply to the issuance and maintenance of a dog fitness certificate:

- (a) All premises harboring dogs within the Local Authority must apply for a valid fitness certificate.
- (b) Application forms for the fitness certificate can be obtained from the registration office.
- (c) The completed application, detailing the number and breeds of dogs on the premises, must be submitted to the registration office.
- (d) Upon receipt, the registration office will conduct an inspection of the premises to assess suitability for harboring dogs.
- (e) The fitness certificate will be issued upon satisfactory inspection of the premises and compliance with regulations.
- (f) Renewal of the fitness certificate is required annually, with the renewed certificate prominently displayed on the premises.
- (g) Property owners are responsible for ensuring that tenants occupying their premises have obtained and maintained a valid fitness certificate.
- (h) Any changes in the number or breed of dogs on the premises must be promptly reported to the registration office.
- (i) Periodic inspections by authorized officers will ensure continued compliance with fitness certificate requirements.
- (j) Failure to obtain or renew the fitness certificate may result in fines or penalties determined by Council.
- (k) Council reserves the right to revoke the fitness certificate for premises found unsuitable for harboring dogs or for repeated violations.

- (l) The fitness certificate is to be displayed in every dog owner's home, containing all relevant details about the dog or its welfare on the premises, aiding in enforcement and improvement efforts.
- (m) In the event of a failed payment, the fees will be added to the rates and taxes statement.

Disqualification from Holding a Dog License

9. (1) A person shall be disqualified from being issued a license or under these regulations if that person:

- (a) Has been convicted of an offense related to any dog under the Animals Protection Act;
- (b) Has been legally ordered by a court not to own a dog under the Animals Protection Act or any other applicable law;
- (c) Is the owner of a dog that has been impounded on more than three occasions under regulation 17, unless the person can demonstrate to the satisfaction of the Council that such impoundments were beyond their control.

(2) A person disqualified under subregulation (1)(c) may submit a written application to the Council requesting reconsideration of the disqualification as stipulated in regulation 7.

10. Suspension and Cancellation of Fitness Certificate

(1) The Council may suspend a fitness certificate if:

- (a) Any condition of the fitness certificate is not complied with; or
- (b) The suspension is deemed necessary in the public interest.

(2) A suspension under subregulation (1) shall be for the duration and subject to the conditions that the Council determines and specifies in the notice of suspension.

(3) Prior to suspending the fitness certificate, the Council shall:

- (a) Provide written notice to the holder of the fitness certificate, informing them of the intention to suspend the certificate, the grounds for the suspension, and the proposed duration of the suspension;

- (b) Allow the holder of the fitness certificate an opportunity to make representations to the Council within the period specified in the notice; and
- (c) Obtain a report with recommendations from an authorised officer, an employee, an environmental health officer, or a veterinarian regarding the proposed suspension, if deemed necessary by the Council.

(4) When the Council makes its final decision regarding the suspension of the fitness certificate, it shall consider any representations made by the holder of the certificate and any report obtained under subregulation (3)(c).

(5) If the holder of the fitness certificate fails to comply with any condition imposed during the suspension, the Council may cancel the fitness certificate.

(6) Notwithstanding subregulations (3) and (4), the Council may suspend or cancel a fitness certificate with immediate effect if it determines that such action is necessary to address or mitigate a significant public health risk.

(7) Following the suspension or cancellation of a fitness certificate under this regulation, the Council may issue an order for the safeguarding of any dogs previously kept by the certificate holder.

Fees and charges payable

11. (1) The fees for dog registration and breeders shall be determined by the Council and are subject to periodic updates through official notices. These fees may vary depending on the category of dog ownership.

(2) Payments can be made either in person at the registration office or electronically using the Council's provided banking details

Record of dog license

12. The registration office shall be responsible for keeping and maintaining records of every issued dog license, along with the necessary information provided in each application. Unless instructed otherwise by Council, only authorized officials are permitted access to and entitled to inspect these records or documents.

Dog complaint management

13. (1) The Council is committed to addressing community concerns regarding nuisances caused by dogs, and the following procedures outline the management of dog-related complaints-

- (a) The Council acknowledges the community members' right to seek assistance in addressing nuisances caused by dogs.
- (b) Consistent with the relevant legislation, policies, or procedures, the Council shall provide quality services in a timely manner, subject to resource availability. This objective is best achieved through maintaining open communication among Council staff, complainants, and dog owners. However, the Council typically does not respond to anonymously lodged complaints unless exceptional circumstances warrant such action, as determined by the registration office.
- (c) The Council reserves the right to request the name, address, and contact number of a complainant upon receiving a request. This information is vital for Council staff to clarify details, gather further information, and provide updates relevant to the resolution of an investigation. All provided information is treated with strict confidentiality and is solely utilised for conducting Council business.
- (d) Complaints will be handled in accordance with the standard operating procedure of the Council's registration office. The Council will not entertain complaints deemed frivolous or vexatious. Any verbal threats directed at the Council, individuals, or its employees are treated seriously and may be referred to the relevant authority.

Nuisance barking

14. (1) Upon receiving an initial complaint request regarding nuisance barking, the Council shall conduct a personal visit to the property to:

- (a) Inform the dog owner of the nature of the complaint,
- (b) Verify the validity of the complaint,
- (c) Assess the extent of any nuisance,
- (d) Advise the dog owner/s of their legal responsibilities,
- (e) Offer recommendations and guidance to prevent or address nuisance barking, and

(f) Provide written notice to the dog owner/s outlining further action if the nuisance persists.

(2). Council believes that by employing this approach, the majority of complaints can be resolved swiftly and satisfactorily without resorting to legal action, thereby maintaining community harmony.

(3). Subsequent complaints of similar nature regarding nuisance barking will be handled at the discretion of the officer on duty, following Council protocols. If no progress is observed, the complainant may be required to file a formal complaint with the Council.

(4). If a complainant is unwilling to file a formal complaint, the officer on duty may determine that no further action can be taken regarding the complaint.

(5). No dog owned or kept by any individual shall be permitted to cause annoyance, discomfort, or disturbance to neighbors or the neighborhood through constant or excessive barking, howling, whining, or any other behavior that materially interferes with the tranquility and order of the area.

(6). If the Council determines that a dog is causing a nuisance as described in sub regulation 5 above, the dog owner may be served a notice to take necessary steps to mitigate the nuisance. Failure to comply may result in the owner being ordered to remove the dog from the Windhoek Municipal Council jurisdiction within 96 hours of notice.

(7). No person is allowed to keep a dog suffering from mange or any other infectious or contagious disease, except when kept in a veterinary surgeon's clinic.

(8). If Council determines that a dog is suffering from a condition as described in sub regulation 7 above, the owner may be required to promptly deliver the dog to a veterinary surgeon for examination and treatment at the owner's expense.

(9). Any dog found in a public street or place suffering from mange or another infectious or contagious disease may be seized by an authorized officer and, upon recommendation by the Veterinarian, may be treated or euthanized.

Capture and care of stray or injured dogs

15. (1) The Council is committed to the humane treatment of stray and injured dogs. This regulation outlines the procedures for their capture and care-

- (a) While every effort is made to ensure the health and welfare of all stray and/or injured dogs, Council cannot be held responsible for any accidental injury or death that may occur during attempts to capture or impound a dog.
- (b) Officers on duty may use necessary methods, tools, or equipment, including commercial animal food or liquid, to capture stray dogs. Council cannot be held responsible for any food allergies incurred by the dog during capture.
- (c) Injured dogs shall be treated with care in accordance with the Animal Welfare Act. Officers on duty or the Animal control officer may transport injured dogs to a veterinary surgeon for treatment, and owners are responsible for associated treatment costs.
- (d) Animal Control Officers may seek ownership and registration details from relevant authorities for investigations.
- (e) If a stray dog is not reclaimed within three (3) working days, Council or the office so designated may sell, destroy, or dispose of the dog. The Council or the office so designated may extend the impoundment period for three (3) additional working days if the owner contacts them within the initial period.

Establishment and Operation of a Pound

16. The Council may either establish and operate a pound or enter into an agreement with a third party to operate a pound on its behalf, subject to conditions that the Council may impose.

Impounding of dogs

17. (1) To ensure public safety and proper animal management, the Council has established procedures for impounding dogs that pose a risk or are found in violation of regulations-

- (a) Any person so designated to assist may impound any dog. Impounding may occur whether or not the dog is wearing a collar with the proper label attached.
- (b) Should a dog be perceived as beyond control or poised to cause annoyance, distress, or property damage, it may face seizure. A dog is deemed beyond control if found wandering on land or premises without the owner's or custodian's consent.

(c) Following a seizure, a dog's fate lies in either being returned to its owner or falling under the purview of impoundment by the office so designated. Additionally, any dog seized by a property owner or custodian due to unauthorized presence on their premises may also face impoundment. Prior to release from impoundment, unregistered dogs must undergo the necessary registration and licensing procedures, alongside the payment of applicable impounding fees.

(d) Any dog may face impoundment if scrutiny of its circumstances or living conditions raises a concern, or if there is justifiable cause to suspect the commission of an offence against cruelty.

Duties of the Poundmaster

18. (1) The poundmaster shall:

(a) Display a clear and easily readable notice of the pound's opening hours at both the entrance of the pound premises and on the Council's notice board.

(b) Maintain a detailed register recording the following information for each impounded dog:

- (i) The name, residential address, and telephone number of the person who brought the dog to the pound;
- (ii) The time and date the dog was impounded;
- (iii) The location where the dog was found prior to impoundment;
- (v) The reason for impounding the dog;
- (vi) A full description of the dog, including estimated age, breed, sex, color, markings, and any injuries observed at the time of impoundment;
- (vii) The status of the dog, whether released, sold, or destroyed, including the date and time of such action;
- (viii) The amount of money received from the sale of the dog, if applicable;
- (ix) The amount of any veterinary expenses incurred for the dog.

- (c) Ensure that the pound and all equipment used for handling impounded dogs are kept clean, free from flies, vermin, and maintained to the satisfaction of the environmental health practitioner.
- (e) Provide proper feeding and care for every dog in the pound.
- (f) Isolate any female dog in heat from other dogs.
- (g) Take reasonable measures to prevent fights among dogs within the pound.
- (h) Isolate any dog suffering from a disease, ensure it receives veterinary treatment, and seek reimbursement for incurred veterinary expenses from the dog's owner if the owner's identity and address are known.

Impounding fees

19. Impounding fees must be settled by the dog owner to the office so designated for in case the dog did not qualify for destruction and reclaimed by the owner in the specified grace period.

Returning captured dogs

20. (1) The Council has established procedures to ensure the appropriate handling and return of dogs that are found at large-

- (a) The Officer on duty or the office so designated is empowered to seize and detain any dog found at large.
- (b) Upon seizure, dogs typically undergo an identity check where feasible. This process aims to confirm ownership and assess any prior history of non-compliance.
- (c) After verifying ownership, the owner shall be contacted and required to pick up their dog. If no owner is identified, the dog shall be kept for three days. After this period, if the dog remains unclaimed, it will be sold or, as a last resort, humanely destroyed.

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Keeping of dangerous or vicious dogs

21. (1) To ensure public safety, strict measures are in place for the confinement and management of dangerous and vicious dogs-

- (a) A dangerous or vicious dog must be securely confined indoors or, if outside, confined in a securely enclosed and locked pen or dog run area with secure sides and a top.
- (b) When taken off the property, it must be muzzled and securely leashed on a chain no longer than 1.5 meters.
- (c) Notice on the property, visible to anyone approaching from the street, must indicate the presence of a vicious dog on the premises.
- (d) An owner whose dog is declared dangerous must register the dog with the designated registration authority or any authority authorised by the Council within 14 days of the declaration.
- (e) Indoors or in an outdoor enclosure, the dog must be housed to prevent escape and injury to visitors.
- (f) Both the dwelling and enclosure must be constructed to prevent unauthorised access, requiring assistance from an occupier over 18 years old.
- (g) The enclosure gate must have a lock and be securely locked when the dog is inside.
- (h) A dangerous dog must be muzzled and leashed when outside the owner's dwelling or enclosure.
- (i) If a previously declared dangerous dog is found wandering at large, it may be seized, impounded, and euthanized after 24 hours.

- (j) Owners must contact the registration office within 24 hours of impoundment to present mitigating circumstances for the dog being at large, potentially allowing the owner to reclaim the dog.

Destruction of dogs

22. (1) In certain situations, the humane destruction of a dog may be necessary to address serious concerns-

(a) Notwithstanding any other provision in these regulations, any authorized Council official or police officer may euthanize a dog if circumstances outlined in regulation 14 (7) reads with regulation 21(1) (i) arise.

(b) These regulations do not preclude the Council or any party who has suffered loss or damage due to the actions of such a dog from pursuing legal action against the dog's owner, even after the dog has been euthanized.

Sterilization of dogs by Council

23. The Council or the office so designated may cause a dog to be sterilized at the request of the owner of the dog and on payment of a fee by the owner of the dog

Emergency services after hours

24. (1) The Council is committed to providing emergency after-hours dog management services, subject to resource availability:

(a) The Council shall, contingent upon the availability of ongoing resources, offer emergency after-hours dog management services limited to the following situations:

- (i) Dog attacks or instances of aggressive dog behaviour, provided that the offending dog(s) have been secured or remain visible within the immediate area. In cases involving sick or injured dogs discovered after hours, such cases must initially be referred to the designated animal welfare authority, a registered veterinary practitioner, or any service provider authorised by the Council, where feasible.

Appointment of animal control officers/members or dog control officers

25. The Council reserves the right to appoint Animal Control Officers or Members, or dog officers, at its discretion, to conduct inspections where dogs are kept.

Powers, duties and functions of animal control officers/members or dog officers

26. (1) Animal Control Officers or Dog Officers are vested with specific powers and responsibilities to effectively manage and enforce dog regulations-

(a) An Animal Control Officer or Dog Officer:

- (i) Shall have access to any premises at all times to conduct necessary investigations or inquiries.
- (ii) May request any person in control of a dog to provide a valid dog license, fitness certificate along with any other documents or records deemed necessary for the investigation.
- (ii) May seize any document if deemed potential evidence of the regulation violation, issuing a receipt for such documents removed.
- (iii) May require individuals mentioned in paragraph (c) to provide their full name, address, and produce an identity document.
- (iv) Must report any regulation contraventions to Council that may impact the issuance, refusal, suspension, or withdrawal of a license.

Liability

27. (1) This regulation outlines the responsibilities of dog owners, as well as the rights of individuals affected by dog-related incidents:

(a) Dog owners are responsible for ensuring that their dogs do not pose a threat or cause harm to other individuals, animals, or property.

(b) If an individual is harmed in a dog-related incident, including but not limited to being bitten or injured by a dog, or if the dog causes damage while trespassing on another's property, the owner of the dog or the person responsible for the dog at the time of the incident shall be held liable for any injury, damage, or loss caused.

(c) In cases where a person trespasses on private property and is injured by the property owner's dog during the trespass, the owner of the dog may not be held liable unless the level of force used by the dog is deemed excessive or unreasonable in relation to the threat posed by the trespasser. This provision recognizes the right of property owners to protect their property but also ensures that excessive harm is not inflicted. Furthermore, the individual who trespasses may face legal charges for their actions.

(d) The victim of a dog-related incident, including incidents of trespassing, has the right to seek compensation from the dog owner or the person responsible for the dog for any injuries or damages

sustained, except in cases where the victim was unlawfully trespassing, unless the injury is determined to have been caused by disproportionate force.

Offences and penalties

28. (1) This regulation outlines the penalties and offences for violations of dog-related regulations-

- (a) Any person who makes a false or deliberately misleading statement in a dog license or fitness certificate application commits an offense.
- (b) Any person who continues to violate these regulations after receiving a notice to cease or following a conviction will be guilty of a continuing offense.
- (c) A person commits an offense if they:
 - (i) Fail to comply with any notice issued under these regulations; or
 - (ii) Obstruct or hinder an authorized official or employee of the Council in the exercise of their powers or duties under these regulations.
- (d) Any person who keeps a dog without paying the required dog tax, as prescribed in these regulations, or fails to obtain or renew the fitness certificate commits an offense.
- (e) A person who refuses to surrender a dog for impoundment when required by an authorized official in accordance with these regulations commits an offense.
- (f) Any person who allows their dog to wander at large, causing a nuisance or posing a threat to public safety, commits an offense.
- (g) Any person who fails to prevent their dog from attacking or injuring another person or animal commits an offense.
- (h) Any individual who keeps more dogs than permitted under these regulations without the necessary approval from the Council is guilty of an offense.
- (k) Any person who neglects or mistreats their dog, resulting in a breach of animal welfare standards, commits an offense.

(2) Any person convicted of an offense under these regulations shall be liable, upon conviction, to a fine not exceeding N\$5,000 or imprisonment for a period not exceeding six months, or both such fine and imprisonment.



REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM "RESIDENTIAL" WITH A DENSITY OF 1:900 TO "INSTITUTIONAL" CONSENT TO HAVE DWELLING UNITS AND CONSENT TO COMMENCE WITH THE DEVELOPMENT WHILE THE REZONING IS IN PROCESS

SUBMIT TO:
The Chief Executive Officer
City of Windhoek
P O Box 59
Windhoek
Namibia

CLIENT:
KORTILDE K. KAREGEYA AND
DONAT KAREGEYA

CONSULTANT:
Afrishine Investment cc
P. O. Box 793
Swakopmund
afrishineinvestment75@gmail.com
htskevanhu@gmail.com
0813236024

Submission Date:
4th June 2025

Attention: Ms K Asino
Manager: Urban Policy



**ANNEXURES:**

Annexure A:	Power of Attorney
Annexure B:	Copy of Title Deed
Annexure C:	Locality Plan
Annexure D:	Current Zoning Plan
Annexure D1:	Proposed Zoning Plan





**REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM "RESIDENTIAL" WITH A DENSITY OF 1:900 TO "INSTITUTIONAL"
 CONSENT TO HAVE DWELLING UNITS AND CONSENT TO COMMENCE WITH THE DEVELOPMENT WHILE THE REZONING IS IN PROCESS**

1. APPLICATION

Afrishine Investment cc was appointed by the registered owners of Erf 2998, Johann Albrecht Street to undertake the statutory process for the rezoning of the property from "Residential" to "Institutional"; consent to have dwelling units on the property and consent to commence with the development whilst the rezoning is in progress.

The application is thus hereby made in terms of the Windhoek Zoning Scheme and Section 105 (1) (a) of the Urban and Regional Act, (Act No 5 of 2018) for:

- The rezoning of Erf 2998, Windhoek Extension 2 from Residential to Institutional,
- Consent to have a dwelling unit, and
- Consent to commence with development whilst the rezoning is in progress.

2. OWNERSHIP DETAILS

The ownership of Erf 2998, Windhoek Extension 2 vest with Kortilde K. Karegeya and Donat Karegeya as indicated in the Deed of Transfer 6098/2009. There are no restrictive conditions or servitudes registered against the deed of transfer or erf diagram which prohibits the rezoning of the erf.

3. LOCATION, ZONING AND LAND USE OF THE ERF AND SURROUNDS

Erf 2998, Windhoek Extension 2 is located in the area known as Windhoek North and is situated along Johann Albrecht Street. The property measures 821m² in extent and is developed with a double storey main house together with an outbuilding.

The erf is situated along a major arterial road of the area and is surrounded by many other establishments and institutions. Johann Albrecht Street predominately accommodates low density residential properties, however, it is in a mixed use neighbourhood with various institutions and establishments including the Windhoek Central Hospital located at the cnr of Ooievaar Street, the Nampost offices, Tall Trees Supermarket with REO Guesthouse, Spitzkoppe Investment Holdings and Erongo Geoscience offices further down before reaching the Total Service Station.

Access will be obtained from Johann Albrecht Street and on-site parking will be provided on the property.





4. UTILITY SERVICES

The erf is situated in an already developed township/ neighbourhood of and is connected to the bulk services of the Windhoek, comprising of potable water, sewer, electricity, and solid waste management. The erf is also well connected to the national and private telecommunication service networks.

5. MOTIVATION AND PROPOSED REZONING

i) Background and Motivation

New Edge Training Institute has been operating on Erf 2998, Johann Albrecht Street, Windhoek as per the Council Resolution 387/11/2012. Fitness certificates to continue the operation of the training institute was granted yearly and the last permission that was granted for the operation of Training Institute was dated 07 January 2025. The expiry date for the fitness was however, the 17 January 2025.

After discovery that the fitness certificate obtained would lapse after 10 days of issue, the tenants reapplied to the City of Windhoek for the renewal of the fitness certificate and were notified that they contravened the provisions of the consent approval and as a result thereof, their fitness renewal application was turned down and the consent is revoked due to the operations of unauthorised activities happening on the erf.

It is against this background that it was deemed necessary to have the erf rezoned from "residential" to "institutional" in order to operate a training institute without restrictions as permitted by the Windhoek Zoning Scheme in terms of the primary uses. Rezoning the property would allow for the utilization of the entire erf for the training institution and would ensure that the property is utilised to its full potential.

Higher education institutions are vital in providing personal growth, enhancing career prospects and driving economic development. Having a variety in the provision of institutions not only offers freedom of choice but also fosters inclusivity, encourages innovation and promotes a more dynamic and resilient environment. This in turn provides a variety of skills and perspectives in workplaces that can lead to more creative problem solving and better decision making as employees are taught different ways to managing challenges.

Furthermore, given that there was residential structures and ancillary related outbuildings on the property, consent is being sought for free residential bulk to continue residing on the property as stipulated in the Windhoek Zoning Scheme.

Lastly, consent to commence with the development whilst the rezoning is in progress is also being applied for to enable the issuance of a fitness certificate for the training centre as well as allow for the learners that are already enrolled to continue with their lessons.





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Investment Co.

6. Public Consultation

The public consultation process will be completed in line with the requirements of Section 107 (1) of the Urban and Regional Planning Act, 2018 (Act No. 5 of 2018) and regulations as published in the Government Gazette No. 7318 of 28 August 2020 for the proposed development as follows:

- **Regulation 10 (1): Notice in the Government Gazette for 1 week**
A notice will be published in the Government Gazette Notice.
- **Regulation 10 (2 and 3): Notices in 2 newspapers for 2 weeks**
Notices will be published in the New Era and Confidante Newspaper.
- **Regulation 10 (4): Notice to neighbouring erf owners**
Notices will be issued to the neighbouring erf owners via registered mail.
- **Regulation 12 (a): Notice at Local Authority and on site**
A Notice will be placed on site and on the Notice Board of the City of Windhoek, Customer care centre at the Municipality.

Public consultation report will be rightfully submitted in due course.

7. Application

It is herewith recommended that the **Municipal Council of Windhoek**, in accordance with Section 109 (2) of the Urban and Regional Planning Act, Act No.5 of 2018, recommends to the Urban and Regional Planning Board the approval of this application which is prepared in line with Section 105 (1) (a) of the aforementioned Act, and as well as the Windhoek Zoning Scheme, which seeks approval for the:

- The rezoning of Erf 2998, Windhoek Extension 2 from Residential to Institutional,
- Consent to have a dwelling unit, and
- Consent to commence with development whilst the rezoning is in progress.

It is requested that the application be favourably considered.

Yours Faithfully

Hilaria Kevanhu
Town and Regional Planner
(NCTRP 58)

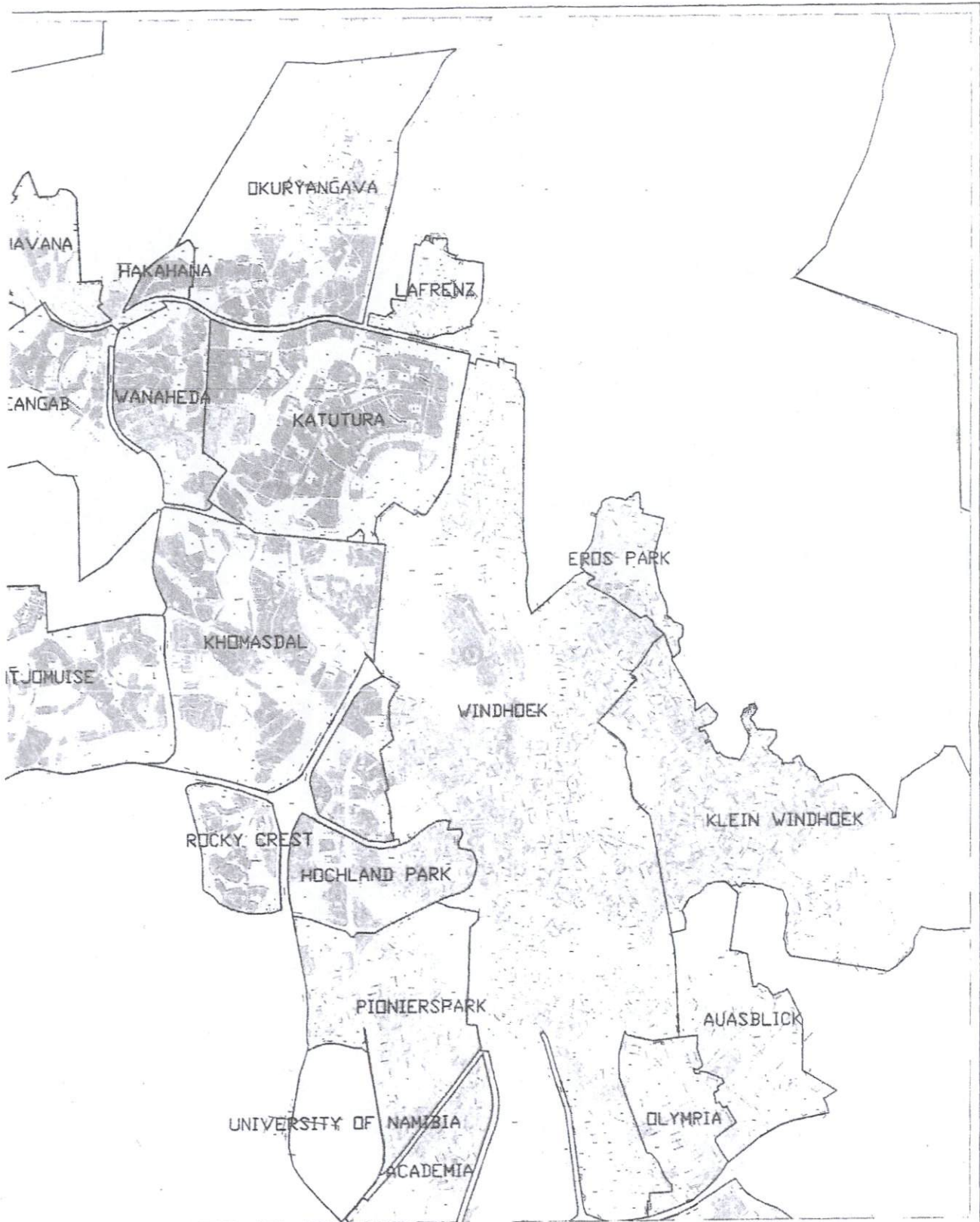




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Investment cc

ANNEXURE A





LOCALITY PLAN
 ERF 2998, WINDHOEK EXT 2

scale 1:45000

T N

DATE: MAY 2025



PREPARED BY:
 AFRISHINE INVESTMENTS CC
 P O Box 793
 Swakopmund

Cell: 081 3236021
 Cell: 081 2657500
 Email: tskevannu@gmail.com



AFRISHINE
Investment CC

ANNEXURE B





CURRENT ZONING PLAN

ERF 2998, JOHANN ALBRECHT,
WINDHOEK EXT 2
"RESIDENTIAL" WITH
A DENSITY OF 1:900

T N

LEGEND

- RESIDENTIAL
- TRANSPORT AND COMMUNICATION
- UNDETERMINED
- INSTITUTIONAL
- BUSINESS

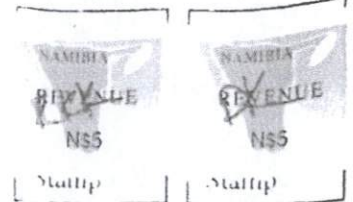


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Investment CC



ANNEXURE C

POWER OF ATTORNEY



I the undersigned, KORTILDE KAAMULINAWA KAREGEYA, Identity Number: 76010100267 and DONAT KAREGEYA, Identity Number: 65080710117 in our capacity as the registered owner of Erf 2998, Windhoek Extension 2 do hereby nominate constitute and appoint.

Afrishine Investment cc
 P O Box 793
 Swakopmund

With power of Substitution to be my lawful Attorney and Agent in my name, place and stead, to submit the necessary application to City of Windhoek and Urban and Regional Planning Board for the

- Rezoning of Erf 2998, Windhoek Extension 2 from "residential" with a density of 1:900 to "Institutional" and
- Consent to operate while the rezoning is in process.

And generally, for effecting the purpose aforesaid, to do or cause to be done whatsoever shall be requisite, as fully and effectively, all intends and purpose, as I might or could do if personally present and acting herein-hereby ratifying, allowing and confirming and promising and agreeing to ratifying, allow and confirm and whatsoever my said agent shall lawfully do, or cause to be done, virtue of these presents.

Signed at Windhoek on this 24 day of 05/May 2025 in the presence of the undersigned witnesses

Kortilde Karegeya
 KORTILDE KAAMULINAWA KAREGEYA

AS WITNESSES:

1. [Signature]
 2. [Signature]

DONAT KAREGEYA

AS WITNESSES:

1. [Signature]
 2. [Signature]



ANNEXURE D



NAMIBIA
REVENUE
N\$1000

NAMIBIA
REVENUE
N\$1000

NAMIBIA
REVENUE
N\$1000 362

Prepared by me
F. du Toit
CONVEYANCER
DU TOIT, F V

NAMIBIA
REVENUE
N\$1000

NAMIBIA
REVENUE
N\$1000

NAMIBIA
REVENUE
N\$1000

NAMIBIA
REVENUE
N\$1000

NAMIBIA
REVENUE
N\$200

NAMIBIA
REVENUE
N\$500

NAMIBIA
REVENUE
N\$200

01 DEC 2009
MORTGAGED (INC. B. TOUS / 2009)
for N\$ 765 000-00
DEEDS OFFICE,
WINDHOEK.
REGISTRAR OF DEEDS.
[Signature]

2020-05-19
MORTGAGED (No. B/582/2020)
for N\$ 1 000 000-00
DEEDS OFFICE,
WINDHOEK.
[Signature]
REGISTRAR OF DEEDS

F-6098 2009

DEED OF TRANSFER NO

7

BE IT HEREBY MADE KNOWN:

THAT FERDINAND VINCENT DU TOIT

appeared before me Registrar of Deeds at Windhoek, he the said Appearer being duly
authorised thereto by a Power of Attorney granted to him by

PIETER LE ROUX
Identity Number 440302 0009 5
Married out of community of property

dated the 13 November 2009 and signed at WINDHOEK

[Handwritten mark]

[Handwritten signature]

and the said Appearer declared that his said Principal had truly and legally sold on
1 October 2009

and that he in his capacity aforesaid did, by these presents, cede and transfer, in full and
free property, to and on behalf of

1. **DONAT KAREGEYA**
Identity Number ~~558485~~ Born on 7 August 1965
Married out of community of property
2. **KORTILDE KAAMULINAWA KAREGEYA**
Identity Number 760101 0026 7
Married out of community of property

Their Heirs, Executors, Administrators or Assigns

CERTAIN Erf No 2998 WINDHOEK, Extension No 2

SITUATE In the Municipality of WINDHOEK
Registration Division "K"
In the KHOMAS Region

MEASURING 821 (Eight Two One) Square metres

FIRST TRANSFERRED by Deed of Transfer No T 182/1975 with General Plan No
A 767/59 relating thereto and held by Deed of Transfer No
T 5162/1996.

SUBJECT to the following conditions imposed in terms of the Town Planning
Ordinance, 1954 (Ordinance 18 of 1954) as amended, namely:

IN FAVOUR OF THE LOCAL AUTHORITY

1. The erf shall be used or occupied only for purposes which are in accordance with,
and the use or occupation of the erf shall at all times be subject to the provisions of
the Windhoek Town Planning Scheme prepared and approved in terms of the Town
Planning Ordinance, 1954 (Ordinance 18 of 1954) as amended.
2. The building value of the main building, excluding the outbuilding to be erected on
the erf shall be at least four times the municipal valuation of the erf.

7

WHEREFORE the Appearer renouncing all the right and title which the said TRANSFEROR heretofore had to the premises, did, in consequence also acknowledge the said TRANSFEROR to be entirely dispossessed of, and disentitled to, the same; and that by virtue of these presents the said TRANSFEREE Their heirs, executors, administrators or assigns, now is and henceforth shall be entitled thereto, conformably to local custom, the State, however, reserving its rights, and finally acknowledging that the purchase price is the sum of NS800 000,00.

01 DEC 2009

SIGNED at WINDHOEK on

Together with the appearer, and confirmed with my seal of office.


Signature of Appearer

In my presence



INV2025277733*
INV2025277733

CITY of WINDHOEK

365
OF WINDHOEK

Box 59, WINDHOEK NAMIBIA
Phone No: (061) 290 2911

TAX INVOICE
eg. Number 2646057-01-5

2025/06/05 08:44:11

Term Id.: 31

Receipt No.: 376098

General Payment

Vote No.: 5000182050048

Name: AFRISHINE INVESTMENT CC

C.Card Amount Pd N\$*****2012.50

Dupl. Amt Tend N\$*****2012.50

Change N\$*****0.00

Processed by: 000035-Khi-khoeb M

Comment :



Invoice Number : INV2025277733	Date Issued : 6/5/2025
Account Number : N/A	Vote Number : 5000182050048
Name : AFRISHINE INVESTMENT CC	Reference Number : ERF 2998 W
Address : N/A	System Reference : INV438318
	Issued By : 16562 - SAMUEL (N.T)
	Contact Details : +264 61 290 2609
Description : REZONING OF ERF 2998 W FROM RES WITH DENSITY OF 1:900 TO INSTITUTIONAL AND CONSENT FOR RESIDENTIAL DWELLING UNITS	

PAYMENT DUE

Total Amount Excluding VAT	: N\$ 1750.00
Total VAT Amount	: N\$ 262.50
Total Amount Payable	: N\$ 2012.50

INVOICE DETAILS

Department : 5000 - URBAN & TRANSPORT PLANNING

Tariff Code	: N/A
Tariff Description	: N/A
Quantity Provided	: 1
Unit Price	: N\$ 1750.00
Tariff Amount Excluding VAT	: N\$ 1750.00
Tariff VAT Amount	: N\$ 262.50
Tariff Total Amount	: N\$ 2012.50
Service Code	: N/A



Department of Finance and Customer Service
Debt and Risk Management Division
PO Box 59, Windhoek, Namibia


DEBT MANAGEMENT CREDIT CHECK FORM

Surname: Karegeya First name(s): Donat
 Erf/stand no: 2998 Township: Windhoek
 If company or registered under cc: N/A
 Namibian I. D / Passport no.: 65080710117
 Postal/Private Bag address: 793 Township of address: Swakopmund
 Physical Residential or Business address: 2998 Windhoek
 Tel no _____ (H) _____ Cell 0813236024

CREDIT CONTROL

Service Accounts
 Credit Control Officer Comments:
Acc 12521256 R/4545.51 Current


Name of Credit Controller: L. H. Ntuli
 Signature: [Signature]



SUNDRY DEBTORS - LAND SALES

Comments:
proceed

Name of Credit Controller: [Signature]
 Signature: [Signature]
 Accountant Land Sales: _____





DEBT MANAGEMENT CREDIT CHECK FORM

Surname: Karegeya First name(s): Kostilde K
 Erf/stand no: 2998 Township: Windhoek
 If company or registered under cc: N/A
 Namibian I. D / Passport no.: 96010100267
 Postal/Private Bag address: 793 Township of address: Swakopmund
 Physical Residential or Business address: 2998 Windhoek
 Tel no _____ (H) _____ Cell 0813236024

CREDIT CONTROL

Service Accounts

Credit Control Officer Comments:

Acc 12521256. My 4545.51 Current

Name of Credit Controller:

L. Hunt

Signature:

[Signature]



SUNDRY DEBTORS - LAND SALES

Comments:

proceed

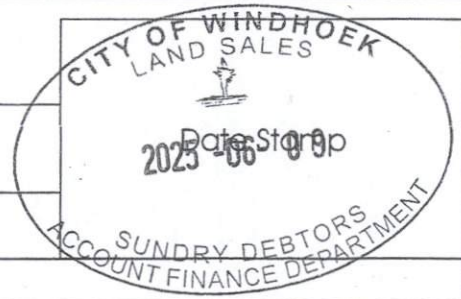
Name of Credit Controller:

[Signature]

Signature:

[Signature]

Accountant Land Sales:





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Investment cc

PUBLIC CONSULTATION:

**REZONING OF ERF 2998, Windhoek EXTENSION 2 FROM "RESIDENTIAL" WITH A DENSITY OF 1:900 TO "INSTITUTIONAL"
CONSENT TO HAVE DWELLING UNITS AND CONSENT TO COMMENCE WITH THE DEVELOPMENT WHILE THE REZONING IS IN PROCESS**

SUBMIT TO:

**The Chief Executive Officer
City of Windhoek
P O Box 59
Windhoek
Namibia**

CLIENT:

**KORTILDE K. KAREGEYA AND
DONAT KAREGEYA**

CONSULTANT:

**Afrishine Investment cc
P. O. Box 793
Swakopmund
afrishineinvestment75@gmail.com
htskevanhu@gmail.com
0813236024**

**Submission Date:
17th July 2025**

**Attention: Ms K Asino
Manager: Urban Policy**





**REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM “RESIDENTIAL” WITH A DENSITY OF 1:900 TO “INSTITUTIONAL”
CONSENT TO HAVE DWELLING UNITS AND CONSENT TO COMMENCE WITH THE DEVELOPMENT WHILE THE REZONING IS IN PROCESS**

1. PUBLIC CONSULTATION

The public consultation process will be completed in line with the requirements of Section 107 (1) of the Urban and Regional Planning Act, 2018 (Act No. 5 of 2018) and regulations as published in the Government Gazette No. 7318 of 28 August 2020 for the proposed development as follows:

- **Regulation 10 (1): Notice in the Government Gazette for 1 week**

A notice was published in the Government Gazette No. 8665, notice number 379 of the 13th June 2025, the last date of objection was the 3rd July 2025.

- **Regulation 10 (2 and 3): Notices in 2 newspapers for 2 weeks**

Notices was published in the New Era and Confidante Newspaper on the 6th and 13th June 2025.

- **Regulation 10 (4): Notice to neighbouring erf owners**

The applicant has tried to contact the neighbours telephonically. For some of the neighbours, they agreed to consult and sign via email, however, only one neighbour, the owner of Erf 2995, Windhoek, who does not have an objection responded. Others have not responded. Other owners have not picked up their telephones nor have they returned the telephone. Therefore, neighbour consultation notices were issued to the neighbouring erf owners via registered mail.

- **Regulation 12 (a): Notice at Local Authority and on site**

A Notice was placed on site and on the Notice Board of the City of Windhoek, Customer care centre at the Municipality.

All the public notifications are herewith attached. The last date of objection was the 15th June 2025 and there were no objections received for the rezoning.

2. APPLICATION

It is herewith recommended that the **Municipal Council of Windhoek**, in accordance with Section 109 (2) of the Urban and Regional Planning Act, Act No.5 of 2018, recommends to the Urban and Regional Planning Board the approval of this application which is prepared in line





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with Section 105 (1) (a) of the aforementioned Act, and as well as the Windhoek Zoning Scheme, which seeks approval for the:

- The rezoning of Erf 2998, Windhoek Extension 2 from Residential to Institutional,
- Consent to have a dwelling unit, and
- Consent to commence with development whilst the rezoning is in progress.

It is requested that the application be favourably considered.

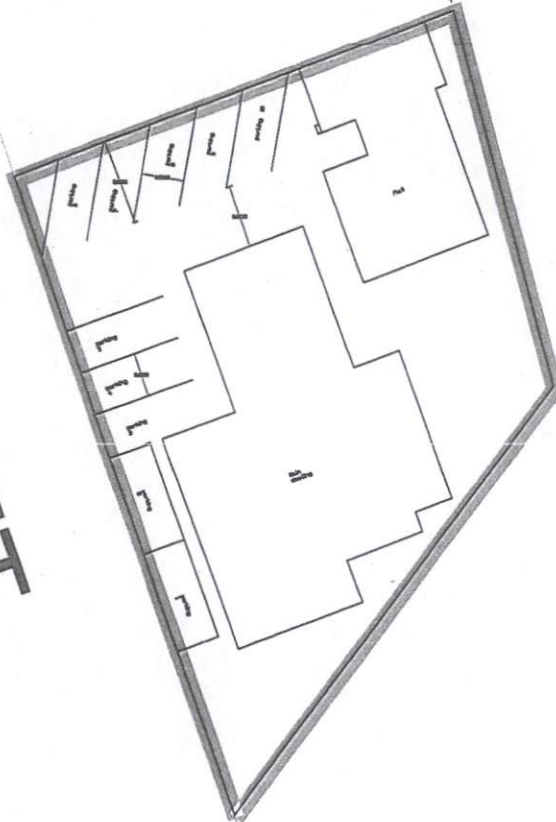
Yours Faithfully

Hilaria Kevanhu
Town and Regional Planner
(NCTRP 58)



371

N ALBRECHT STREET



Parking Layout

ERF 2998, Windhoek
Johann Albrecht Street



Residential Flat	1 parking
Admin Office	1 parking
1 parking per 5 students	20 students + 8 parking
Total parking	8 parking



AFRISHINE
Investment cc

PREPARED BY:
AFRISHINE INVESTMENT CC
P O Box 793
Swakopmund

Cell: 081 3236024
Cell: 081 2857500
Email: htskevanhu@gmail.com

Scale 1:300

DATE: JULY 2025



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Investment cc

**REZONING OF ERF 2998, Windhoek EXTENSION 2 FROM "RESIDENTIAL" WITH A
DENSITY OF 1:900 TO "INSTITUTIONAL"
CONSENT TO HAVE DWELLING UNITS AND CONSENT TO COMMENCE WITH THE
DEVELOPMENT WHILE THE REZONING IS IN PROCESS**

SUBMIT TO:
The Chief Executive Officer
City of Windhoek
P O Box 59
Windhoek
Namibia

CLIENT:
KORTILDE K. KAREGEYA AND
DONAT KAREGEYA

CONSULTANT:
Afrishine Investment cc
P. O. Box 793
Swakopmund
afrishineinvestment75@gmail.com
htskevanhu@gmail.com
0813236024

Submission Date:
5th March 2026

Attention: Ms K Asino
Manager: Urban Policy





AFRISHINE
Investment cc

ANNEXURES:

Annexure A: Parking layout





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Investment cc

**REZONING OF ERF 2998, Windhoek EXTENSION 2 FROM "RESIDENTIAL" WITH A DENSITY OF 1:900 TO "INSTITUTIONAL"
CONSENT TO HAVE DWELLING UNITS AND CONSENT TO COMMENCE WITH THE DEVELOPMENT WHILE THE REZONING IS IN PROCESS**

1. Introduction and Background

According to your letter dated 26 September 2025, the rezoning application has been referred due to the following:

1. The applicant failed to submit a parking layout for the existing buildings
2. The applicant failed to indicate the capacity of the training institution.
3. Parking requirements are as follow:
 - a. Universities: 1 bay per class/ office plus 1 bay per 5 students: 25% of student parking allocated to taxis.
 - b. All other uses: Minimum 1 bay per 66m² floor are or as determined by the Urban & Transport Planning Department
 - c. Residential: 1 bay per dwelling unit with 3 bedrooms or less
4. At least 50% of parking required must be provided on site.
5. That the supplicant submits a parking layout by addressing the concerns above.

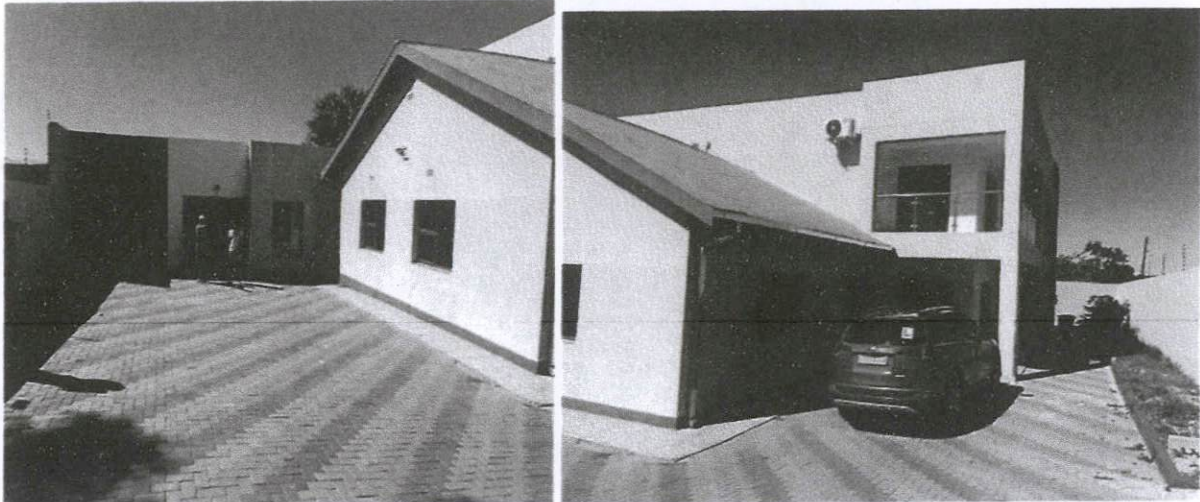
The below addressed the concerns raised above.

1. The existing buildings are residential, main dwelling (5-bedroom) and back yard flat (3 bedroom). They use the entire space on site for parking. A new parking layout has been attached hereto as Annexure A.





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Investment cc



Images: existing structures and parking space

2. The proposed institution is expected to start with a minimum of ± 20 students, which would require 4 parking bays. However, provision has been made for 6 parking bays for the future, where they might expand to have a maximum of 30 students.
3. The proposed development would typically require nine (9) parking bays of which 6 are for the students (at a max 30 students), 1 parking for the office and/or classroom and 2 parking bays for the residential component sought as consent use.
4. From the 9 parking bays, 5 are on site as seen on the parking layout and 4 on street parking bays. An application has been submitted to lease a portion of the sidewalk on Johann Albrecht Street, alongside of Erf 2998, Windhoek Extension 2 for parking purposes in terms of the Windhoek Zoning Scheme; Draft Parking Provision Policy, Section 5. The proposed portion measure $\pm 56\text{m}^2$ and will accommodate the 4 parallel parking bays.
5. A new parking layout has been attached hereto as Annexure A.

2. Conclusion

The area is predominantly both vehicular and pedestrian based, with most residents relying on taxis for transportation. As a result, the proposed parking bays on the sidewalk with an approximate sized of 56m^2 will primarily serve as taxi stops, ensuring better accessibility and improving traffic flow along Johann Albrecht Street.





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Investment cc

We are committed to working in full collaboration with the City of Windhoek and relevant authorities to ensure that all town planning, environmental, and infrastructural requirements are met. We therefore, kindly request Council to consider our application simultaneously with the application to lease the sidewalk.

We are willing to comply with all the rules, regulations, and documentation required by your department.

Yours Faithfully

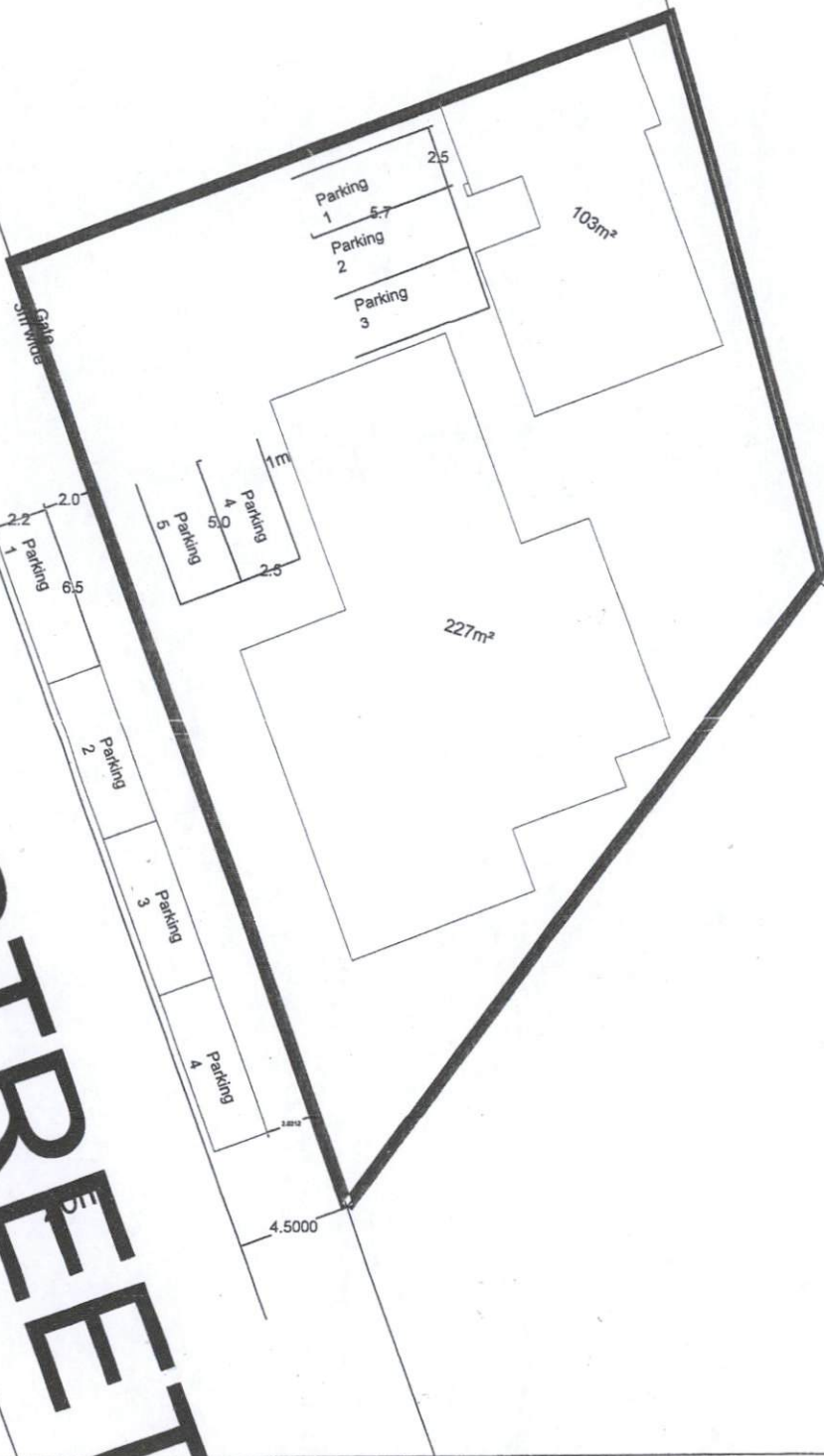
Hilaria Kevanhu
Town and Regional Planner
(Pr. Pln 58)



ANNEXURE A



ALBRECHT STREET



ERF 2998, WINDHOEK
Johann Albrecht Street
PARKING LAYOUT

Scale 1: 200



TNAFRISHINE
Investment cc

Residential (3 bedroom flat)	1 parking bay
Residential (main house 3)	1 parking bay
Classes/ Admin Office	1 parking bays
30 students in total	6 parking bays
Total required parking bays	9 Parking bays
Parkings on site	5 Parking bays
Sidewalk parkings	4 Parking bays
Side walk parking area	56m²

DATE: FEB 2026

PREPARED BY:

AFRISHINE INVESTMENT CC
P O Box 793
Swakopmund

Cell: 081 3236024
Cell: 081 2857500

Email: afrishineinvestment75@gmail.com

MEMORANDUM

SUBJECT:

- 1. REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM RESIDENTIAL TO INSTITUTIONAL**
- 2. CONSENT TO HAVE A DWELLING UNIT**
- 3. CONSENT TO COMMENCE WITH DEVELOPMENT WHILST THE REZONING IS IN PROGRESS**

CIRCULATION		DATE	COMMENTS	SIGNATURES
Technical Enquiries: Sikabongo	S.	18/06/2025	Tel: 290 2364	
Section Engineer		.../.../2024		
Chief Engineer		.../.../2024		

TO: Urban Planning
R. Kwenani

DATE: 30 March 2026

FROM: Section Engineer: Roads Planning & Traffic
Flow

REF: L/2998/W



ROADS PLANNING & TRAFFIC FLOW COMMENTS: -

The application dated 04 June 2025 received from Afrishine Investment CC; regarding the above has reference.

Erf 2998 Windhoek measures 822m²; zoned residential with a density of 1:900 and is located along Johan Albrecht Street from which access is gained. Albrecht Street is a short residential street with low traffic volumes. The rezoning will generate approximately 11 additional trips to the current road network; which is considered insignificant.

1. This Division has no objection to the Rezoning of Erf 2998, Windhoek Extension 2 from residential to institutional; on condition that:

1.1. Parking is provided as per attached parking layout dated Feb 2026

1.2. Parking requirement for institutional is:

1.2.1. Universities: 1 bay per class room and or office plus 1 bay per 5 students; 25% of student parking allocated to taxis

1.2.2. All other uses: Minimum 1 bay per 66 m² floor area or as determined by the Urban & Transport Planning Department

1.2.3. parking on the sidewalk is subject to a lease agreement with Council. A parking lease application must be submitted to the Property Management Division, subject to the following conditions:

- a. No parking or access is to be 15m from any intersection or directly opposite an intersection.
- b. Sidewalk parking remains public parking and cannot be reserved for exclusive use.
- c. Minimum 2m must be reserved strictly for pedestrian movement on the sidewalk.
- d. That Council not be held liable to reinstate any parking or compensate the owner for any improvements should the lease/ parking be terminated.
- e. That the owner remains responsible to provide any shortfall of parking onsite or any other area approved by Council should the lease be cancelled / terminated.
- f. Such parking application must be submitted to the Property Management Division before submission to MURD.
- g. Council reserves the right to cancel the lease should such land be needed for municipal services.

2. This Division has no objection to the proposed Consent to have a dwelling unit on condition that:

2.1. Parking is provided as per attached parking layout dated Feb 2026

2.2. Parking requirement for institutional is:

2.2.1. Residential: 1 bay per dwelling unit with 3 bedrooms or less (make sure parking bay for minimum one vehicle is provided for all dwelling units having no garage or carports)

2.3. Consent use will only come into effect after meeting parking requirements to the satisfaction of the SE: Urban and Transport Planning.

3. This Division has no objection to the proposed consent to commence with development whilst the rezoning is in progress on condition:

3.1. Parking is provided as per attached parking layout dated Feb 2026

3.1.1. Universities: 1 bay per class room and or office plus 1 bay per 5 students; 25% of student parking allocated to taxis

3.1.2 Residential: 1 bay per dwelling unit with 3 bedrooms or less (make sure parking bay for minimum one vehicle is provided for all dwelling units having no garage or carports)

3.1.3 parking on the sidewalk is subject to a lease agreement with Council. A parking lease application must be submitted to the Property Management Division, subject to the following conditions:

- a. No parking or access is to be 15m from any intersection or directly opposite an intersection.
- b. Sidewalk parking remains public parking and cannot be reserved for exclusive use.
- c. Minimum 2m must be reserved strictly for pedestrian movement on the sidewalk.
- d. That Council not be held liable to reinstate any parking or compensate the owner for any improvements should the lease/ parking be terminated.
- e. That the owner remains responsible to provide any shortfall of parking onsite or any other area approved by Council should the lease be cancelled / terminated.
- f. Such parking application must be submitted to the Property Management Division before submission to MURD.
- g. Council reserves the right to cancel the lease should such land be needed for municipal services.

3.2 Consent use will only come into effect after meeting parking requirements to the satisfaction of the SE: Urban and Transport Planning.

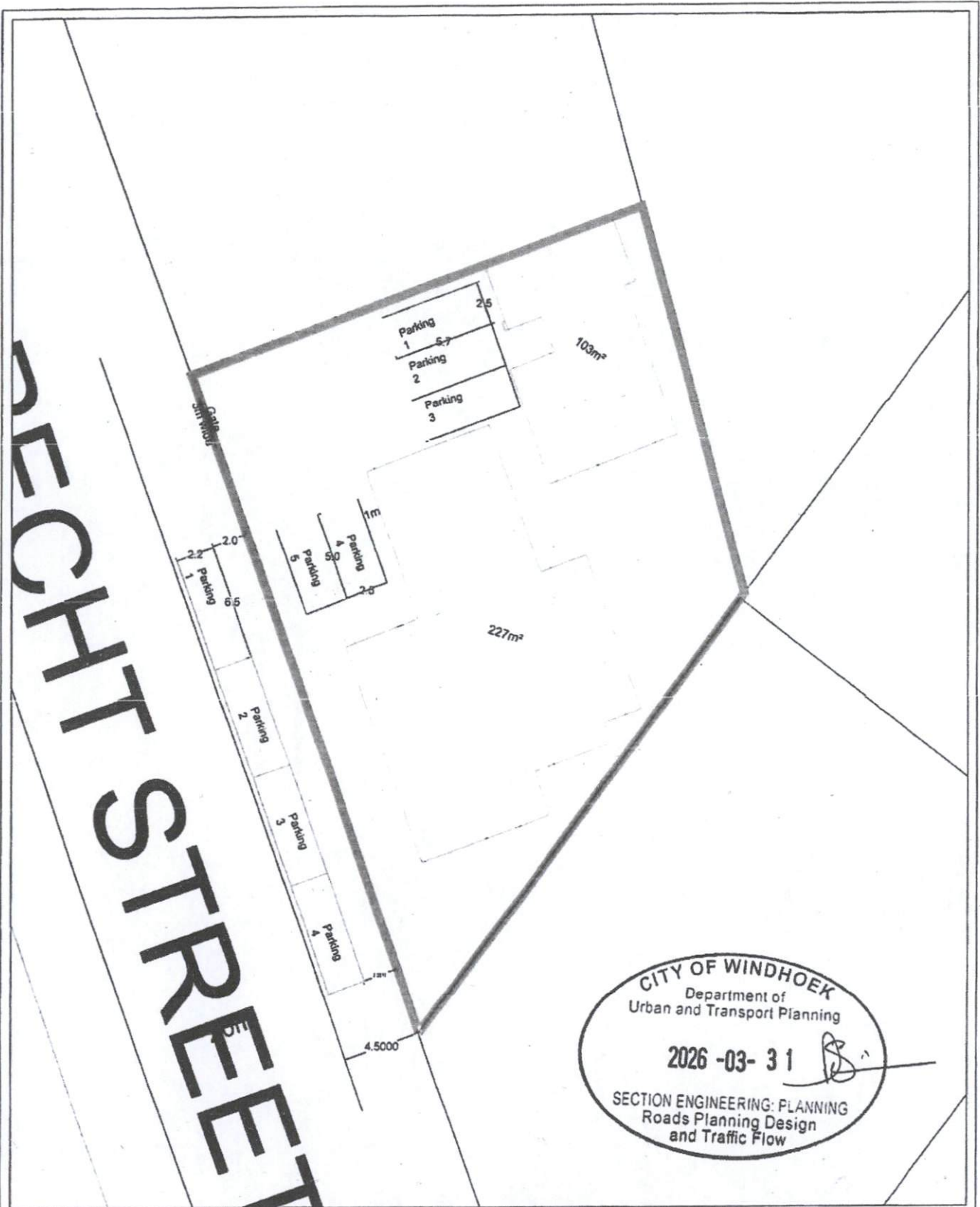
Yours faithfully



M. Shiimi

Roads Planning, Design and Traffic Flow

*2508



CITY OF WINDHOEK
 Department of
 Urban and Transport Planning

 2026 -03- 31 *[Signature]*
 SECTION ENGINEERING: PLANNING
 Roads Planning Design
 and Traffic Flow

ERF 2998, WINDHOEK
 Johann Albrecht Street
 PARKING LAYOUT



Scale 1: 200

Residential (3 bedroom flat)	1 parking bay
Residential (main house 3)	1 parking bay
Classes/ Admin Office	1 parking bays
30 students in total	6 parking bays
Total required parking bays	9 Parking bays
Parkings on site	5 Parking bays
Sidewalk parkings	4 Parking bays
'Side walk parking area	56m²

DATE: FEB 2026

PREPARED BY:
 AFRISHINE INVESTMENT CC
 P O Box 793
 Swakopmund

 Cell: 081 3236024
 Cell: 081 2857500
 Email: afrishineinvestment75@gmail.com

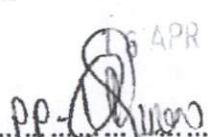
MEMORANDUM

TO : Department of Urban and Transport Planning
FROM : Manager Building Control
ENQ : Ebson M Rukoro
REF : L/ 2998 WHK

DATE : 16 April 2026

1. **RE: REZONING OF ERF 2998, WINDHOEK FROM RESIDENTIAL WITH A DENSITY OF 1:900 TO INSTITUTIONAL AND CONSENT TO HAVE DWELLING UNITS AND CONSENT TO COMMENCE WITH THE DEVELOPMENT WHILE THE REZONING IS IN PROGRESS.**

Building Control has no objection to the application, on condition that building Plans shall be submitted for approval in line the proposed activities.

DEPARTMENT OF URBAN
 & TRANSPORT PLANNING
 16 APR 2026

 Ebson M Rukoro

SENIOR BUILDING INSPECTOR.

Kwenani (RM)

From: Nambinga (LE)
Sent: Tuesday, 12 August, 2025 09:41
To: Kwenani (RM)
Subject: Re: REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM RESIDENTIAL WITH A DENSITY OF 1:900 TO INSTITUTIONAL
Attachments: 2998 W - Rezoning - Stormwater.doc

Good day Ms. Kwenani,

Attached, please find our stormwater comments.

Kind Regards

Linekela

From: Kwenani (RM) <Ruth.Kwenani@windhoekcc.org.na>
Sent: Wednesday, June 18, 2025 12:24
To: TPC Comments <TPCComments@windhoekcc.org.na>
Subject: REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM RESIDENTIAL WITH A DENSITY OF 1:900 TO INSTITUTIONAL

Dear Colleagues

An application for the **REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM RESIDENTIAL WITH A DENSITY OF 1:900 TO INSTITUTIONAL** was received during the submission month of June 2025.

The application is saved under V:\Town Planning Committee\2025\June\2998 W\Application

Please provide technical comments by latest 31 July 2025

The application will be evaluated by Ruth Kwenani and all comments should be emailed to me at rkw@windhoekcc.org.na

Please also **save** a copy of the comments under V:\Town Planning Committee\2025\June\2998 W\Comments

Regards

Urban Policy Division



Ruth Kwenani

Town Planner
Department of Urban and Transport Planning

The Gateway to Endless Opportunities

Office: +264 61 290 3428

Fax:

Mobile:

E-mail: [Ruth.Kwenani@windhoekcc.org.na]Ruth.Kwenani@windhoekcc.org.na

Box 59, Windhoek

Enquiries: +264 61 290 2911

www.cityofwindhoek.org.na

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City of Windhoek

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MANDATORY TRAINING SESSIONS: B5 - D5

MEMORANDUM



TO : Department of Urban and Transport Planning

FROM : Chief Engineer Roads and Storm Water Planning, Design & Traffic Flow

ENQ : L. Nambinga

REF : L/2998/W

DATE : 02 July 2025

Ms. R. Kwenani

RE: REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM "RESIDENTIAL" WITH A DENSITY OF 1:900 TO "INSTITUTIONAL" CONSENT TO HAVE DWELLING UNITS AND CONSENT TO COMMENCE WITH THE DEVELOPMENT WHILE THE REZONING IS IN PROCESS.

The application dated 2 June 2025, for the proposed Rezoning of Erf 2998, Windhoek Extension 2, from "Residential" with a density of 1:900 to "Institutional" Consent, to have dwelling units and consent to commence with the development while the rezoning is in process, refers.

A storm water investigation was done, and the following is reported:

1. The proposed Erf 2998, Windhoek, has a general downward slope from the northeast into a southeast direction.
2. There is no visible sign of any stormwater course or system flowing across the proposed Erf 2998, Windhoek, except for surface stormwater run-off.
3. It is indicated that access to the proposed Erf 2998, Windhoek, will be obtained from Johann Albrecht Street.

This Division has no objection to the proposed, Rezoning of Erf 2998, Windhoek Extension 2, from "Residential" with a density of 1:900 to "Institutional" Consent, to have dwelling units and consent to commence with the development while the rezoning is in process, provided:

1. That surface storm water runoff be accommodated according to Clause 35 of the Town Planning Scheme (see Info 35 of the Town Planning Scheme) stating:
 - (1) That no stormwater drainage pipe, canal, work, or obstruction (except stormwater drainpipes, canal or works which have been authorized in writing

by the local authority or which have been or may be built, laid, or erected in terms of any law) may be constructed on or over the property or located in such a way that –

- (a) the flow of stormwater from higher lying property to lower lying property is impeded or obstructed and through which any property is or may be endangered; or
- (b) the flow of a natural watercourse (in which the local authority allows flood water to run off, be discharged or to be canalized) is or can be changed, canalized or impeded.
- (c) the maintenance of such stormwater pipe, channel or work shall be the responsibility of the owner of the concerned property. That prior approval must be obtained from the Chief Engineer: Planning, Design & Traffic Flow if the accommodation of the stormwater on the proposed portions is contemplated.

Kwenani (RM)

From: Archer (O.C)
Sent: Thursday, 4 September, 2025 11:27
To: Kwenani (RM)
Cc: Rust (H.J)
Subject: RE: REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM RESIDENTIAL WITH A DENSITY OF 1:900 TO INSTITUTIONAL
Attachments: 2998 - W - Rezoning and Consent - Water and Sewer.docx

Dear Ruth,

Please find attached the water and sewer comments.

Regards,



Ockert Archer

Section Engineer: Water and Waste Water
 Department of Infrastructure Water Technical Services

The Gateway to Endless Opportunities

Office: +264 61 290 2096

Fax:

Mobile: +264 81 140 5670

E-mail: Ockert.Archer@windhoekcc.org.na

Box 59, Windhoek

Enquiries: +264 61 290 2911

www.cityofwindhoek.org.na

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Vision: To

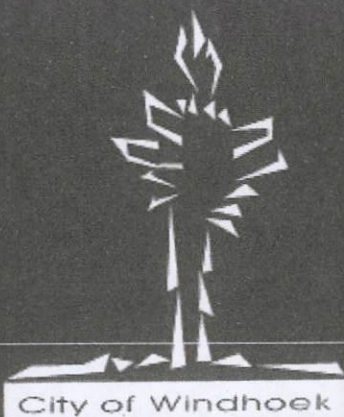
**LET US ALIGN OUR INDIVIDUAL EFFORTS
 SUBMITTING OUR PERFORMANCE AGREEMENTS**

Who: All B5–D5 Band Staffs

How: Submit Performance Agreements Online

Who: All A3–B4 Band Staffs

How: Submit Performance Agreements manually



The Gateway to Endless Opportunities

From: Kwenani (RM) <Ruth.Kwenani@windhoekcc.org> 389

Sent: Wednesday, June 18, 2025 12:25 PM

To: TPC Comments <TPCComments@windhoekcc.org.na>

Subject: REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM RESIDENTIAL WITH A DENSITY OF 1:900 TO INSTITUTIONAL

Dear Colleagues

An application for the **REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM RESIDENTIAL WITH A DENSITY OF 1:900 TO INSTITUTIONAL** was received during the submission month of June 2025.

The application is saved under V:\Town Planning Committee\2025\June\2998 W\Application

Please provide technical comments by latest **31 July 2025**

The application will be evaluated by Ruth Kwenani and all comments should be emailed to me at rkw@windhoekcc.org.na

Please also **save** a copy of the comments under V:\Town Planning Committee\2025\June\2998 W\Comments

Regards

Urban Policy Division

Ruth Kwenani

Town Planner
Department of Urban and Transport Planning

Office: +264 61 290 3428

Fax:

Mobile:

E-mail: Ruth.Kwenani@windhoekcc.org.na

Box 59, Windhoek

Enquiries: +264 61 290 2911

www.cityofwindhoek.org.na

390
MEMORANDUM

TO: Ms. R. Kwenani

DATE: 04 September 2025

FROM: INF: Engineering Services Division

REF: L/2998/W



SUBJECT:

- **REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM RESIDENTIAL TO INSTITUTIONAL;**
- **CONSENT TO HAVE A DWELLING UNIT; AND**
- **CONSENT TO COMMENCE WITH DEVELOPMENT WHILST THE REZONING IS IN PROGRESS.**

The application dated 02 June 2025 regarding the above subject matter, refers.

The property does not have access to a direct municipal sewer connection as it is connected to a private combined sewer system. In order to approve the application, the erf will no longer be permitted to utilize the private combined sewer system and must instead connect directly to the nearest available municipal sewer system.

The applicant is advised that the consideration of the intended rezoning will be subject to the submission and approval of an Engineering Design for sewer provision as stipulated by the Infrastructure, Water and Technical Services Department as follows:

1. That the applicant appoints a registered professional engineer to design a municipal sewer connection for Erf 2998.
2. That the appointed engineer submits the sewer design to the Department of Infrastructure, Water & Technical Services, Engineering Services Division, for approval prior to commencing any construction works.
3. That after obtaining approval of the sewer design, the applicant appoints a contractor to construct the sewer line.
4. That the construction works be supervised by a registered professional engineer.
5. That all costs associated with the municipal sewer connection be borne by the applicant.
6. That the applicant submits a sewer design to the Department of Infrastructure, Water & Technical Services, Engineering Services Division for approval before submitting to the Ministry of Urban and Rural Development Board.
7. That a Fitness Certificate will only be issued after the applicant has provided a municipal sewer connection to Erf 2998.

- 391
8. That no building plans will ~~be~~ approved until a municipal sewer connection for erf 2998 is installed by the applicant and taken over by the Municipal Council of Windhoek as per approved designs.
 9. That the total number of residential units not exceed two units.
 10. That any additional requirements for water or sewer services be for the cost of the applicant, subject to approval by the Strategic Executive: Infrastructure, Water, and Technical Services.

.....
SECTION ENGINEER
OC Archer

Kwenani (RM)

From: Shifotoka (LT)
Sent: Wednesday, 23 July, 2025 10:58
To: Kwenani (RM)
Cc: Engineering Services Elect
Subject: RE: REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM RESIDENTIAL WITH A DENSITY OF 1:900 TO INSTITUTIONAL

Good Day Colleague,

kindly find below link to the electricity comments.

V:\Town Planning Committee\2025\June\2998 W\Comments\2998 W - Rezoning- Electricity.doc

Thank you
 Kind regards,



Leonard Shifotoka (Pr.Eng)

Engineer: HV & MV Project Management
 Department of Electricity

The Gateway to Endless Opportunities

Office: +264 61 290 2464

Fax: +264 61 290 2494

Mobile: +264 81 222 8282


E-mail: Leonard.Shifotoka@windhoekcc.org.na

Box 59, Windhoek

Enquiries: +264 61 290 2911

www.cityofwindhoek.org.na

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Vision: To be

PERFORMANCE ASSESSMENT

"An essential part of Perform

MANUAL SUBMISSION: Performance Assessment- 2024/2025 Perf
Individual Development Plan- 2025/2026

SUBMISSION TIMELINE: 31ST JULY-15TH AUGUST 2025

Transitioning to e- PMS for B5- D5 Band will commence in the 2025/; A3 – B4 Band will continue with manual submission and will be onb

City of Windhoek

The Gateway to Endless Opportunities

From: Koopman (KV) <Koopman.Kevin@windhoekcc.org> 393

Sent: Tuesday, 8 July 2025 2:35 pm

To: Shifotoka (LT) <Leonard.Shifotoka@windhoekcc.org.na>

Subject: FW: REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM RESIDENTIAL WITH A DENSITY OF 1:900 TO INSTITUTIONAL

Hi Leonard,

Please provide comments.

Thank you,
Kevin



Kevin Koopman, (Pr.Eng)

Section Engineer: HV & MV Planning and Design
Department of Electricity

The Gateway to Endless Opportunities

Office: +264 61 290 3399

Fax:

Mobile: +264 81 368 4441

E-mail: Koopman.Kevin@windhoekcc.org.na

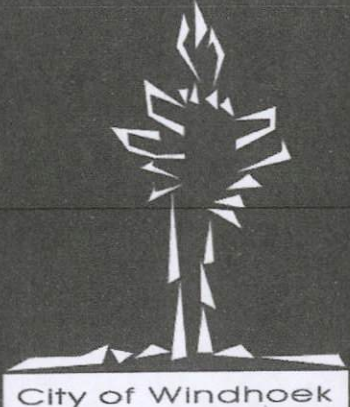
Box 59, Windhoek

Enquiries: +264 61 290 2911

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Vision: To be



City of Windhoek

The Gateway to Endless Opportunities

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Announcement: Comm Performance Management

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- **Increase Your Impact and Enhance Your Work Environment:** Increase productivity and performance, thereby fostering a
- **Stay Informed:** Keep an eye out for invitations to e

MANDATORY TRAINING SESSIONS: B5 - D5 band employees to allow for c

From: Kwenani (RM) <Ruth.Kwenani@windhoekcc.org.na>

Sent: 18 June 2025 12:25

To: TPC Comments <TPCComments@windhoekcc.org.na>

Subject: REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM RESIDENTIAL WITH A DENSITY OF 1:900 TO INSTITUTIONAL

Dear Colleagues

394

An application for the **REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM RESIDENTIAL WITH A DENSITY OF 1:900 TO INSTITUTIONAL** was received during the submission month of June 2025.

The application is saved under V:\Town Planning Committee\2025\June\2998 W\Application

Please provide technical comments by latest **31 July 2025**

The application will be evaluated by Ruth Kwenani and all comments should be emailed to me at rkw@windhoekcc.org.na

Please also **save** a copy of the comments under V:\Town Planning Committee\2025\June\2998 W\Comments

Regards

Urban Policy Division



Ruth Kwenani

Town Planner
Department of Urban and Transport Planning

The Gateway to Endless Opportunities

Office: +264 61 290 3428

Fax:

Mobile:

E-mail: Ruth.Kwenani@windhoekcc.org.na

Box 59, Windhoek

Enquiries: +264 61 290 2911

www.cityofwindhoek.org.na

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MEMORANDUM



TO : Department of Urban and Transport Planning

FROM : Mr. Victor Namgongo
Chief Engineer: Engineering Services
Department of Electricity

ENQ : L.T Shifotoka

REF : 2998 W

DATE : 23 July 2025

RE: REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM “RESIDENTIAL” WITH A DENSITY OF 1:900 TO “INSTITUTIONAL” CONSENT TO HAVE DWELLING UNITS AND CONSENT TO COMMENCE WITH THE DEVELOPMENT WHILE THE REZONING IS IN PROCESS.

- Should any municipal electrical infrastructure need to be relocated, dismantled or replaced as per the request received from the applicant, all cost related thereto will be for the applicant's account.
- Only one (1) service connection from the municipal electrical network will be allowed per Erf.
- Service connections may not be routed through any subdivided portion or remainder.
- For Erven that is zoned “General Residential”, “Business”, “Office”, “Institutional” or “Industrial” and an application for a new service connection or upgrade larger than 3 x 60 Amp is applied for, the applicant and/or his/her electrical engineering representative must contact the Strategic Executive: Electricity well in advance, during the planning stage, before any building plans have been approved to determine whether the existing electrical network can handle the additional loading or whether a substation building or site is to be provided by the applicant at his/her own cost to incorporate an additional substation; and also to determine the financial contribution to be made by the applicant towards the upgrade cost of the network.

- Kindly note that a Connection Charge may be payable at the cost of the applicant and the applicant is advised to review the Electricity Department Connection Charge Policy, Schedule of Approved Non-Regulated Tariffs and/or to consult directly with the Electricity Department for information on Connection Charges"

Mr. V. H. Namgongo

**CHIEF ENGINEER: ENGINEERING SERVICES
DEPARTMENT OF ELECTRICITY**

Kwenani (RM)

From: Shanyengange (M) <Mekondjo.Shanyengange@windhoekcc.org.na>
Sent: Thursday, 23 April, 2026 07:24
To: Kwenani (RM)
Subject: 2998 W
Attachments: Environment Services - 2998 W.docx

Good Morning Ruth,

For your consideration



Mekondjo Shanyengange

Officer: Environmental Management
 Department of Economic Development & Community Services

The Gateway to Endless Opportunities

Office: +264 61 290 3529

Fax:

Mobile: 0811289979

E-mail: Mekondjo.Shanyengange@windhoekcc.org.na

Box 59, Windhoek

Enquiries: +264 81 950 3777

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MEMORANDUM ³⁹⁸



TO : URBAN POLICY
FROM : ENVIRONMENTAL MANAGEMENT
ENQ : MET SHANYENGANGE #3529
CC : MET SHANYENGANGE #3529
DATE : 23/04/2026

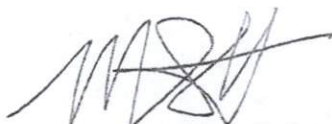
Dear Colleague,

**RE: REZONING OF ERF 2998, WINDHOEK EXTENSION 2 FROM
"RESIDENTIAL" WITH A DENSITY OF 1:900 TO "INSTITUTIONAL**

Reference is made to the above.

The Division is supporting the application. The rezoning from residential to institutional is not required to be subjected to an environmental assessment because the environmental impacts are insignificant.

Kind Regards,


MET SHANYENGANGE

To place a classifieds advert with us, please contact Ms. Fransina Fredericks
T: +264 (61) 246 136 E: fransina@confidentenamibia.com C: +264 81 231 7332

CLASSIFIEDS

PUBLIC NOTICE

NOTICE FOR THE ENVIRONMENTAL IMPACT ASSESSMENT

Notice is hereby placed to inform all potentially interested and Affected Parties (I & APs) that an application for Environmental Clearance Certificate will be made to the Ministry of Environment Forestry and Tourism, in line with the provisions of Environmental Management Act 7 of 2007 and its Regulations of 2012.
Project Location: Oshikoto Region.

Project Description: The project involves conducting an EIA for EPL 9825 exploration activities for dimension stone, industrial minerals, base, rare metals and precious metals, Turmeb and Grootfontein, access is via C42 road passing through the ease portion of the tenement and it covers an area of 4838.8419 Ha.

Proponent: Namasko Bainga

All Interested and Affected Parties (I & APs) are invited to register, request background information document and submit inputs on or before 30th June 2025. A public consultation date will be communicated to all stakeholders at a later stage.

For any inquiries please contact:
Consultant: SS Consultants CC
Ms. Uanano Katjinjaa
0814779623
UKatjinjaa@ssconsultants.com



PUBLIC NOTICE

REZONING NOTICE

Notice is hereby given that Afrishine Investment cc, intends to apply to the Municipal Council of Windhoek and the Urban and Regional Planning Board on behalf of the registered owners of Erf 2998, Johann Albrecht Street, Windhoek Extension 2, for the:

- Rezoning of Erf 2998, Windhoek Ext 2 from "residential" with a density of 1:900 to "institutional";
- Consent to have a dwelling unit; and
- Consent to operate whilst the rezoning is in progress.

Erf 2998 is located in Johann Albrecht Street. The erf is currently zoned "residential" with a density of 1:900 and measures 821m². This property comprises of one (1) main dwelling that is double storey with an outbuilding. It is proposed that Erf 2998, Windhoek Extension 2 be rezoned from "residential" with a density of 1:900 to "institutional" to allow the owner of the property to fully operate a training centre on the erf.

The rezoning of Erf 2998, Johann Albrecht Street, Windhoek Ext 2 as well as the consent use sought, would increase the development potential of the erf by ensuring the erf is more efficiently utilized and that mono-functionality of the surrounding neighborhood is countered.

Take note that a similar notice of the intent to rezone, have been posted on site, published in the Government Gazette as well as on the Notice Board of the City of Windhoek Customer Care Centre Town Planning Notice Board, 80 Independence Avenue, Windhoek. The consultation with neighboring erf owners duly took place too.

Do take note too that any person objecting to the proposed rezoning as set out above may lodge such objection together with the grounds thereof with the Chief Executive Officer, P.O. Box 59, Windhoek, Namibia and/or with the applicant in writing within 14 working days of the publication of this notice. The last date for comments/objections is thus 4th July 2025.

Applicant:
Afrishine Investment CC
P O Box 793
Swakopmund
Mobile: +264 81 3235024
E-mail: hstevanin@gmail.com or afrishineinvestment75@gmail.com

PUBLIC NOTICE



BETACARE MEDICAL CENTRE CC

BETACARE MEDICAL CENTRE CC IS AN EQUAL OPPORTUNITY EMPLOYER AND INVITES PROACTIVE, PROFESSIONAL, CARING, ETHICAL PERSON TO APPLY FOR THE FOLLOWING POSITION:

1. POSITION: FAMILY PHYSICIAN

QUALIFICATIONS, SKILLS, COMPETENCIES AND EXPERIENCE REQUIREMENTS:

- Medical Degree
- Minimum 5 years' experience as a Family Physician
- Family Practice Residency Training
- Valid license to practice the profession
- Must be registered with HPCNA.
- Namibian citizen or eligible to work within Namibia

SHOULD YOU MEET THE ABOVE-MENTIONED REQUIREMENTS, KINDLY SEND YOUR CV AND ALL CERTIFIED SUPPORTING DOCUMENTS VIA E-MAIL TO: RECRUITMENT@OPHPRACTITIONERS.COM.NA

NBI DOCUMENTS SHOULD BE IN PDF FORMAT.

CLOSING DATE: 30 JUNE 2025

PUBLIC NOTICE

Take notice that **HARMONIC TOWN PLANNING CONSULTANTS CC**, Town and Regional Planners, on behalf of the owner of the respective erf, intends to apply to the City of Windhoek and the Urban and Regional Planning Board for the:

- Rezoning of Erf No. 5936 (A Portion of Erf No.3109), Windhoek from "Residential" with a density of 1:900 to "General Residential" with a density of 1:250; and
- Consent to commence with the proposed development while the rezoning is in progress.

Erf 5936 is located on Johann Albrecht Street, within the neighbourhood of Windhoek North. The Erf measures approximately ±1 067 m² in extent and is zoned "Residential" with a density of 1:900 according to the Windhoek Zoning Scheme. The client intends to develop and operate residential flats on the property, specifically designed to provide affordable and convenient accommodation for students. The proposed rezoning to "General Residential" will enable the erection of up to four units on the erf, thus optimising the use of the erf to its full potential. The proposed rezoning aligns with the City of Windhoek's strategic objectives to densify well-located urban areas, optimise land use, and provide inclusive, affordable housing options.

Sufficient parking for the development will be provided in accordance with the requirements of the Windhoek Zoning Scheme.

Further, take notice that the plan of the Erf lies for inspection on the Town Planning Notice Board at the City of Windhoek and at **Harmonic Town Planning Offices, 76B Pasteur Street, Windhoek West.**

Further take notice that any person objecting to the proposed use of the land as set out above may lodge such objection together with the grounds thereof, with the City of Windhoek and with the Applicant in writing within 14 days of the last publication of this notice (final date for objections is Thursday, 03 July 2025).

Contact: Harold Kisting
Harmonic Town Planning Consultants CC
Town and Regional Planners
P.O. Box 3216 Windhoek
Cell 081 127 5879
Fax 088646401
Email: hkisting@namibnet.com



PUBLIC NOTICE

PUBLIC NOTICE: EIA FOR THE PROPOSED EXPLORATION ACTIVITIES ON EPL NO: 10171 SWAKOPMUND DISTRICT, ERONGO REGION.

In accordance with the Environmental Management Act no. 7 of 2007 and its 2012 EIA regulations, the proposed exploration activities on EPL no 10171 require an Environmental Clearance Certificate before commencement.

The proponent, Randberg Investment CC, is proposing to conduct exploration activities on EPL no: 10171 in Swakopmund district, Erongo region.

Consultant: Kalahari Geological and Environmental Solutions

Members of the public are invited to register as I&APs for comments/inputs in order to receive further information on the EIA process on, and before the 27TH of June 2025 at kalaharigeoen-viro@gmail.com

For more information please contact:

Mr Joseph Kawina



PUBLIC NOTICE

REPUBLIC OF NAMIBIA MINISTRY OF INDUSTRIALISATION AND TRADE, LIQUOR ACT, 1998 NOTICE FOR APPLICATION TO A COMMITTEE IN TERMS OF THE LIQUOR ACT, 1998

(Regulations 14, 26, & 33)
Notice is given that an applicant in terms of the Liquor Act, 1998, particulars of which appear below, will be made to the Regional Liquor Licensing Committee, region Khomas

- Name and postal address of applicant
CHRISTIAN SHIKENI
P O BOX 33 OKAHANDJA
- Name of business or proposed business to which applicant relate
ZEE WORD LOUNGE
- Address/location of premises to which application relates
ERF NO. 261 OSHETU NO.2
- Nature and details of application
APPLICATION FOR GRANT OF SPECIAL LIQUOR LISENCE, ALL KINDS OF ALCOHOL
HOURS OF TRADE: MONDAYS TO SATURDAYS 10H00 UNTIL 00H00 SUNDAYS 10H00-00H00
- Clerk of the court with whom applicant will be lodged OTJWARONGO
- Date which application will be lodged
14 JUNE 2025
- Date of meeting of committee at which application will be heard

12 JULY 2025 Any objection or written submission in terms of section 28 of the act in relation to the application must be sent or delivered to the Secretary of the committee, to reach the Secretary not less than 21 days before the date of the meeting of the committee at which the application will be heard.

PUBLIC NOTICE



MUNICIPALITY OF HENTIES BAY

HENTIES BAY: SALE OF ER 1629 OMDDEL (EXT 6) GENERAL RESIDENTIAL BY WAY OF PRIVATE TREATY TO MESSRS ENERGY GEAR TRADING

By virtue of Council Resolution C010/25/04/2025/04TH/2025 and in terms of Section 63 (2)(b) of the Local Authorities Act, (Act 23 of 1992) as amended, read in conjunction with Section 30 (1)(f) of the Local Authorities Act 1992 (Act 23 of 1992) as amended, notice is hereby given that the Municipal Council of Hentiesbaai intends to alienate erf 1629 by way of private treaty, General Residential erf, 1629 Omdel (Ext 6), measures 1172 m² to Energy Gear Trading, at a selling price of N\$ 250,00 p/m² which equates to N\$ 293 000,00 (Two hundred and ninety three thousand Namibian Dollars only) for construction and development of apartment accommodation purposes.

Further take note that the locality and the layout plan of the property lies open for inspection during office hours at the offices of the Municipal Council situated at the corner of Jakkalsputz Road and Nickey Iyambo Avenue.

Any person(s) having objection(s) to the intended alienation of the portion may lodge such objection(s) fully motivated to the undersigned, within fourteen (14) days after the second placement of the advert.

Acting Chief Executive Officer
P O Box 61
Henties Bay

PUBLIC NOTICE

ENVIRONMENTAL IMPACT ASSESSMENT FOR THE PROPOSED SUBDIVISION OF ERF 4284 OUTAPI EXTENSION 14, OUTAPI INTO PORTION 1 AND THE REMAINDER; THE CLOSURE OF PORTION 1 AND THE SUBSEQUENT REZONING OF PORTION 1 OF ERF 4284 OUTAPI EXTENSION 14, OUTAPI FROM "PUBLIC OPEN SPACE" TO "BUSINESS WITH A BULK OF 0.3, OMUSATI REGION, NAMIBIA

PROJECT TITLE: The subdivision of Erf No. 4284, Extension 14, Outapi (Public Open Space) into Portion 1 and the Remainder; Permanent Closure of Portion 1 of Erf No. 4284, Extension 14 (Formerly Public Open Space), Outapi as "Public Open Space"; and Rezoning of Portion 1 of Erf No. 4284, Extension 14, Outapi to "Business" with a bulk of 3.0.

PROJECT DESCRIPTION: The client wishes to subdivide the Erf into Portion 1 and the Remainder of Erf 4284, to permanently close off Portion 1 of Erf 4284 and rezone to "Business" with a bulk of 3.0. The client intends to rezone the Portion 1 to facilitate the operation of an office. According to the Outapi Zoning Scheme, primary uses under the "Business" zoning category include office operations.

PROJECT LOCATION: The proposed land development is situated in Outapi Extension 14/ Omusati Region, Namibia.

PROponent: Nored Electricity (Pty) Ltd Interested and Affected Parties (I&APs) are invited to register with the Consultant and give their comments and concerns in writing for the proposed project within 14 days of the advertisement. Furthermore, I&APs are welcome to request the background information document (BID).

NB: The participation and commenting period is effective until 03 July 2025

Harmonic Town Planning Consultants cc
Contact Person: Mr. Harold Kisting
Cell: +264 81 127 5879
Tel: +264 61 238 460
Email: hkisting001@gmail.com



PUBLIC NOTICE

Notice is hereby given that **Nghivewa Planning Consultants (Town and Regional Planners)** on behalf of the owner of 1420, Oranjemund Extension 4 has applied to the **Oranjemund Town Council** and intends applying to the **Urban and Regional Planning Board** for the:

- Rezoning of Erf 1420, Oranjemund Extension 4 from "Office" with a bulk of 0.4 to "Institutional".

The intention for the owner to rezone the property is to allow for the construction of a public health facility on the rezoned property.

The locality plans of the Erf lie for inspection on the town planning notice board of the Oranjemund Town Council: c/o 8th & 12th Avenue, Oranjemund and the Applicant: Office no. 3, 64, Jenner Street, Windhoek West.

Any person objecting to the proposed use of the land as set out above may lodge such objection together with the grounds thereof, with the **Oranjemund Town Council** and with the applicant (**Nghivewa Planning Consultants**) in writing within 14 days of the last publication of this notice.

The last date for any objections is: **4th July 2025**

Applicant: Nghivewa Planning Consultants

**P O Box 40900, Ausspannplatz
Email: planning@nghivewa.com.na
Tel: 0814127 359**



PUBLIC NOTICE

Notice is hereby given that **Nghivewa Planning Consultants (Town and Regional Planners)** on behalf of the owner of Erf. 1846, Ekuku Extension 6, has applied to the **Oshakati Town Council** and intends applying to the **Urban and Regional Planning Board** for the:

- Rezoning of Erf 1846, Ekuku Extension 6 from "Single Residential" with a density of 1:300 to "Accommodation" with a bulk of 1.0.

The intention for the owner to rezone the property is to allow for the construction of a guesthouse with a maximum of 5 rooms on the rezoned property.

The locality plans of the Erf lie for inspection on the town planning notice board of the Oshakati Town Council: Civic Centre, First Floor, Town Planning Office, Sam Nujoma Road, Oshakati and the Applicant: Office no. 3, 64, Jenner Street, Windhoek West.

Any person objecting to the proposed use of the land as set out above may lodge such objection together with the grounds thereof, with the **Oshakati Town Council** and with the applicant (**Nghivewa Planning Consultants**) in writing within 14 days of the last publication of this notice.

The last date for any objections is: **4th July 2025**

Applicant: Nghivewa Planning Consultants

**P O Box 40900, Ausspannplatz
Email: planning@nghivewa.com.na
Cell: 0814127 359**



To place a classifieds advert with us, please contact Ms. Fransina Fredericks
T: +264 (61) 246 136 E: fransina@confidentenamibia.com C: +264 81 231 7332

CLASSIFIEDS

PUBLIC NOTICE

NOTICE FOR THE ENVIRONMENTAL IMPACT ASSESSMENT

Notice is hereby placed to inform all potentially interested and Affected Parties (I & APs) that an application for Environmental Clearance Certificate will be made to the Ministry of Environment Forestry and Tourism, in line with the provisions of Environmental Management Act 7 of 2007 and its Regulations of 2012. Project Location: Oshikoto Region.

Project Description: The project involves conducting an EIA for EPL 9825 exploration activities for dimension stone, industrial minerals, base, rare metals and precious metals, Tsumeb and Grootfontein, access is via C42 road passing through the ease portion of the tenement and it covers an area of 4838.8419 Ha.

Proponent: Namasiku Bainga

All Interested and Affected Parties (I & APs) are invited to register, request background information document and submit inputs on or before 30th June 2025. A public consultation date will be communicated to all stakeholders at a later stage.

For any inquiries please contact:
Consultant: SS Consultants CC
Ms. Uaanao Katjinjaa
0814779623
UKatjinjaa@ssconsultants.com



PUBLIC NOTICE

REZONING NOTICE

Notice is hereby given that Afrishine Investment CC, intends to apply to the Municipal Council of Windhoek and the Urban and Regional Planning Board on behalf of the registered owners of Erf 2998, Johann Albrecht Street, Windhoek Extension 2, for the:

- Rezoning of Erf 2998, Windhoek Ext 2 from "residential" with a density of 1:900 to "institutional";
- Consent to have a dwelling unit; and
- Consent to operate whilst the rezoning is in progress.

Erf 2998 is located in Johann Albrecht Street. The erf is currently zoned "residential" with a density of 1:900 and measures 821m². This property comprises of one (1) main dwelling that is double storey with an outbuilding. It is proposed that Erf 2998, Windhoek Extension 2 be rezoned from "residential" with a density of 1:900 to "institutional" to allow the owner of the property to fully operate a training centre on the erf.

The rezoning of Erf 2998, Johann Albrecht Street, Windhoek Ext 2 as well as the consent sought, would increase the development potential of the erf by ensuring the erf is more efficiently utilized and that mono-functionality of the surrounding neighborhood is countered.

Take note that a similar notice of the intent to rezone, have been posted on site, published in the Government Gazette as well as on the Notice Board of the City of Windhoek Customer Care Centre Town Planning Notice Board, 80 Independence Avenue, Windhoek. The consultation with neighboring erf owners duly took place too.

Do take note too that any person objecting to the proposed rezoning as set out above may lodge such objection together with the grounds thereof with the Chief Executive's Office, P.O. Box 59, Windhoek, Namibia and/or with the applicant in writing within 14 working days of the publication of this notice. The last date for comments/objections is thus 4th July 2025.

Applicant:
Afrishine Investment CC
P.O. Box 793
Swakopmund
Mobile: +264 81 3236024
E-mail: htskevintu@gmail.com or afrishinein-

PUBLIC NOTICE



BETACARE MEDICAL CENTRE CC

BETACARE MEDICAL CENTRE CC IS AN EQUAL OPPORTUNITY EMPLOYER AND INVITES PROACTIVE, PROFESSIONAL, Caring, ETHICAL PERSON TO APPLY FOR THE FOLLOWING POSITION:

1. POSITION: FAMILY PHYSICIAN

QUALIFICATIONS, SKILLS, COMPETENCIES AND EXPERIENCE REQUIREMENTS:

- Medical Degree
- Minimum 5 years' experience as a Family Physician
- Family Practice Residency Training
- Valid license to practice the profession
- Must be registered with HPCNA
- Namibian citizen or eligible to work within Namibia

SHOULD YOU MEET THE ABOVE-MENTIONED REQUIREMENTS, KINDLY SEND YOUR CV AND ALL CERTIFIED SUPPORTING DOCUMENTS VIA E-MAIL TO: RECRUITMENT@OPHPRACITIONERS.COM.NA

NB: DOCUMENTS SHOULD BE IN PDF FORMAT.

CLOSING DATE: 30 JUNE 2025

PUBLIC NOTICE

Take notice that **HARMONIC TOWN PLANNING CONSULTANTS CC**, Town and Regional Planners, on behalf of the owner of the respective erf, intends to apply to the City of Windhoek and the Urban and Regional Planning Board for the:

- Rezoning of Erf No. 5936 (A Portion of Erf No. 3109), Windhoek from "Residential" with a density of 1:900 to "General Residential" with a density of 1:250; and
- Consent to commence with the proposed development while the rezoning is in progress.

Erf 5936 is located on Johann Albrecht Street, within the neighbourhood of Windhoek North. The Erf measures approximately ±1 067 m² in extent and is zoned "Residential" with a density of 1:900 according to the Windhoek Zoning Scheme. The client intends to develop and operate residential flats on the property, specifically designed to provide affordable and convenient accommodation for students. The proposed rezoning to "General Residential" will enable the erection of up to four units on the erf, thus optimising the use of the erf to its full potential. The proposed rezoning aligns with the City of Windhoek's strategic objectives to densify well-located urban areas, optimise land use, and provide inclusive, affordable housing options.

Sufficient parking for the development will be provided in accordance with the requirements of the Windhoek Zoning Scheme.

Further, take notice that the plan of the Erf lies for inspection on the Town Planning Notice Board at the City of Windhoek and at **Harmonic Town Planning Offices, 76B Pasteur Street, Windhoek West.**

Further take notice that any person objecting to the proposed use of the land as set out above may lodge such objection together with the grounds thereof, with the City of Windhoek and with the Applicant in writing within 14 days of the last publication of this notice (final date for objections is Thursday, 03 July 2025).

Contact: Harold Kisting
Harmonic Town Planning Consultants CC
Town and Regional Planners
P.O. Box 3216 Windhoek
Cell 081 127 5879
Fax 0886-46401



PUBLIC NOTICE

PUBLIC NOTICE: EIA FOR THE PROPOSED EXPLORATION ACTIVITIES ON EPL NO: 10171 SWAKOPMUND DISTRICT, ERONGO REGION.

In accordance with the Environmental Management Act no. 7 of 2007 and its 2012 EIA regulations, the proposed exploration activities on EPL no 10171 require an Environmental Clearance Certificate before commencement.

The proponent, Randberg Investment CC, is proposing to conduct exploration activities on EPL no: 10171 in Swakopmund district, Erongo region.

Consultant: Kalahari Geological and Environmental Solutions

Members of the public are invited to register as I&AP's for comments/inputs in order to receive further information on the EIA process on, and before the 27th of June 2025 at kalaharigeoenviro@gmail.com

For more information please contact:

Mr Joseph Kawina



PUBLIC NOTICE

REPUBLIC OF NAMIBIA
MINISTRY OF INDUSTRIALISATION AND TRADE, LIQUOR ACT, 1998
NOTICE FOR APPLICATION TO A COMMITTEE IN TERMS OF THE LIQUOR ACT, 1998

(Regulations 14, 26, & amp; 33)

Notice is given that an applicant in terms of the Liquor Act, 1998, particulars of which appear below, will be made to the Regional Liquor Licensing Committee, region Khomas

1. Name and postal address of applicant
CHRISTIAN SHIKENI
P.O. BOX 33 OKAHANDJA
2. Name of business or proposed business to which applicant relate
ZEE WORD LOUNGE
3. Address/location of premises to which application relates
ERF NO. 261 OSHETU NO.2
4. Nature and details of application
APPLICATION FOR GRANT OF SPECIAL LIQUOR LISENCE, ALL KINDS OF ALCOHOL, HOURS OF TRADE: MONDAYS TO SATURDAYS 10H00 UNTIL 00H00 SUNDAYS 10H00-00H00
5. Clerk of the court with whom applicant will be lodged
OUTJWARONGO
6. Date which application will be lodged
14 JUNE 2025
7. Date of meeting of committee at which application will be heard
12 JULY 2025

Any objection or written submission in terms of section 28 of the act in relation to the application must be sent or delivered to the Secretary of the committee, to reach the Secretary not less than 21 days before the date of the meeting of the committee at which the application will be heard.

PUBLIC NOTICE



MUNICIPALITY OF HENTIES BAY

HENTIES BAY: SALE OF ER 1629 OMDAL (EXT 5) GENERAL RESIDENTIAL BY WAY OF PRIVATE TREATY TO MESSRS ENERGY GEAR TRADING

By virtue of Council Resolution CO10/25/04/2025/04TH/2025 and in terms of Section 63 (2)(b) of the Local Authorities Act, (Act 23 of 1992) as amended, read in conjunction with Section 30 (1)(i) of the Local Authorities Act 1992 (Act 23 of 1992) as amended, notice is hereby given that the Municipal Council of Henties-bay intends to alienate erf 1629 by way of private treaty, General Residential erf, 1629 Omdal (Ext 5), measures 1172 m² to Energy Gear Trading, at a selling price of NS 250.000 pm² which equates to NS 293 000,00 (Two hundred and ninety three thousand Namibian Dollars only) for Construction and development of apartment accommodation purposes.

Further take note that the locality and the layout plan of the property lies open for inspection during office hours at the offices of the Municipal Council situated at the corner of Jakkalsputz Road and Nickey Hambo Avenue.

Any person(s) having objection(s) to the intended alienation of the portion may lodge such objection(s) fully motivated to the undersigned, within fourteen (14) days after the second placement of the ad.

Acting Chief Executive Officer
P.O. Box 61
Henties Bay

PUBLIC NOTICE

ENVIRONMENTAL IMPACT ASSESSMENT FOR THE PROPOSED SUBDIVISION OF ERF 4284 OUTAPI EXTENSION 14, OUTAPI INTO PORTION 1 AND THE REMAINDER; THE CLOSURE OF PORTION 1 AND THE SUBSEQUENT REZONING OF PORTION 1 OF ERF 4284 OUTAPI EXTENSION 14, OUTAPI FROM "PUBLIC OPEN SPACE" TO "BUSINESS WITH A BULK OF 0.3 OMUSATI REGION, NAMIBIA

PROJECT TITLE: The subdivision of Erf No. 4284, Extension 14, Outapi (Public Open Space) into Portion 1 and the Remainder, Permanent Closure of Portion 1 of Erf No. 4284, Extension 14 (Formerly Public Open Space), Outapi as "Public Open Space"; and Rezoning of Portion 1 of Erf No. 4284, Extension 14, Outapi to "Business" with a bulk of 3.0.

PROJECT DESCRIPTION: The client wishes to subdivide the Erf into Portion 1 and the Remainder of Erf 4284, to permanently close off Portion 1 of Erf 4284 and rezone to "Business" with a bulk of 3.0. The client intends to rezone the Portion 1 to facilitate the operation of an office. According to the Outapi Zoning Scheme, private users under the "Business" zoning category include office operations.

PROJECT LOCATION: The proposed land development is situated in Outapi Extension 14/ Omusati Region, Namibia.

PROponent: Nored Electricity (Pty) Ltd Interested and Affected Parties (I&APs) are invited to register with the Consultant and give their comments and concerns in writing for the proposed project within 14 days of the advertisement. Furthermore, I&APs are welcome to request the background information document (BID).

NB: The participation and commenting period is effective until 03 July 2025

Harmonic Town Planning Consultants cc
Contact Person: Mr. Harold Kisting
Cell: +264 81 127 5879
Tel: +264 61 238 460



PUBLIC NOTICE

Notice is hereby given that **Nghivelwa Planning Consultants (Town and Regional Planners)** on behalf of the owner of 1420, Oranjemund Extension 4 has applied to the Oranjemund Town Council and intends applying to the Urban and Regional Planning Board for the:

- Rezoning of Erf 1420, Oranjemund Extension 4 from "Office" with a bulk of 0.4 to "Institutional".

The intention for the owner to rezone the property is to allow for the construction of a public health facility on the rezoned property.

The locality plans of the Erf lie for inspection on the town planning notice board of the Oranjemund Town Council: c/o 8th & 12th Avenue, Oranjemund and the Applicant: Office no. 3, 64, Jenner Street, Windhoek West.

Any person objecting to the proposed use of the land as set out above may lodge such objection together with the grounds thereof with the Oranjemund Town Council and with the applicant (Nghivelwa Planning Consultants) in writing within 14 days of the last publication of this notice.

The last date for any objections is: **4th July 2025**

Applicant: Nghivelwa Planning Consultants

P.O. Box 40900, Ausspannplatz
Email: planning@nghivelwa.com.na
Tel: 081 4127 359



PUBLIC NOTICE

Notice is hereby given that **Nghivelwa Planning Consultants (Town and Regional Planners)** on behalf of the owner of Erf, 1846, Ekuku Extension 6, has applied to the Oshakati Town Council and intends applying to the Urban and Regional Planning Board for the:

- Rezoning of Erf 1846, Ekuku Extension 6 from "Single Residential" with a density of 1:300 to "Accommodation" with a bulk of 1.0.

The intention for the owner to rezone the property is to allow for the construction of a guesthouse with a maximum of 5 rooms on the rezoned property.

The locality plans of the Erf lie for inspection on the town planning notice board of the Oshakati Town Council: Civic Centre, First Floor, Town Planning Office, Sam Nujoma Road, Oshakati and the Applicant: Office no. 3, 64, Jenner Street, Windhoek West.

Any person objecting to the proposed use of the land as set out above may lodge such objection together with the grounds thereof, with the Oshakati Town Council and with the applicant (Nghivelwa Planning Consultants) in writing within 14 days of the last publication of this notice.

The last date for any objections is: **4th July 2025**

Applicant: Nghivelwa Planning Consultants
P.O. Box 40900, Ausspannplatz
Email: planning@nghivelwa.com.na
Cell: 081 4127 359



CLASSIFIEDS

(061) 208 0800/44
 (061) 220 584
 classifieds@nepc.com.na

Services

Offered

CLASSIFIEDS

Rates and Deadlines

- To avoid disappointment of an advertisement not appearing on the date you wish, please book timeously
- Classifieds smalls and notices: 12:00, two working days prior to placing
- Cancellations and alterations: 16:00, two days before date of publication in writing only
- Notices (VAT Inclusive)
- Legal Notice NS460.00
- Last Land Title NS575.00
- Liquor License NS460.00
- Name Change NS460.00
- Birthdays from NS200.00
- Death Notices from NS200.00
- Tombstone Unveiling from NS200.00
- Thank You Messages from NS200.00

Terms and Conditions Apply.

Employment

Offered

Position: General Medical Practitioner

Company: Graden Medical Practice

Location: Tsumeb Town

Requirements:

1. Bachelor of Medicine and Surgery degree from a recognized University
2. Registration with HPCNA
3. Eight (08) year experience in private clinical practice or management
4. Diploma in Primary Emergency Care
5. Experience in medicines/Pharmaceuticals dispensing and stock management.
6. Training or Experience in Ultrasonography and Male circumcision procedures is added advantage.
7. Priority is given to Namibian citizens.

Remuneration is Attractive
 If interested call: +264815479075 or send CV's/Resume to: admin@gradenmedicalcare.com
 Closing date: 18 June 2025

Windhoek General & Obesity Surgery

VACANCY:
GENERAL SURGEON and BARIATRIC SURGERY

Absolut Requirements:

- At least 5 years of experience as a Qualified General Surgeon
- At least 2 years as a qualified Bariatric Surgeon
- Registered with the Health Professional Council of Namibia
- Extensive knowledge of all General Surgery Procedures with expert ability in performing Bariatric Surgery.

A SUCCESSFUL CANDIDATE WILL HAVE EVERY SINGLE ONE OF THE ABOVE ATTRIBUTES, NOTHING LESS WILL BE ACCEPTABLE.

PLEASE SEND YOUR RESUME AND COVER LETTER TO:
 WINDHOEK GENERAL AND OBESITY SURGERY MANAGEMENT

Ms. Frieda Tsholeka
 +264 81 727 068 OR
 Whk.go.surgery@gmail.com

CLOSING DATE:
 31 JULY 2025

Notice

Legal Notice

NOTICE TO ALL INTERESTED PERSONS IN THE FOLLOWING DECEASED ESTATE:

In terms of section 35(5) of the Act 66 of 1965 notice is hereby given that the first and final Liquidation and Distribution Account in the estate below will be available for inspection in the office of the Master of High Court, Windhoek for 21 days as from date of publication of this notice and also in the towns where the deceased resided.

Should no objections thereto be lodged with the Masters concerned during the specified period, the executors will proceed to make payment in accordance with the accounts

Estate Late: **Stefanus Kheibeb**
 ID No: **E522/2024**
 Date of birth: **1968/09/17**
 ID No: **68091700253**
 Last Address: **Windhoek**
 Who died on: **2024/04/01**

AFFLUX INVESTMENTS
ROBERT MUGABE AVENUE
HEINITZBURG VILLAGE THEO
BEN GURIRAB STREET.
P.O. BOX 1130, WINDHOEK
061-256419

NOTICE TO CREDITORS IN DECEASED ESTATES

All persons having claims against the estates specified below, are called upon to lodge their claims with the executors concerned within a period of 30 days from date of publication hereof.

Estate Late: **Mujame Kenzo Ruhozo**
 Estate No: **E786/2025**
 Date of birth: **2012/12/13**
 ID No: **N/A**
 Last residence: **Windhoek**
 Who died on: **2025/05/05**

Afflux Investments
Robert Mugabe Avenue
Heritage Square Unit 4
P.O.Box 1130, Windhoek

NOTICE TO ALL INTERESTED PERSONS IN THE FOLLOWING DECEASED ESTATE:

In terms of section 35(5) of the Act 66 of 1965, notice is hereby given that the first and final Liquidation and Distribution Account in the estate below will be available for inspection in the office of the Master of High Court, Windhoek, 21 days as from date of publication of this notice and also in the town where the deceased resided.

Estate Late: **EVELINE HUISES**
 Estate No: **E 2002 / 2021**
 Date of birth: **23 AUGUST 1956**
 ID No: **5608230343**
 Address: **ERF 1779, KATUTURA, WINDHOEK, KHOMAS REGION**
 Who died on: **24 JUNE 2021**

LT Trusts Estates Management / Harmony Capital Investments
 Dr. Frans Indongo Street
 The Forum building, Office 423
 P.O. Box 6507, Ausspennplatz - Windhoek
 Email: hcestates@gmail.com & Item10@gmail.com

NOTICE

Please take notice Ms **Berthilla Ndahepa Simbaranda T/A Care Unit Trading Services CC** the LESSEE of ERF 1837 Measuring 600 M² SAFARI, RUNDU PROPER.

I, herewith intend to apply to the Rundu Town Council for the following:

CONSENT TO OPERATE AN OCCUPATIONAL PRACTICE ON ERF 1837, RUNDU PROPER.

Any person having an objection against application should lodge such objection or comment within 14 days of the last publication to both the Chief Executive Officer of the Rundu Town Council and the applicant during normal business hours. Closing date for objection/s or Comment/s is 08 July 2025

Ms **Berthillah Ndahepa Simbaranda**
 Tel/Cel: **0814855404**
 P.O. Box **3749, RUNDU**
 E-mail: **shukudakes@gmail.com**

Notice

Legal Notice

NOTICE TO CREDITORS IN DECEASED ESTATES

ESTATE LATE:
LEVIH FANUEL VLEERMUIS
 MASTER'S REF. NO: **E 770/2025**
 ID NO: **63080900472**

MARRIED OUT OF COMMUNITY OF PROPERTY TO:
BERTHA VLEERMUIS

DATE OF DEATH: **28 AUGUST 2022**
 LAST ADDRESS:
ERF 553 HAKAHANA

All Creditors and Debtors of the above Estate are hereby called upon to lodge their claims against and/or pay their debts to the Estate at the undermentioned address within a period of 30 (thirty) days as from date of the publication hereof.

TANGANI P. AUSIKU
 AGENT OF THE EXECUTRIX

AUSIKU ATTORNEYS
P. O. BOX 27078, WINDHOEK
11 DELIUS STREET, ERF 3989 WINDHOEK WEST
EMAIL: Ausiku.law3@ausikuattorneys.com
TEL: +264 85 215329 1

CALL FOR PUBLIC PARTICIPATION/COMMENTS

ENVIRONMENTAL IMPACT ASSESSMENT AND ENVIRONMENTAL MANAGEMENT PLAN TO OBTAIN AN ENVIRONMENTAL CLEARANCE FOR THE OPERATION OF AN ABATTOIR / SLAUGHTERHOUSE ON THE REMAINDER OF PORTION 87 OF FARM BRAKWRATER NO. 48, WINDHOEK, KHOMAS REGION

Green Earth Environmental Consultants have been appointed to attend to and complete an Environmental Impact Assessment and Environmental Management Plan (EIMP) to obtain an Environmental Clearance Certificate as per the requirements of the Environmental Management Act (No. 7 of 2007) and the Environmental Impact Assessment Regulations (GN 30 in CD 4878 of 5 February 2012) for the Indral Abattoir which is located on the Remainder of Portion 87 of the Farm Brakwatter No. 48, Windhoek, Khomas Region.

Name of proponent:
 BV Investments Twenty-Six CC

Project location and description:
 Indral Abattoir is located on the Remainder of Portion 87 of Farm Brakwatter No. 48. The Remainder of Portion 87 is in 3,4728ha extent and zoned "industrial" with a bulk of 0.1. The Abattoir has been in operation for more than 25 years. An average of 10 sheep and 50 cattle are slaughtered per week. The abattoir's solid waste, blood and process effluent is temporarily stored on the site in conservancy tanks and a skip. This, waste, blood and effluent, are collected on a regular basis by the City of Windhoek for disposal at their approved landfill site. To obtain compliance to allow the continued operation of the abattoir, City of Windhoek's consent, as per the stipulations of the Windhoek Town Planning Scheme, to operate a "noxious industry" on the Remainder of Portion 87 of Farm Brakwatter No. 48 must be obtained. The consent for a noxious industry is subject to obtaining an environmental clearance for the abattoir.

Interested and affected parties are hereby invited to register in terms of the assessment process to give input, comments, and opinions regarding the proposed project. A public meeting will be held if enough public interest is shown. Registered I & A's will be notified of the date and venue of the public meeting.

The last date for comments and/or registration is 4 July 2025.
 Contact details for registration and further information:
Green Earth Environmental Consultants
 Contact Persons:
 Charlie Du Toit/Carlen van der Walt
 Tel: 0811273145
 E-mail: carlen@greenearthinambria.com

Notice

Legal Notice

STANDARD NOTICE - THREE STOREY DWELLING UNIT CONSTRUCTION

Take notice that the owner **T Nunyango of Erf 851, Fanuel Kozonguzi Street, Auaiblick, Windhoek** intend applying to the Windhoek Municipal Council, for the construction of a three storey dwelling unit on Erf 851, Fanuel Kozonguzi Street, Auaiblick, Windhoek.

The proposed construction will allow the owner to erect a three storey dwelling unit on Erf 851, Fanuel Kozonguzi Street, Auaiblick, Windhoek. The Owner's current intentions are to erect and use the building for Residential Purposes. Further, take notice that the plan of the erf lies for inspection on the town planning noticeboard in the Customer Care Centre, Main Municipal Office, Rev. Michael Scott Street, Windhoek.

Further, take notice that any person objecting to the proposed use of the land as set out above may lodge such objection together with the grounds thereof, with the City of Windhoek, fifth floor office 524; and with the Applicant/ Consultant within 14 days of the last publication of this notice.

The last day for any objection is 28th June 2025.

Dated on the 13th June 2025, in Windhoek, Namibia

Name: T. Nunyango
Address: PO Box 97004, Maerua Mall, Namibia
Contact Details
 (Applicant/ Owner): 081 647 6107
Contact Details (Architectural Designer): 081 444 7823

NOTICE TO CREDITORS

All persons having claims against the estate specified below, are called upon to lodge their claims with the executor concerned within a period of 30 days (or otherwise as indicated) from the date of publication hereof.

Registered number of Estate: **E 722/2025**
 Master's office: **Windhoek**
 Surname: **Kakororo**
 First Name: **Edward Kakuru**
 Date of Birth: **18 December 1967**
 ID Number: **6712800152**
 Last Address: **Rundu, Kavango West**
 Date of Death: **20 March 2025**
 Authorized Agent: **Isabella Tjatarua Unit 11, Erf 1626 Dr Sam Nujoma Avenue, Tsumeb**
 Tel: **0837247001**
 info@isabellatjatarualaw.com
 Date: **13 June 2025**

LIQUIDATION AND DISTRIBUTION ACCOUNTS IN DECEASED ESTATES LYING FOR INSPECTION

In terms of section 35 (5) of Act 66 of 1965 notice is hereby given that copies of the liquidation and distribution accounts (first and final, unless otherwise stated) in the estates specified below will be open for the inspection of all persons interested therein for a period of 21 days (or longer if specially stated) from the date specified or from the date of publication hereof, whichever may be later, and at the offices of the Masters and Magistrates as stated.

Should no objection thereto be lodged with the Masters concerned during the period, the executors will proceed to make payments in accordance with the accounts.

Registered number of Estate: **E 2116/2024**
 Surname: **BOCK**
 Christian names: **FREDRIKA**
 Identity/Passport number: **640206 00185**
 Last address: **WINDHOEK**
 Date of Death: **22 MARCH 2022**
 Christian names and surname of surviving spouse: **RICHARD LUDWIG BOCK**
 Identity number: **640608 00368**
 Description of account other than first and final: **FIRST AND FINAL**
 Period of inspection other than 21 days: **21**
 Master's office: **WINDHOEK**
 Magistrate's office: **WINDHOEK, KHOMAS**
 Name and (only one) address of executor or authorized agent: **PT MATILJA ESTATE ADMINISTRATORS CC, 45 KERINA MBUMBA STREET, WINDHOEK.**
 Date: **30/05/2025**
 Tel No: **0816369250**
 Notice for publication in the government Gazette on: **13/06/2025**

Notice

Legal Notice

LIQUIDATION AND DISTRIBUTION ACCOUNT IN DECEASED ESTATE LYING FOR INSPECTION

In terms of section 35(5) of Act 66 of 1965, notice is hereby given that copies of the liquidation and distribution in the estate below will be open for inspection for all persons interested therein for a period of 21 days from date of publication hereof at the Master of the High Court (Windhoek) and Magistrates Court as stated below (where applicable). Should no objection thereto be lodged with the Master concerned during the period, the executor shall proceed to make payments in accordance with the account.

Registered number of Estate: **E 2256/2024**
 Surname: **KEFAS**
 First Name: **MARTIN**
 Identity No: **600120 00361**
 Last Address: **OUTAPI, OMUSATI REGION**
 Full Name of the Surviving Spouse: **TULUKI LUTENDA**
 ID Number: **71010 0076 7**
 Account Description: **FIRST & FINAL**
 Magistrate's Court: **OUTAPI**
 Authorized Agent: **S. NEWAKA & COMPANY INC UNIT 2, GO WORK, MAERUA MALL, CENTAURUS STREET, WINDHOEK**
 Tel: **snewaka@snewakaco.com**

Advertiser and Address: **S. Newaka & Company Inc**
 PO Box 26215
 Email address: **snewaka@snewakaco.com**
 Tel: +264 81 2310193

ENVIRONMENTAL IMPACT ASSESSMENT FOR THE PROPOSED SUBDIVISION OF ERF 4284 OUTAPI EXTENSION 14, OUTAPI INTO PORTION 1 AND THE REMAINDER; THE CLOSURE OF PORTION 1 AND THE SUBSEQUENT REZONING OF PORTION 1 OF ERF 4284 OUTAPI EXTENSION 14, OUTAPI FROM "PUBLIC OPEN SPACE" TO "BUSINESS WITH A BULK OF 0.3, OMUSATI REGION, NAMIBIA

The subdivision of Erf No. 4284, Extension 14, Outapi (Public Open Space) into Portion 1 and the Remainder; Permanent Closure of Portion 1 of Erf No. 4284, Extension 14 (Formerly Public Open Space), Outapi as "Public Open Space"; and Rezonning of Portion 1 of Erf No. 4284, Extension 14, Outapi to "Business" with a bulk of 3.0.

PROJECT DESCRIPTION: The client wishes to subdivide the Erf into Portion 1 and the Remainder of Erf 4284, to permanently close off Portion 1 of Erf 4284 and rezone to "Business" with a bulk of 3.0. The client intends to rezone the Portion 1 to facilitate the operation of an office. According to the Outapi Zoning Scheme, primary uses under the "Business" zoning category include office operations.

PROJECT LOCATION: The proposed land development is situated in Outapi Extension 14, Omusati Region, Namibia.

PROPNONENT: Nored Electricity (Pty) Ltd

Interested and Affected Parties (I&APs) are invited to register with the Consultant and give their comments and concerns in writing for the proposed project within 14 days of the advertisement. I&APs are welcome to request the background information document (BID).

NB: The participation and commenting period is effective until **03 July 2025**

Harmonic Town Planning Consultants cc
 Contact Person: **Mr. Harold Kisting**
 Cell: +264 81 127 5879
 Tel: +264 61 238 460
 Email: **hkisting001@gmail.com**



Notice

Legal Notice

Take notice that HARMONIC TOWN PLANNING CONSULTANTS CC, Town and Regional Planners, on behalf of the owner of the respective erf, intends to apply to the City of Windhoek and the Urban and Regional Planning Board for the:

- Rezoning of Erf No. 5936 (A Portion of Erf No. 3109), Windhoek from "Residential" with a density of 1:900 to "General Residential" with a density of 1:250; and
- Consent to commence with the proposed development while the rezoning is in progress.

Erf 5936 is located on Johann Albrecht Street, within the neighbourhood of Windhoek North. The Erf measures approximately 1067 m² in extent and is zoned "Residential" with a density of 1:900 according to the Windhoek Zoning Scheme. The client intends to develop and operate residential flats on the property, specifically designed to provide affordable and convenient accommodation for students. The proposed rezoning to "General Residential" will enable the erection of up to four units on the erf, thus optimising the use of the erf to its full potential. The proposed rezoning aligns with the City of Windhoek's strategic objectives to densify well-located urban areas, optimise land use, and provide inclusive, affordable housing options.

Sufficient parking for the development will be provided in accordance with the requirements of the Windhoek Zoning Scheme.

Further, take notice that the plan of the Erf lies for inspection on the Town Planning Notice Board at the City of Windhoek and at Harmonic Town Planning Offices, 76B Pasteur Street, Windhoek West.

Further take notice that any person objecting to the proposed use of the land as set out above may lodge such objection together with the grounds thereof, with the City of Windhoek and with the Applicant in writing within 14 days of the last publication of this notice (final date for objections is Thursday, 03 July 2025).

Contact: **Harold Kisting**
Harmonic Town Planning Consultants CC
 Town and Regional Planners
 P.O. Box 3216 Windhoek
 Cell: 081 127 5879
 Fax: 0865464021
 Email: **hkisting@namibnet.com**



LIQUIDATION AND DISTRIBUTION ACCOUNT IN DECEASED ESTATE LYING FOR INSPECTION

In terms of section 35(5) of Act 66 of 1965, notice is hereby given that copies of the liquidation and distribution in the estate below will be open for inspection for all persons interested therein for a period of 21 days from date of publication hereof at the Master of the High Court (Windhoek) and Magistrates Court as stated below (where applicable). Should no objection thereto be lodged with the Master concerned during the period, the executor shall proceed to make payments in accordance with the account.

Registered number of Estate: **E 1039/2023**
 Surname: **MUYEU**
 First Name: **FABIANUS SHIFURA**
 Identity No: **89062000509**
 Last Address: **RUNDU, KAVANGO REGION**
 Full Name of the Surviving Spouse: **N/A**
 ID Number: **N/A**
 Account Description: **FIRST & FINAL**
 Magistrate's Court: **RUNDU**
 Authorized Agent: **S. NEWAKA & COMPANY INC UNIT 2, GO WORK, MAERUA MALL, CENTAURUS STREET, WINDHOEK**
 Tel: **snewaka@snewakaco.com**

Advertiser and Address: **S. Newaka & Company Inc**
 PO Box 26215
 Email address: **snewaka@snewakaco.com**
 Tel: +264 81 2310193

Notice

Legal Notice

REZONING NOTICE

Notice is hereby given that Afrishine Investment cc, intends to apply to the Municipal Council of Windhoek and the Urban and Regional Planning Board on behalf of the registered owners of Erf 2998, Johann Albrecht Street, Windhoek Extension 2, for the:

- Rezoning of Erf 2998, Windhoek Ext. 2 from "residential" with a density of 1:900 to "institutional";
- Consent to have a dwelling unit; and
- Consent to operate while the rezoning is in progress.

Erf 2998 is located in Johann Albrecht Street. The erf is currently zoned "residential" with a density of 1:900 and measures 821m². This property comprises of one (1) main dwelling that is double storey with an outbuilding. It is proposed that Erf 2998, Windhoek Extension 2 be rezoned from "residential" with a density of 1:900 to "institutional" to allow the owner of the property to fully operate a training centre on the erf.

The rezoning of Erf 2998, Johann Albrecht Street, Windhoek Ext 2 as well as the consent use sought, would increase the development potential of the erf by ensuring the erf is more efficiently utilized and that mono-functionality of the surrounding neighbourhood is countered.

Take note that a similar notice of the intent to rezone, have been posted on site, published in the Government Gazette as well as on the Notice Board of the City of Windhoek, Customer Care Centre Town Planning Notice Board, 80 Independence Avenue, Windhoek. The consultation with neighboring erf owners duly took place too.

Do take note too that any person objecting to the proposed rezoning as set out above may lodge such objection together with the grounds thereof, with the Chief Executive Officer, P.O. Box 59, Windhoek, Namibia and/or with the applicant in writing within 14 working days of the publication of this notice. The last date for comments/objections is thus 4th July 2025.

Applicant: **Afrishine Investment CC**
 P O Box 793, Swakopmund
 Mobile: +264 81 3236024
 E-mail: **hstsevanhu@gmail.com**
 or
afrishineinvestment75@gmail.com

CHANGE OF SURNAME - THE ALIENS ACT, 1937

NOTICE OF INTENTION OF CHANGE OF SURNAME
 I, (1) **ELIAS ANDRIAS NDARA** residing at **ERF 332 UTAPI STREET, HAVANNA** and carrying on business / employed as (2) **UNEMPLOYED** intend applying to the Minister of Home Affairs for authority under section 9 of the Aliens Act, 1937, to assume **WISESA** for the reasons that (3) **I WANT TO CHANGE MY SURNAME ELIAS WHICH IS MY FATHER'S FIRST NAME TO HIS SURNAME WISESA**, I previously bore the name(s) (4) **ELIAS**. I intend also applying for authority to change the surname of my wife **N/A** and minor child(ren) (5) **N/A**. Any person who objects to my/or assumption of the said surname of **WISESA** as soon as may be lodge his/her objection, in writing, with a statement of his/her reasons therefor, with the magistrate of **WINDHOEK MAGISTRATE COURT, 12 MAY 2025**.

CHANGE OF SURNAME - THE ALIENS ACT, 1937

NOTICE OF INTENTION OF CHANGE OF SURNAME
 I, (1) **KONRAD MANFRED MÜLLER** residing at **FIRST GROUND DESERT ROSE, ELF STREET UNIT G10, HENTIES BAY** and carrying on business / employed as (2) **PENSIONER** intend applying to the Minister of Home Affairs for authority under section 9 of the Aliens Act, 1937, to assume **MÜLLER** for the reasons that (3) **TO CORRESPOND WITH THE SURNAME ON THE BIRTH CERTIFICATE**, I previously bore the name(s) (4) **MUELLER**. I intend also applying for authority to change the surname of my wife **N/A** and minor child(ren) (5) **MÜLLER**. Any person who objects to my/or assumption of the said surname of **MÜLLER** as soon as may be lodge his/her objection, in writing, with a statement of his/her reasons therefor, with the magistrate of **WINDHOEK MAGISTRATE COURT, 12 MARCH 2025**.

CLASSIFIEDS

(061) 208 0800/44
(061) 220 584
classifieds@nepc.com.na

Employment

Offered

Vacancy

Betacare Medical Centre is an equal opportunity employer and invites proactive, professional, caring, ethical person to apply for the following position:

Position: Family Physician

Qualifications, Skills, Competencies and Experience Requirements:

- Medical Degree
- Minimum 5 years' experience as a Family Physician
- Family Practice Residency Training
- Valid license to practice the profession
- Must be registered with HPONA
- Nambian citizen or eligible to work within Namibia

Should you meet the above-mentioned requirements, kindly send your CV and all certified supporting documents via e-mail to: recruitment@ophpractitioners.com.na
NB! Documents should be in PDF format.
Closing Date: 30 June 2025

Vacancy

Position: General Medical Practitioner
Company: Outapi Medical Centre
Location: Oshakati Town

- Requirements:**
- Bachelor of Medicine and Surgery degrees from a recognized University
 - Registration with HPONA
 - Ten (10) year experience in private clinical practice or management
 - ACLS is added advantage
 - Experience in medicines/Pharmaceuticals dispensing and stock management.
 - Training or Experience in Ultrasonography and Male circumcision procedures is added advantage.
 - Priority is given to Nambian citizens.

Remuneration is Attractive. If interested call: +264813000031 or send CVs/Resume to: omc2007@iway.na
Closing date 07 June 2025

Notice

NOTICE TO CREDITORS IN DECEASED ESTATES

All persons having claims against the estates specified below, are called upon to lodge their claims with the executors concerned within a period of 30 days (or otherwise as indicated) from the date of publication hereof.

Registered number of estate: **E 787/2025**
Master's Office: **Windhoek**
Surname: **Hauflikua**
First names: **Holivia Fuyeyinge**
Date of birth: **22 June 1968**
Identity number: **680622 0090 6**
Last address: **Erf 86, Epako**
Date of death: **18 February 2025**

Name and (only name) address of executor or authorized agent:
W H Kempen
40, Cutto Cuanavale Ave, Gobabis
Tel No.: **062 562602**

Period allowed for lodgment of claims if other than 30 days: 30 days only
Advertiser, and address:
Kempen-Maske Legal Practitioners
40, Cutto Cuanavale Ave, Gobabis
Tel No.: **062 562602**

Notice for publication in the Government Gazette on: **6 June 2025**

Notice

Legal Notice

REZONING NOTICE

Notice is hereby given that Afrishine Investment cc, intends to apply to the Municipal Council of Windhoek and the Urban and Regional Planning Board on behalf of the registered owners of Erf 2998, Johann Albrecht Street, Windhoek Extension 2, for the:

- Rezoning of Erf 2998, Windhoek Ext 2 from "residential" with a density of 1:900 to "institutional";
- Consent to have a dwelling unit; and
- Consent to operate whilst the rezoning is in progress.

Erf 2998 is located in Johann Albrecht Street. The erf is currently zoned "residential" with a density of 1:900 and measures 821m². This property comprises of one (1) main dwelling that is double storey with an outbuilding. It is proposed that Erf 2998, Windhoek Extension 2 be rezoned from "residential" with a density of 1:900 to "institutional" to allow the owner the property to fully operate a training centre on the erf.

The rezoning of Erf 2998, Johann Albrecht Street, Windhoek Ext 2 as well as the consent sought, would by ensuring the erf is more efficiently utilized and that non-functional of the surrounding neighborhood is countered.

Take note that a similar notice of the intent to rezone, have been posted on site, published in the Government Gazette as well as on the Notice Board of the City of Windhoek Customer Care Centre Town Planning Notice Board, 80 Independence Avenue, Windhoek. The consultation with neighboring erf owners duly took place too.

Do take note too that any person objecting to the proposed rezoning as set out above may lodge such objection together with the grounds thereof with the Chief Executive Officer, P.O. Box 59, Windhoek, Namibia and/or with the applicant in writing within 14 working days of the publication of this notice. The last date for comments/objections is thus 4th July 2025.

Applicant: Afrishine Investment CC
P O Box 793, Swakopmund
Mobile: +264 81 3236024
E-mail: hskawana@gmail.com or afrishineinvestment75@gmail.com
Email: hkisting001@gmail.com

CHANGE OF SURNAME - THE ALIENS ACT, 1937 NOTICE OF INTENTION OF CHANGE OF SURNAME

I, (1) ELIAS ANDRIAS NDARA residing at Erf 332 UUTAPI STREET, HAVANA, and carrying on business / employed as (2) UNEMPLOYED intend applying to the Minister of Home Affairs for authority under section 9 of the Aliens Act, 1937, to assume WISESA for the reasons that (3) I WANT TO CHANGE MY SURNAME ELIAS WHICH IS MY FATHER'S FIRST NAME TO HIS SURNAME WISESA. I previously bore the name(s) (4) ELIAS. I intend also applying for authority to change the surname of my wife N/A and minor child(ren) (5) N/A. Any person who objects to my/our assumption of the said surname of WISESA as soon as may be lodge his/her objection, in writing, with a statement of his/her reasons therefore, with the magistrate of WINDHOEK MAGISTRATE COURT, 12 MARCH 2025.

CHANGE OF SURNAME - THE ALIENS ACT, 1937 NOTICE OF INTENTION OF CHANGE OF SURNAME

I, (1) KONRAD MANFRED MÜLLER residing at FIRST GROUP DESERT ROSE, ELF STREET UNIT G10, HENTIES BAY and carrying on business / employed as (2) PENSIONER intend applying to the Minister of Home Affairs for authority under section 9 of the Aliens Act, 1937, to assume MÜLLER for the reasons that (3) TO CORRESPOND WITH THE SURNAME ON THE BIRTH CERTIFICATE. I previously bore the name(s) (4) MUELLER. I intend also applying for authority to change the surname of my wife N/A and minor child(ren) (5) MÜLLER. Any person who objects to my/our assumption of the said surname of MÜLLER as soon as may be lodge his/her objection, in writing, with a statement of his/her reasons therefore, with the magistrate of WINDHOEK MAGISTRATE COURT, 12 MARCH 2025.

Notice

Legal Notice

ENVIRONMENTAL IMPACT ASSESSMENT FOR THE PROPOSED SUBDIVISION OF ERF 4284 OUTAPI, EXTENSION 1A, OUTAPI INTO PORTION 1 AND THE REMAINDER; THE CLOSURE OF PORTION 1 AND THE SUBSEQUENT REZONING OF PORTION 1 OF ERF 4284 OUTAPI EXTENSION 1A, OUTAPI FROM "PUBLIC OPEN SPACE" TO "BUSINESS WITH A BULK OF 0.3, OMUSATI REGION, NAMIBIA

PROJECT TITLE: The subdivision of Erf No. 4284, Extension 1A, Outapi (Public Open Space) into Portion 1 and the Remainder; Permanent Closure of Portion 1 of Erf No. 4284, Extension 1A (Formerly Public Open Space), Outapi as "Public Open Space"; and Rezoning of Portion 1 of Erf No. 4284, Extension 1A, Outapi to "Business" with a bulk of 0.3.

PROJECT DESCRIPTION: The client wishes to subdivide the Erf into Portion 1 and the Remainder of Erf 4284, to permanently close off Portion 1 of Erf 4284 and rezone to "Business" with a bulk of 0.3. The client intends to rezone the Portion 1 to facilitate the operation of an office. According to the Outapi Zoning Scheme, primary uses under the "Business" zoning category include office operations.

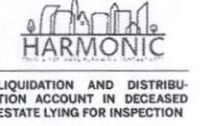
PROJECT LOCATION: The proposed land development is situated in Outapi Extension 1A/Omusati Region, Namibia.

PROPOSER: Nored Electricity (Pty) Ltd

Interested and Affected Parties (I&APs) are invited to register with the Consultant and give their comments and concerns in writing for the proposed project within 14 days of the advertisement. Furthermore, I&APs are welcome to request the background information document (BID).

NB: The participation and commenting period is effective until 03 July 2025

Harmonic Town Planning Consultants cc
Contact Person: Mr. Harold Kisting
Cell: +264 81 127 5879
Mail: hkisting001@gmail.com



LIQUIDATION AND DISTRIBUTION ACCOUNT IN DECEASED ESTATE LYING FOR INSPECTION

In terms of Section 35 (5) of Act 66 of 1965, notice is hereby given that copies of the Liquidation and Distribution Account (First and Final, unless otherwise stated) in the estate specified below will be open for inspection of all persons interested therein for a period of 21 days or longer if specially stated from the date of publication hereof, whichever may be later at the office of the Master of the High Court, Windhoek and the magistrate of Rundu.

Should no objection thereto be lodged with the Master concerned during the specified period, the executor will proceed to make payments in accordance with the accounts.

Master's Reference No: **E 1679/2020, Estate late JOSEF SITARENI SIFWAKU.**

NDUMBA SHIKUSHO LEGAL PRACTITIONERS
P. OBOX 1225, RUNDU
CELL: 0812115994
Email: ndumbapautus@gmail.com



Notice

Legal Notice

Take notice that HARMONIC TOWN PLANNING CONSULTANTS CC, Town and Regional Planners, on behalf of the owner of the respective erf, intends to apply to the City of Windhoek and the Urban and Regional Planning Board for the:

- Rezoning of Erf No. 5936 (A Portion of Erf No.3109), Windhoek from "Residential" with a density of 1:900 to "General Residential" with a density of 1:250; and
- Consent to commence with the proposed development while the rezoning is in progress.

Erf 5936 is located on Johann Albrecht Street, within the neighbourhood of Windhoek North. The Erf measures approximately 1067 m² in extent and is zoned "Residential" with a density of 1:900 according to the Windhoek Zoning Scheme. The client intends to develop and operate residential flats on the property, specifically designed to provide affordable and convenient accommodation for students. The proposed rezoning to "General Residential" will enable the erection of up to four units on the erf, thus optimising the use of the erf to its full potential. The proposed rezoning aligns with the City of Windhoek's strategic objectives to densify well-located urban areas, optimise land use, and provide inclusive, affordable housing options.

Sufficient parking for the development will be provided in accordance with the requirements of the Windhoek Zoning Scheme.

Further, take notice that the plan of the Erf lies for inspection on the Town Planning Notice Board at the City of Windhoek and at Harmonic Town Planning Offices, 76B Pastour Street, Windhoek West.

Further take notice that any person objecting to the proposed use of the land as set out above may lodge such objection together with the grounds thereof, with the City of Windhoek and with the Applicant in writing within 14 days of the last publication of this notice (final date for objections is Thursday, 03 July 2025).

Contact: Harold Kisting
Harmonic Town Planning Consultants CC
Town and Regional Planners
P.O. Box 3216 Windhoek
Cell 081 127 5879
Fax 088646401
Email: hkisting@namibnet.com



PUBLIC NOTICE

Notice is hereby given that Nghivela Planning Consultants (Town and Regional Planners) on behalf of the owner of 1420, Oranjemund Extension 4 has applied to the Oranjemund Town Council and intend applying to the Urban and Regional Planning Board for the:

- Rezoning of Erf 1420, Oranjemund Extension 4 from "Office" with a bulk of 0.4 to "institutional".

The intention for the owner to rezone the property is to allow for the construction of a public health facility on the rezoned property.

The locality plans of the Erf lie for inspection on the town planning notice board of the Oranjemund Town Council: c/o 8th & 12th Avenue, Oranjemund and the Applicant: Office no. 3, 64, Jenner Street, Windhoek West.

Any person objecting to the proposed use of the land as set out above may lodge such objection together with the grounds thereof, with the Oranjemund Town Council and with the applicant (Nghivela Planning Consultants) in writing within 14 days of the last publication of this notice.

The last date for any objections is: **4th July 2025**

Applicant: Nghivela Planning Consultants
P O Box 40900, Ausspannplatz
Email: planning@nghivela.com.na
Tel: 081 4127 359



Notice

Legal Notice

PUBLIC NOTICE: EIA FOR THE PROPOSED EXPLORATION ACTIVITIES ON EPL NO: 10171 SWAKOPMUND DISTRICT, ERONGO REGION.

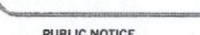
In accordance with the Environmental Management Act no. 7 of 2007 and its 2012 EIA regulations, the proposed exploration activities on EPL no 10171 require an Environmental Clearance Certificate before commencement.

The proponent, **Randberg Investment CC**, is proposing to conduct exploration activities on EPL no: 10171 in Swakopmund district, Erongo region.

Consultant: **Kalahari Geological and Environmental Solutions**

Members of the public are invited to register as I&AP's for comments/inputs in order to receive further information on the EIA process on, and before the 27th of June 2025 at kalaharigeoenviro@gmail.com

For more information please contact:
Mr Joseph Kawina
Mobile: +264 813597277



PUBLIC NOTICE

Notice is hereby given that Nghivela Planning Consultants (Town and Regional Planners) on behalf of the owner of Erf 1846, Ekuku Extension 6, has applied to the Oshakati Town Council and intends applying to the Urban and Regional Planning Board for the:

- Rezoning of Erf 1846, Ekuku Extension 6 from "Single Residential" with a density of 1:300 to "Accommodation" with a bulk of 1.0.

The intention for the owner to rezone the property is to allow for the construction of a guesthouse with a maximum of 5 rooms on the rezoned property.

The locality plans of the Erf lie for inspection on the town planning notice board of the Oshakati Town Council: Civic Centre, First Floor, Town Planning Office, Sam Nujoma Road, Oshakati and the Applicant: Office no. 3, 64, Jenner Street, Windhoek West.

Any person objecting to the proposed use of the land as set out above may lodge such objection together with the grounds thereof, with the Oshakati Town Council and with the applicant (Nghivela Planning Consultants) in writing within 14 days of the last publication of this notice.

The last date for any objections is: **4th July 2025**

Applicant: Nghivela Planning Consultants
P O Box 40900, Ausspannplatz
Email: planning@nghivela.com.na
Cell: 081 4127 359



THE OWNERS OF THE FOLLOWING VEHICLES

JEEP CHEROKEE, VIN: IC4R1JFM1C2299954, ENGINE NO: CG2999954

should collect their vehicles with seven (7) days of this notice. Failure of which the vehicle will be sold to defray expenses.

Contact: Grenost Investments on 0818959793 / 0857529323 / 0817565860 or Grenost@gmail.com

OUR SERVICES

- CCTV cameras
- Alarm systems (commercial & industrial)
- Access Control Systems
- Installation of satellite dishes
- Decoders & assorted equipment
- TV mounting
- Motor gate installation

COUNTRYWIDE
0852277667 / 0818666190
axledavis@tdy.com

Notice

Legal Notice

CHANGE OF SURNAME - THE ALIENS ACT, 1937 NOTICE OF INTENTION OF CHANGE OF SURNAME

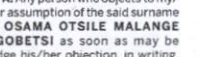
I, (1) BASETASANYANA INDIRA KGOBETSI residing at Erf 1159, DORADO VALLEY, WINDHOEK and carrying on business / employed as (2) ENROLLED NURSE AT LADY POHAMA intend applying to the Minister of Home Affairs for authority under section 9 of the Aliens Act, 1937, to assume KGOBETSI for the reasons that (3) FATHER FORCED ME TO HAVE THE CHILD ON HIS SURNAME AS HE SAID IN HIS CULTURE, THE CHILD MUST HAVE HIS SURNAME. AS THE MOTHER WANT TO CHANGE MY CHILD SURNAME CAUSE THE FATHER IS NOT IN HIS LIFE FOR 4 YEARS. I previously bore the name(s) (4) OSAMA OTSILE MALANGE MULUTI. I intend also applying for authority to change the surname of my wife N/A and minor child(ren) (5) N/A. Any person who objects to my/our assumption of the said surname of OSAMA OTSILE MALANGE KGOBETSI as soon as may be lodge his/her objection, in writing, with a statement of his/her reasons therefore, with the magistrate of WINDHOEK MAGISTRATE COURT, 13 MAY 2025.

EMPLOYMENT OPPORTUNITY / OMITI YILONGA

Clothing Company looking for the machinist (tailors) who can work on industrial machine.
Contact: 0857461813

Otakulungwa aahondji, naakwatheli yokungula nokutela oomgodino. Nya-kala yoyopokwa nawa, fayitalongola koChimbassa. Mooka yenaahelo nayachange ko 0857461813

Public Consultation meeting details will be communicated with all the registered I&APs. Registration requests should be forwarded to: Excel Dynamic Solutions (Pty) Ltd on the contact details below, before or on 25 June 2025. Contact: Ms. Ali Iipinge
Excel Dynamic Solutions Pty Ltd
office Email: public@edsnamibia.com
Tel: +264 61 259 530



NOTICE OF ENVIRONMENTAL SCOPING ASSESSMENT (ESA) FOR THE PROPOSED EXPLORATION ACTIVITIES ON THE EXCLUSIVE PROSPECTING LICENSE (EPL) NO. 10218 LOCATED ABOUT 23 KM NORTH OF OTJIWARONGO IN THE OTJOZONDJUNGA REGION, NAMIBIA.

Under the Environmental Management Act No. 7 of 2007 and its 2012 EIA Regulations, the proposed exploration activities on EPL 10218 require an Environmental Clearance Certificate (ECC) from the Department of Environmental Affairs and Forestry (DEAF) before commencement.

The public is notified that an ECC application will be submitted to the Environmental Commissioner.

Brief Project Description: The environmental scoping process will identify potential positive and negative impacts of the proposed activities on EPL 10218 located about 23km North of the Otjiwarongo Town in the Kunene region. The target commodities on the EPL are Base & Rare Metals, Dimension Stone, Industrial Minerals. Precious Metals.

Proprietor: Gateway Resources Trading (Pty) Ltd
Environmental Consultant: Excel Dynamic Solutions (Pty) Ltd
Public members are invited to register as Interested and Affected Parties to comment/rise concerns or receive further information on the Environmental Assessment process. **Public Consultation meeting details will be communicated with all the registered I&APs.**

Registration requests should be forwarded to: Excel Dynamic Solutions (Pty) Ltd on the contact details below, before or on 25 June 2025. Contact: Excel Dynamic Solution
Email: public@edsnamibia.com
Tel: +264 61 259 530



Excel Dynamic Solutions (Pty) Ltd

REZONING NOTICE

Notice is hereby given that Afshina Investment CC intends to apply to the Municipal Council of Windhoek and the Urban and Regional Planning Board on behalf of the registered owners of ErT 2998, Johanna Albrecht Street, Windhoek Extension 2 for the

- Rezoning of ErT 2998, Windhoek Ext 2 from "residential" with a density of 1:900 to "residential"
- Consent to have a dwelling unit, and
- Consent to operate whilst the rezoning is in progress.

ErT 2998 is located in Johanna Albrecht Street. The erf is currently zoned "residential" with a density of 1:900 and measures 621m². This property comprises of one (1) main dwelling that is double storey with an outbuilding. It is proposed that ErT 2998, Windhoek Extension 2 be rezoned from "residential" with a density of 1:900 to "institutional" to allow the owner of the property to fully operate a training centre on the erf.

The rezoning of ErT 2998, Johanna Albrecht Street, Windhoek Ext 2 as well as the consent use sought would increase the development potential of the erf by ensuring the erf is more efficiently utilized and that mono-functionality of the surrounding neighbourhood is countered.

Take note that a similar notice of the intent to rezone, have been posted on site, published in the Government Gazette as well as on the Notice Board of the City of Windhoek Customer Care Centre Town Planning Notice Board, 60 Independence Avenue, Windhoek. The consultation with neighbouring erf owners duly took place too.

Do take note too that any person objecting to the proposed rezoning as set out above may lodge such objection together with the grounds thereof with the Chief Executive Officer, P.O. Box 58, Windhoek, Namibia and/or with the applicant in writing within 14 working days of the publication of this notice. The last date for comments/objections is thus 10th July 2025.

Applicant:
Afshina Investment CC
P.O. Box 791
Swakopmund
Mobile: +264 81 228824
E-mail: afshina@afshina.com



MEZONING NOTICE

Notice is hereby given that American Investment LLC, intends to request a rezoning from C-2 to C-1 for the property located at 1412 29th Avenue, Atlanta, Georgia, 30318. The rezoning is for the purpose of converting the property into a multi-unit residential development.

- A rezoning of the property from C-2 to C-1 is requested.
- A rezoning of the property from C-2 to C-1 is requested.

1412 29th Avenue is located in the Atlanta, Georgia area. The property is currently zoned C-2, which is a single-family residential zone. The property is currently occupied by a single-family residence. The property is located on the east side of 29th Avenue, between 14th and 15th Streets.

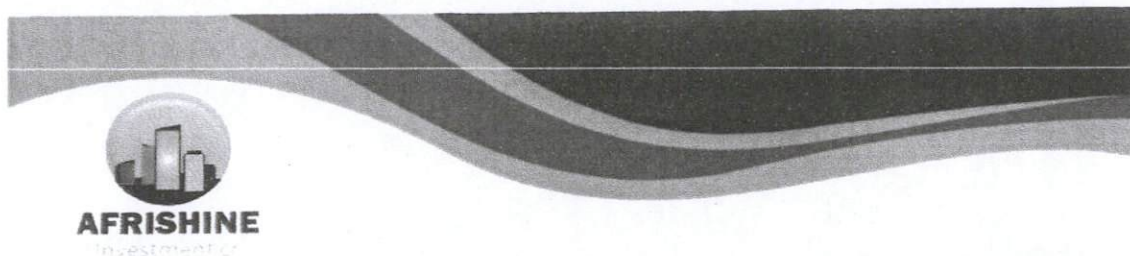
The rezoning of the property from C-2 to C-1 is requested for the purpose of converting the property into a multi-unit residential development. The property is currently occupied by a single-family residence. The property is located on the east side of 29th Avenue, between 14th and 15th Streets.

Let it be the order of the Board of Commissioners that the rezoning of the property from C-2 to C-1 is hereby approved. The rezoning of the property from C-2 to C-1 is hereby approved. The rezoning of the property from C-2 to C-1 is hereby approved.

City Clerk, 1412 29th Avenue, Atlanta, Georgia 30318. The rezoning of the property from C-2 to C-1 is hereby approved. The rezoning of the property from C-2 to C-1 is hereby approved. The rezoning of the property from C-2 to C-1 is hereby approved.

American Investment LLC
1412 29th Avenue
Atlanta, Georgia 30318
Phone: (404) 555-1234





Afrishine Investment cc
P O BOX 793
SWAKOPMUND
NAMIBIA

afrishineinvestment75@gmail.com

Erf 2995, Windhoek
 Rita Vintem
 P. O. Box 87176
 Eros
 Namibia

24 June 2025

Attention: Mr/Mrs

- **Rezoning of Erf 2998, Windhoek Ext 2 from “residential” with a density of 1:900 to “institutional”;**
- **Consent to have a dwelling unit; and**
- **Consent to operate whilst the rezoning is in progress.**

On behalf of the owner of Erf 2998, Windhoek Ext 2, Afrishine Investment cc, in line with the terms and stipulations of the Urban and Regional Planning Act, (Act 5 of the 2018) intends to apply the City of Windhoek for the above mentioned.

Below is a brief description of the client's intention.

Erf 2998 is located in Johann Albrecht Street. The erf is currently zoned “residential” with a density of 1:900 and measures 821m². This property comprises of one (1) main dwelling that is double storey with an outbuilding. It is proposed that Erf 2998, Windhoek Extension 2 be rezoned from “residential” with a density of 1:900 to “institutional” to allow the owner of the property to fully operate a training centre on the erf.

According to the Town and Regional Planning Act (2018), the surrounding neighbours have to be consulted in order to obtain their comments on the proposed development. It is as a result thereof, that you receive this letter as a neighbour.



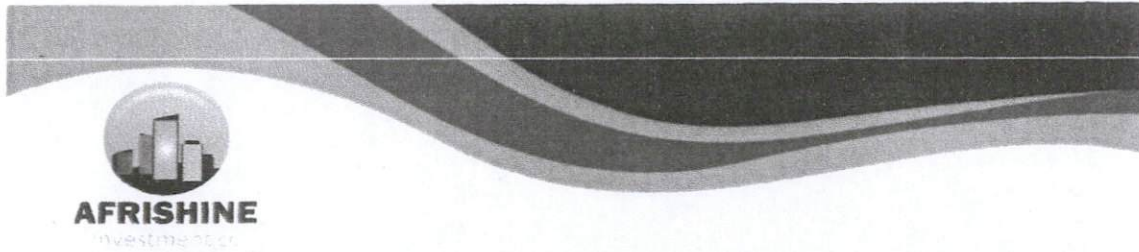
CC/2019/07998



Email
afrishineinvestment75@gmail.com



Postal Address
 P O BOX 793 SWAKOPMUND



We herewith kindly request you to complete and sign the attached letter of response and return it to us at your earliest convenience. However, should we not receive the completed form on or before the **15 July 2025**, we will assume that you do not object to the proposed rezoning.

We look forward to your positive response in due course. However, should any uncertainties arise, please do not hesitate to contact me on 081 3236024 or via email on the following address: afrishineinvestment75@gmail.com.

Yours faithfully,

Hilaria Kevanhu
Professional Town and Regional Planner
(NCTRP 58)



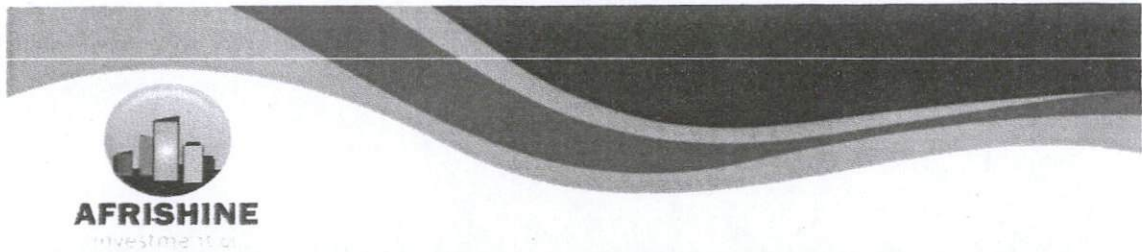
CC/2019/07898



Email
afrishineinvestment75@gmail.com



Postal Address
P O BOX 793 SWAKOPMUND



CONSENT FROM ADJOINING OWNER/NEIGHBOURS FOR THE PROPOSED REZONING OF ERF 2998, WINDHOEK EXT 2 FROM "RESIDENTIAL" WITH A DENSITY OF 1:900 TO "INSTITUTIONAL ", CONSENT TO HAVE A DWELLING UNIT; AND CONSENT FO COMMENCE WHISLT REZONING IS IN PROGRESS

Ithe owner (s) of Erf,
Windhoek,

Am aware that an application for the proposed rezoning of Erf 2998, Windhoek Ext 2 from "residential" with a density of 1:900 to "institutional" is made and have the following respond against the proposed rezoning.

No Objection

Objection

(Please mark whichever is applicable in the block)

Remarks/ reasons

.....

SignatureFull NamesDate

CSW CopyCenter2

From: H.T.S Kevanhu <htskevanhu@gmail.com>
Sent: 10 July 2025 16:45
To: CSW CopyCenter2
Subject: Fwd: neighbours consent Erf 2995

Hilaria Kevanhu

----- Forwarded message -----

From: **Sweetie Marquee** <sweetiemarquee@gmail.com>
Date: Mon, 23 Jun 2025 at 20:21
Subject: Re: neighbours consent Erf 2995
To: H.T.S Kevanhu <htskevanhu@gmail.com>

No objection,

On Mon, 23 Jun 2025 at 6:03 PM, H.T.S Kevanhu <htskevanhu@gmail.com> wrote:
Good day madam

Please find attached as per our telephonic conversation.

Regards

Caution: This is an external email and could have a suspicious subject, sender or content. Please take care when clicking links or opening attachments.



GOVERNMENT GAZETTE

OF THE

REPUBLIC OF NAMIBIA

NS\$29.60

WINDHOEK - 13 June 2025

No. 8665

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No. 378

2025

REZONING OF ERF 8704 (A PORTION OF ERF 182), WINDHOEK

Plan Africa Consulting cc, Town and Regional Planners intends to apply to the City of Windhoek for:

- **Rezoning of Erf 8704 (a portion of Erf 182), Windhoek from “residential” with a density of 1:900 to “office” with a bulk of 0.75;**
- **Consent to use the erf for purpose of a restaurant; and**
- **Consent for free bulk which must be exclusively used for the purpose of residential in terms of section 23(1) of the zoning scheme.**

Erf 8704 is currently zoned as ‘residential’ with a density of 1 dwelling unit per 900m² and measures 1016m² in extent. The respective erf is situated along Julius K. Nyerere Street and falls within the Feld Street 0.75 Policy Area. The area is fairly flat with a consistency across the plot of a height of 1695m to 1696m above sea level. The surrounding area is highly commercial in nature with a high presence office, business, residential and institutional uses. There is an existing structure and there is currently a business operating there as a restaurant.

The locality plan of the erf lies for inspection on the Town Planning Notice Board at the City of Windhoek and at Plan Africa Consulting cc, No. 8 Delius Street, Windhoek West.

Any person objecting to the proposed use of the land as set out above may lodge such objection together with the grounds thereof, with the City of Windhoek and with the applicant (Plan Africa Consulting cc) in writing within 14 days of the last publication of this notice (final date for objections is **19 June 2025**).

Applicant: Plan Africa Consulting cc, Town and Regional Planners
P.O. Box 4114
8 Delius Street, Windhoek West
Tel: (061) 212096 or Cell: 0812716189
Fax: (061) 213051
Email: pafrica@mweb.com.na

No. 379

2025

REZONING OF ERF 2998, WINDHOEK EXTENSION 2

Afrishine Investment cc on behalf of the owner of Erf 2998, Johann Albrecht Street, Windhoek Extension 2 is applying to the Municipal Council of Windhoek for the following:

- **Rezoning of Erf 2998, Johann Albrecht Street, Windhoek Extension 2 from “residential” with a density of 1:900 to “institutional”;**
- **Consent to have dwelling units; and**
- **Consent to operate whilst the rezoning is in progress.**

Erf 2998 is located in Johann Albrecht Street. The erf is currently zoned “residential” with a density of 1:900 and measures 821m² in extent. This property comprises of one (1) main dwelling that is double storey with an outbuilding. It is proposed that Erf 2998, Windhoek be rezoned from “residential” with a density of 1:900 to “institutional” to allow the owner of the property to fully operate a training center on the erf. The current zoning restricts the utilization of the entire erf for training center as per the consent use table.

The locality plan of the erf can be inspected at the Windhoek Town Council Customer Care Centre, Town Planning Notice Board, 80 Independence Avenue, Windhoek.

Any person objecting to the proposed land use as set out above may lodge such objection together with the grounds thereof in Writing at the Windhoek Urban Planning Offices Room 518, 5th Floor, Town House, Main Building within 14 days of the last publication of this notice.

Applicant: Afrishine Investment cc
P.O. Box 793, Swakopmund
Mobile: +264 81 3236024
Email: htskevanhu@gmail.com or
afrishineinvestment75@gmail.com

No. 380

2025

SUBDIVISION OF PORTION 235 OF FARM FINKENSTEIN NO. 526, WINDHOEK

Urban Green Town and Regional Planning Consultants, on behalf of the Trustees for the time being of the Finkenstein Portion Five Trust, the owner of Portion 235 of Farm Finkenstein No. 526, in terms of the stipulations of the Urban and Regional Planning Act, 2018 (Act. No. 5 of 2018) intends to apply to the Windhoek City Council and the Urban and Regional Planning Board for:

- **Subdivision of Portion 235 of the Farm Finkenstein No. 526 (Kappsfarm Scheme Area Jurisdiction), Windhoek into Portion X and the Remainder of Portion 235 of Farm Finkenstein No. 526; and**
- **Consent for 'light industrial' for purpose of a Geoscience laboratory under the current 'rural residence' zoning on the proposed Portion X/526, Farm Finkenstein, while the subdivision is in process.**

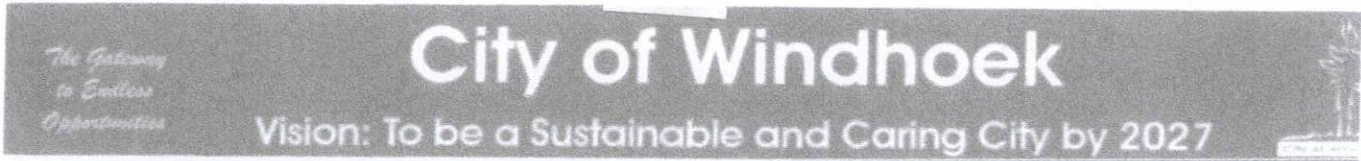
The Portion No. 235 of the Farm Finkenstein No. 526 is located to the eastern side of the larger Windhoek Township area (see Annexure C1a). Portion 235 of the Farm Finkenstein No. 526 lies along the proclaimed trunk road 1 also known as the B6 highway, being the main road connecting the Windhoek City to the Hosea Kutako International Airport and further eastwards to the town of Gobabis. Portion 235 of the Farm Finkenstein No. 526 measures 22, 2052 hectares in extent and is zoned 'rural residence' in accordance with the Kappsfarm Zoning Scheme.

It is the trustee's intention to subdivide Portion 235, Farm Finkenstein No. 526 into Portion X/526 and the Remainder of Portion 235 of the Farm Finkenstein No. 526 for Geoscience laboratory purposes, to conform with the compliance of the Kappsfarm Zoning Scheme. Access to Portion 235 of the Farm Finkenstein No. 526 is currently obtained via a gravel road that runs along the southeastern side of Portion 1 of the Farm Bellerode No. 67. The gravel road continues westward into Portion 2 of Farm Bellerode No. 67 before connecting to the trunk road 1 (B6 Highway).

Parking would be provided on the portion in accordance with the requirements of the Kappsfarm Zoning Scheme.

The locality plan of the portion is available for inspection on the Town Planning Notice Board at the Customer Care Centre, Main Municipal Offices, Rev. Michael Scott Street, Windhoek and at the offices of Urban Green Town and Regional Planning Consultants, No. 40, Berg Street, Klein Windhoek.

Any person objecting to the proposed subdivision and consent set out above may lodge such objection, together with the grounds thereof, with the City Council (Urban Planner – Town House, 5th Floor, Room 516) and with the applicant in writing within 14 days after the appearance of the last notice (final date for objection is **4 July 2025**).



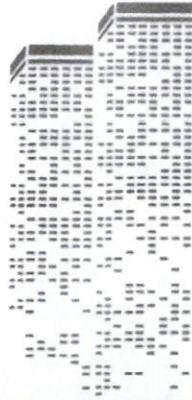
CHECKLIST FOR TOWN PLANNING APPLICATIONS

Please submit the application and supporting documents in the sequence indicated below:

NO.	REQUIRED DOCUMENT	ANNEXURE	ATTACHE D (YES/NO or N/A)
1.	Full Application with motivation by Consultant or Owner of the Erf / Portion/ Farm		YES
2.	Previous Council's Approval (if applicable)		N/A
3.	A. Locality and Detailed Plans (Illustrating whole boundary of the Local Authority area)	ANNEXURE A	YES
	B. Portion Number (s) or Erf number (s) from Surveyor General's Office (if applicable)		
	C. Existing Zoning Plan /Consent Plan	ANNEXURE C1	YES
	D. Intended Zoning Plan	ANNEXURE C2	
	E. Subdivision / Consolidation / Township Establishment Plan (with contours)		
	F. Services Plans with Contours (mandatory for township establishment applications)		
	G. Parking Layout (not applicable for township establishment applications)	ANNEXURE C3	YES
	H. Copy of Diagram or Extract of General Plan Approved by the Surveyor General		
	I. Street Names Proposal Plan (mandatory for Township establishment)		
4.	Conditions to be registered (not applicable for consent use applications)	ANNEXURE D	YES
5.	Special Power of Attorney including Revenue Stamps with relevant initials	ANNEXURE A	YES
6.	Closure Certificate (if applicable)		
	Environmental Clearance Certificate (if applicable)	N/A	N/A
7.	Previous approvals of the Minister of Urban and Rural Development (including the recommendations of the Urban and Regional Planning Board, Townships Board or NAMPAB, if applicable)	N/A	N/A
8.	Roads Authority approval together with the sketch plan indicating the access point(s) (if applicable)	N/A	N/A
9.	NamWater approval together with the sketch plan confirming the availability / provision of water services (mandatory for township establishment within extended municipal boundary area and areas where there are no CoW bulk infrastructures in place)	N/A	N/A
10.	NamPower approval together with the sketch plan confirming the availability/ provision of electricity services (mandatory for township establishment within extended municipal boundary area and areas where there are no CoW bulk infrastructures in place)	N/A	N/A
11.	A. Copy of Founding Statement (CC 1/2) or Business Registration (if registered in the name of Close Corporation, Company or Organisation Name)	N/A	YES
	B. Copy of Resolution (if registered in the name of a Company or Organisation)	ANNEXURE A	
12.	Copy of Title Deed/Deed of Transfer/Certificate of Registered Title	ANNEXURE E	YES
13.	Conditions of Establishment (mandatory for township establishment applications)	N/A	N/A
14.	Proof of Payment of the Municipal Council of Windhoek Application Fee	ANNEXURE G	YES
15.	Debt Management Credit Check (dated not later than 30 days from the date of submitting the application)	ANNEXURE H	YES

Note: Any required additional documents that are not listed on the Checklist may be attached after No. 15

FOR OFFICE USE:			
RECEIVED	NAME:	<input type="text"/>	CHECKED
BY:	SIGNATURE	<input type="text"/>	BY:
STAMP			SIGNATURE:
			<input type="text"/>
			STAMP
ACCEPTED <input type="checkbox"/>			NOT ACCEPTED <input type="checkbox"/>
REASON/S FOR NOT ACCEPTING THE APPLICATION:			
<input type="text"/>			
<input type="text"/>			
<input type="text"/>			



URBAN DYNAMICS

town and regional planners

- **REZONING OF ERF 5152 OTJOMUISE, EXTENSION 8 FROM "BUSINESS" WITH A BULK OF 1.0 TO "GENERAL RESIDENTIAL" WITH A DENSITY OF 1/50.**

Client:

Otjomuise Gardens Cooperates

P.O. Box
WINDHOEK
Namibia

Applicant:

Urban Dynamics Africa

P O Box 20837
WINDHOEK
Namibia

Submission:

Chief Executive Officer

City of Windhoek
P .O. Box 59
Windhoek
Namibia

Reference: 1325

Enquiries: Allison Anderson

Email: *allison@udanam.com*

Tel: +264-61-240300

Fax: +264-61-240309

Attention: Mr. Hugo Rust

January 2026

1. APPOINTMENT

The Otjomuise Gardens Body Cooperate has instructed Urban Dynamics Africa to obtain statutory approval for the:

- **REZONING OF ERF 5152, OTJOMUISE EXTENSION 8 FROM "BUSINESS" WITH A BULK OF 1.0 TO "GENERAL RESIDENTIAL" WITH A DENSITY OF 1/50.**

The power of attorney signed by the authorised signatory is attached hereto as **Annexure "A"**.

In the preparation of this application, the following criteria were taken into consideration.

2. BACKGROUND AND CLIENT'S INTENSION

Erf 5152 Otjomuise, Extension 8 is the result of a subdivision of Erf 3083 into five portions and remainder. The property is currently zoned for "Business" with a bulk of 1.0 and has been developed to its full allowable bulk under this zoning.

However, the client now intends to rezone the erf from "Business" with a bulk of 1.0 to "General Residential" with a density of 1:50. This rezoning request is primarily motivated by the high municipal rates and taxes associated with the current business zoning.

It is important to note that the property has already been fully developed and no physical changes are proposed to the existing structure.

3. THE SITE INFORMATION

3.1 Locality and the immediate area

Erf 5152 is located along Zanzibar Street to the northern parts of Otjomuise Extension 8 and is currently zoned as "Business" with a bulk of 1.0. Erf 5152, Otjomuise Extension 8 measures approximately 4 788m² in extent.

The area is mainly surrounded by residential apartment buildings, giving it a strong residential feel. In close proximity are key landmarks such as the Usave Supermarket and the Otjomuise Police Station, which enhance connectivity and reinforce the urban identity of the area.

For a spatial overview, please refer to the locality plan overleaf and the attached **Annexure "B"**.



Figure 1: Locality plan of Erf 5152, Otjomuise Extension 8

3.2 Ownership

Erf 5152 Otjomuise Extension 8, situated along Zanzibar Street and is registered under a sectional title scheme. It is managed by a duly established body corporate known as Otjomuise Gardens, in accordance with the provisions of the *Sectional Titles Act, 2009 (Act No. 2 of 2009)*. See the body corporate establishment certificate attached as **Annexure "F"**. This body corporate is responsible for the overall management, administration and upkeep of the common property and shared services within the development.

The apartment units constructed on the erf are individually owned through sectional title arrangements. Each unit is registered in the name of its respective owner, while the body corporate retains its control and responsibility over the common property, as outlined under *Section 38 (1)* of the Act, which deals with the powers and functions of the body corporate. This legal framework ensures a balance between individual ownership and collective management of the property.

For further confirmation of ownership, please refer to *Title Deed No. T 1102/2014* attached as **Annexure "E"**.

3.3 Topography

A site visit was conducted to observe activities surrounding the site as well as understanding topographical information of the site. The existing development is not hindered by the site's topography as the area is flat and deemed suitable for the development. The area is not subject to flooding, infill or erosion.

3.4 Access and Parking

Erf 5152, Otjomuise Extension 8, currently gains direct access from Zanzibar Street. On-site parking is provided in accordance with the requirements of the Windhoek Zoning Scheme, ensuring compliance with the applicable standards for residential developments. For a spatial overview, please refer to the locality plan below and the attached **Annexure "C4"**.

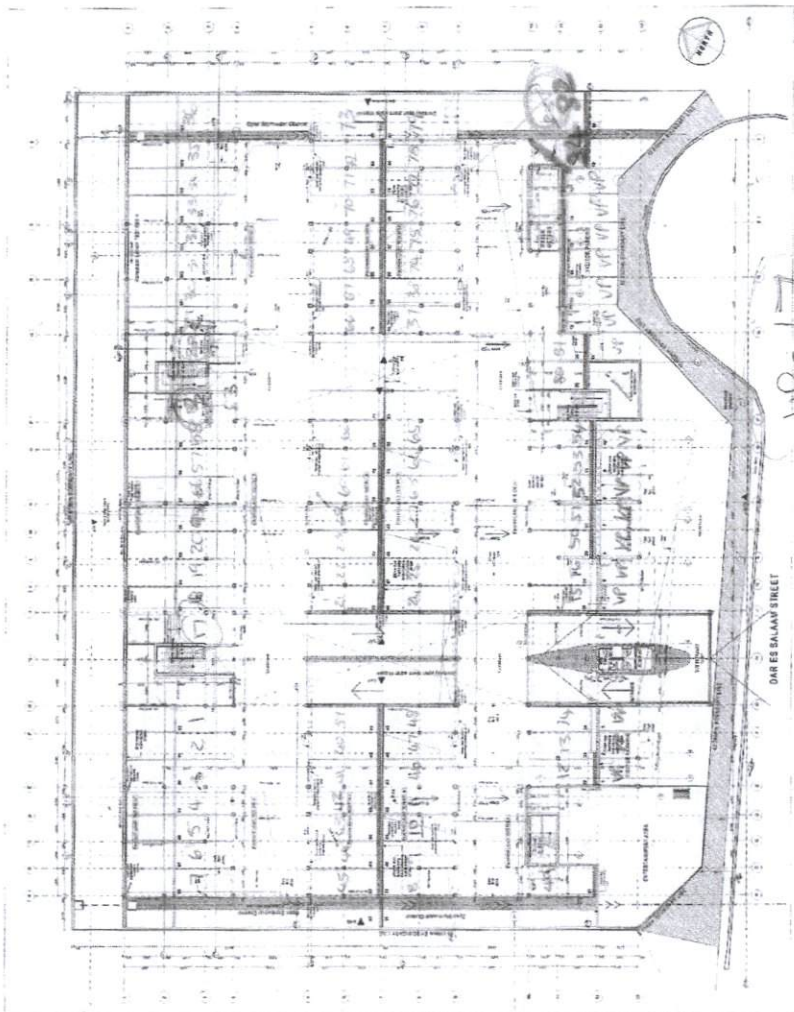


Figure 1: Parking plan of Erf 5152, Otjomuise Extension 8

4. PROPOSED REZONING

The erf is built to its full capacity and accommodates 88 apartments registered to different owners through sectional titles. However, our client intends to rezone the erf from "Business" with a bulk of 1.0 to "General Residential" with a density of 1:50. This rezoning request is primarily motivated by the high municipal rates and taxes associated with the current business zoning. For further illustration, please refer to the rezoning plan below and attached as **Annexure "C2"**.

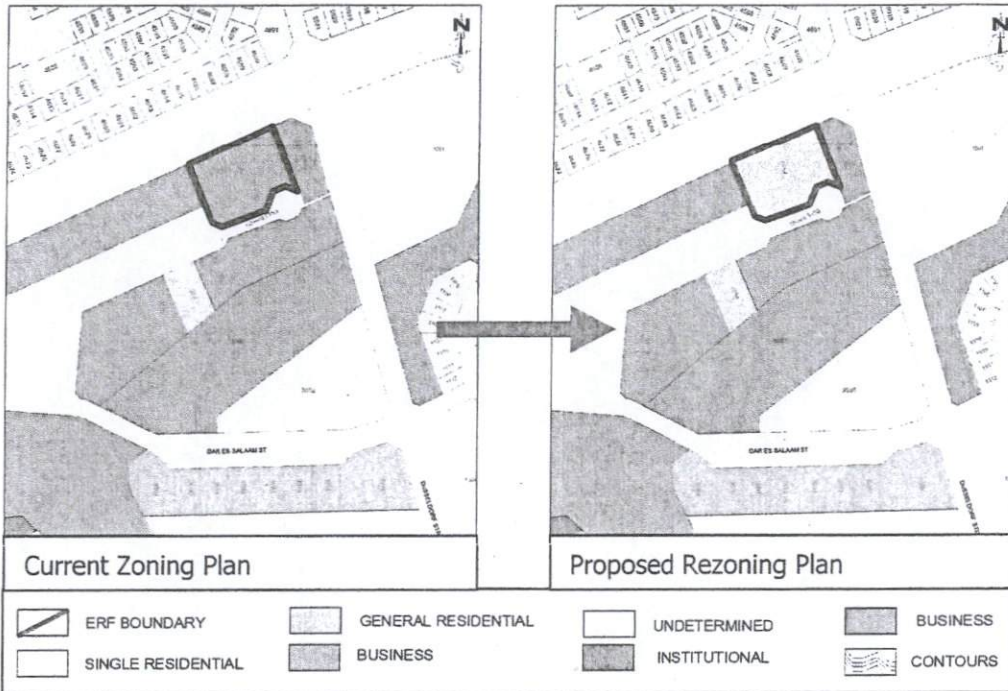


Figure 2: Current and proposed zoning plan of Erf 5152 Otjomuise, Extension 8

5. DEVELOPMENT MOTIVATION FOR THE PROPOSED REZONING

Erf 5152, Otjomuise Extension 8 currently accommodates apartments. The immediate surroundings consist predominantly of residential apartment buildings, creating a well-established residential character in the area. The figure below shows the apartments on Erf 5152, Otjomuise Extension 8 from Zanzibar Street.

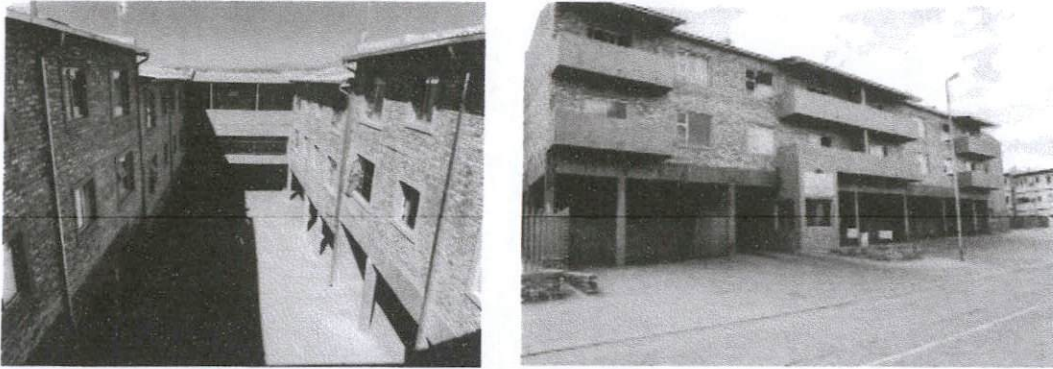


Figure 3: Built Apartments Erf 5152, Otjomuise Extension 8

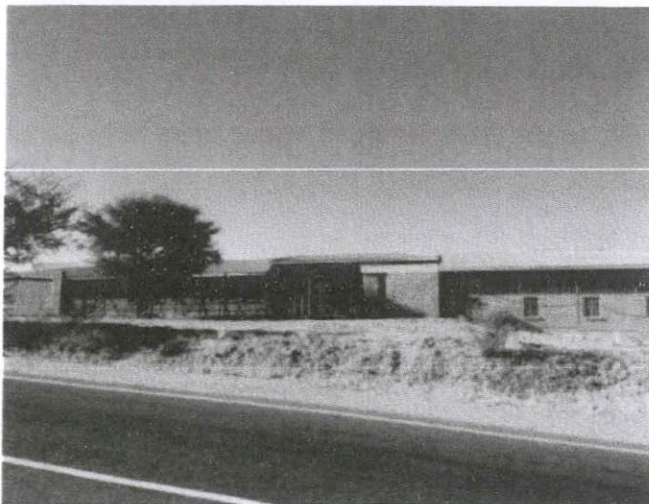


Figure 4: Otjomuise Police Station

The current "*Business*" zoning of Erf 5152, Otjomuise Extension 8 results in significantly higher municipal rates and taxes, which are not financially sustainable for a property that is being used exclusively for residential purposes. Rezoning the erf to "*General Residential*" with an appropriate density will not only reflect the actual use of the land but will also ease the financial burden on the property owners, allowing for more affordable management of the complex without compromising the existing structures.

6. PUBLIC CONSULTATION

According as per Section 107 (1) of the Urban and Regional Planning Act, 2018 (Act No. 5 of 2018), of the Urban and Regional Planning Act No 5 of 2018 after submission of the rezoning application to the relevant local authority, the CEO of the relevant local authority must request the applicant to give notice of the application. The neighboring land owners will be notified in writing and a notice will be placed in two newspapers. A notice will also be placed on the notice board at the City of Windhoek and on site and a notice will be placed in the government Gazette.

Upon lapsing of the objection period, we will forward all information to your office for evaluation and ultimate approval. We are therefore waiting for your request to give notices as per *Section 107 (1)* of the Urban and Regional Planning Act, 2018 (Act No. 5 of 2018)

7. CONCLUSION

In light of the above, the proposed rezoning will not only reduce our client's costly municipal rates and taxes but also aligns with the land uses in the surrounding area.

Given that Erf 5152 Otjomuise, Extension 8 is already fully serviced, with access from Zanzibar Street and sufficient parking in accordance with the Windhoek Zoning Scheme, the proposed rezoning and density adjustment pose no additional pressure on municipal infrastructure.

We therefore, kindly request that this application be considered favourably, as it presents a balanced and practical approach to urban development, supporting both economic growth and efficient land use.

8. APPLICATION

On the basis of the above motivation and on behalf of Otjomuise Gardens Body cooperate, we therefore apply for the

- **REZONING OF ERF 5152, OTJOMUISE EXTENSION 8 FROM "BUSINESS" WITH A BULK OF 1.0 TO "GENERAL RESIDENTIAL" WITH A DENSITY OF 1/50.**

We trust that you will support our views and beliefs as presented in this document; we look forward to your positive response in due course. It would be ideal if you contact our offices should any further questions arise.

Yours faithfully,



ALLISON ANDERSON
URBAN DYNAMICS AFRICA

424

ANNEXURE "A"



POWER OF ATTORNEY

I, the undersigned,

MR. JOSÉ ANDRADE

in my capacity as:

THE OTJOMUISE GARDENS BODY COOPERATE CHAIRPERSON THE REGISTERED OWNER OF ERF NO. 5152, OTJOMUISE EXTENSION 8

Do hereby nominate, constitute and appoint

URBAN DYNAMICS AFRICA

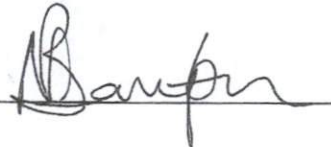
with power of Substitution, to be my lawful Attorney and Agent in my name, place and stead, negotiate and to make the necessary application to the **City of Windhoek, Ministry of Urban and Rural Development, Namibian Planning Advisory Board** for:

- **REZONING OF ERF 5152, OTJOMUISE EXTENSION 8 FROM "BUSINESS" WITH A BULK OF 1.0 TO "GENERAL RESIDENTIAL" WITH A DENSITY OF 1/50.**

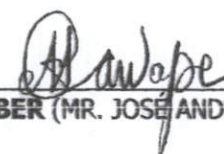
at the cost of the applicant and generally for effecting the purposes aforesaid, to do or cause to be done whatsoever shall be requisite, as fully and effectual, for all intents and purposes as we might or could do if personally present and acting herein – hereby ratifying, allowing and confirm all and whatsoever our said Attorney and Agent shall lawfully do, or cause to be done, by virtue of these present.

SIGNED at Windhoek this 6th day of August 2025, in the presence of the undersigned witnesses.

WITNESSES:

1. 

2. 


SUBSCRIBER (MR. JOSÉ ANDRADE)

Otjomusie Gaders Body Corporate
(REGISTRATION NUMBER 55075/2015)

Resolution Passed by the members of the corporation at a meeting held on the 6th of August, 2025 in Windhoek

Resolved: That Mr. José Andrade, ID No 86100801329, as the Chairperson of Otjomusie Gaders Body Corporate, be authorised to sign all documentation and take all necessary actions required of effect for the:

- REZONING OF ERF 5152, ZANZIBAR STREET, OTJOMUISE FROM "BUSINESS" WITH A BULK OF 1.0 TO "GENERAL RESIDENTIAL" WITH A DENSITY OF 1/50.

Thus done and signed at Windhoek on the 6th day of August, 2025 in the presence of the undersigned witnesses.

Members:


Name

79040100314
ID Number


Name

.....
ID Number


Name

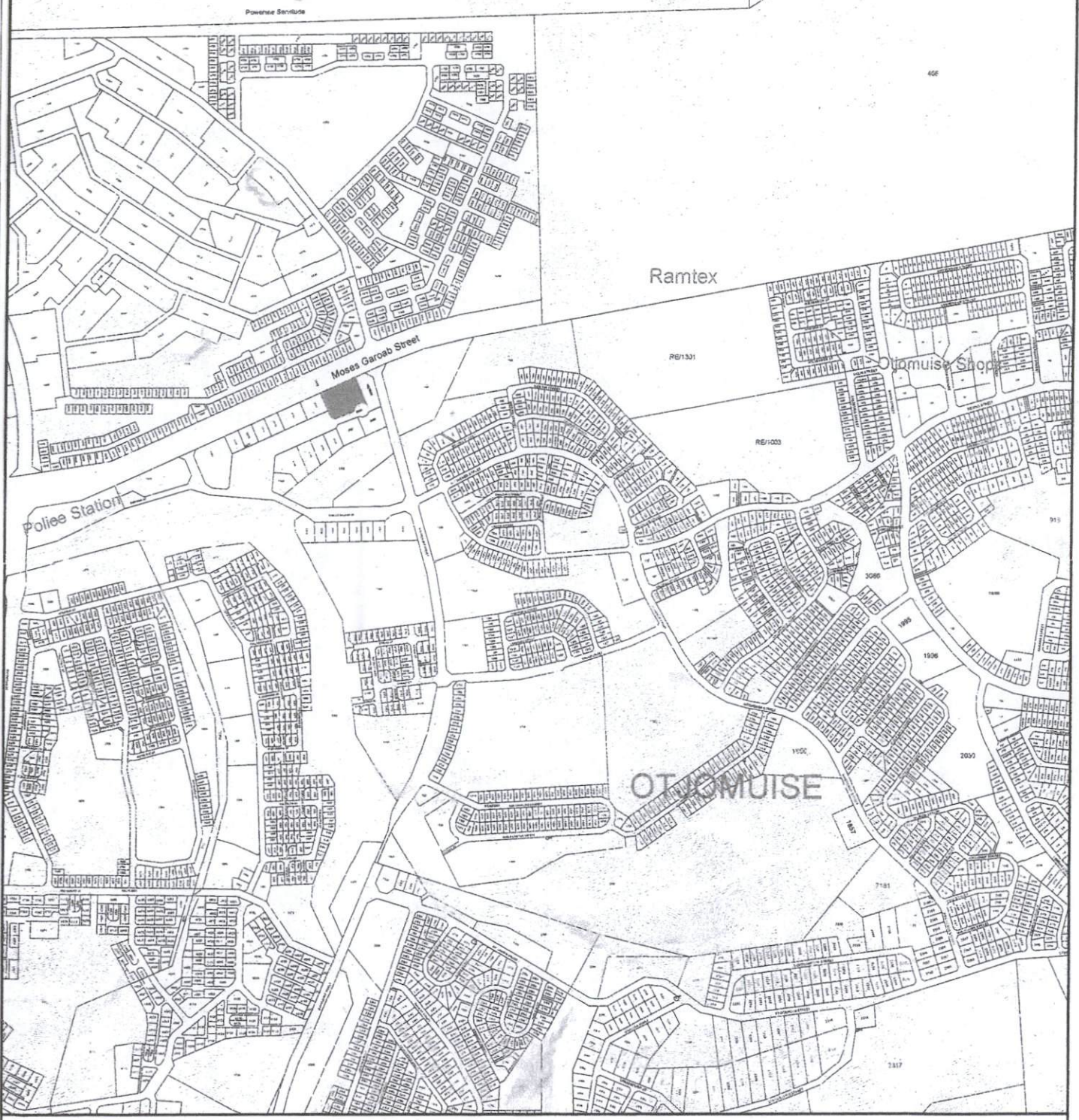
76102500156
ID Number


Name


ID Number

427


ANNEXURE "B"



LOCALITY PLAN
ERF 5152 OTJOMUISE, EXTENSION 8

The copyright of this drawing is reserved	
DESIGN	DATE
URBAN DYNAMICS	
DRAWN	DATE
URBAN DYNAMICS	FEB 2025
REVISION	DATE
JET: PROJECT NUMBER/ DRAWING NAME	
W/Current Proj/1317/drawings	
SCALE	DRAWING NAME
N/A	OSH STRUCTURE PLAN

LEGEND

 ERF 5152 OTJOMUISE, EXTENSION 8

PREPARED BY:

45 NELSON MANDELA AVE.
 KLEIN WINDHOEK, NAMIBIA



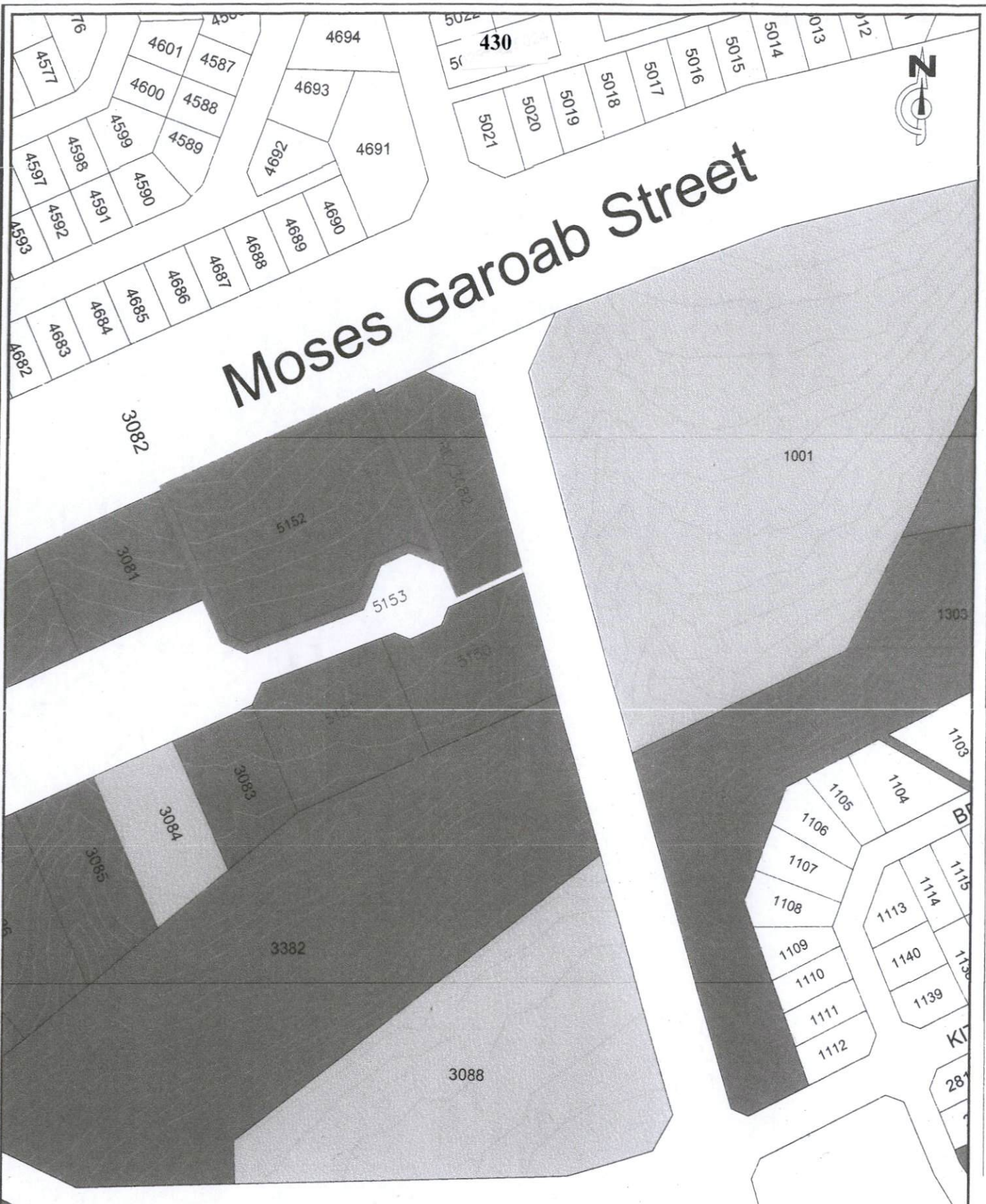
URBAN DYNAMICS
 town and regional planners

P O BOX 20837
 WINDHOEK
 Namibia

Telephone +264-61-240300
 Telefax +264-61-240309
 E-mail info@udanam.com
 Web www.udanam.com

429

ANNEXURE "C1"



CURRENT ZONING PLAN
ERF 5152 OTJOMUISE, EXTENSION 8

The copyright of this drawing is reserved

DESIGN	URBAN DYNAMICS	DATE	AUG 2025
DRAWN	URBAN DYNAMICS	DATE	AUG 2025
REVISION		DATE	AUG 2025
JET: PROJECT NUMBER/ DRAWING NAME		W/Current Proj/1325/drawings/ Locality and Rezoning	
SCALE	N/A	DRAWING NAME	Locality and Rezoning

LEGEND	
	ERF BOUNDARY
	SINGLE RESIDENTIAL
	GENERAL RESIDENTIAL
	BUSINESS
	UNDETERMINED
	INSTITUTIONAL
	CONTOURS
	BUSINESS

PREPARED BY:

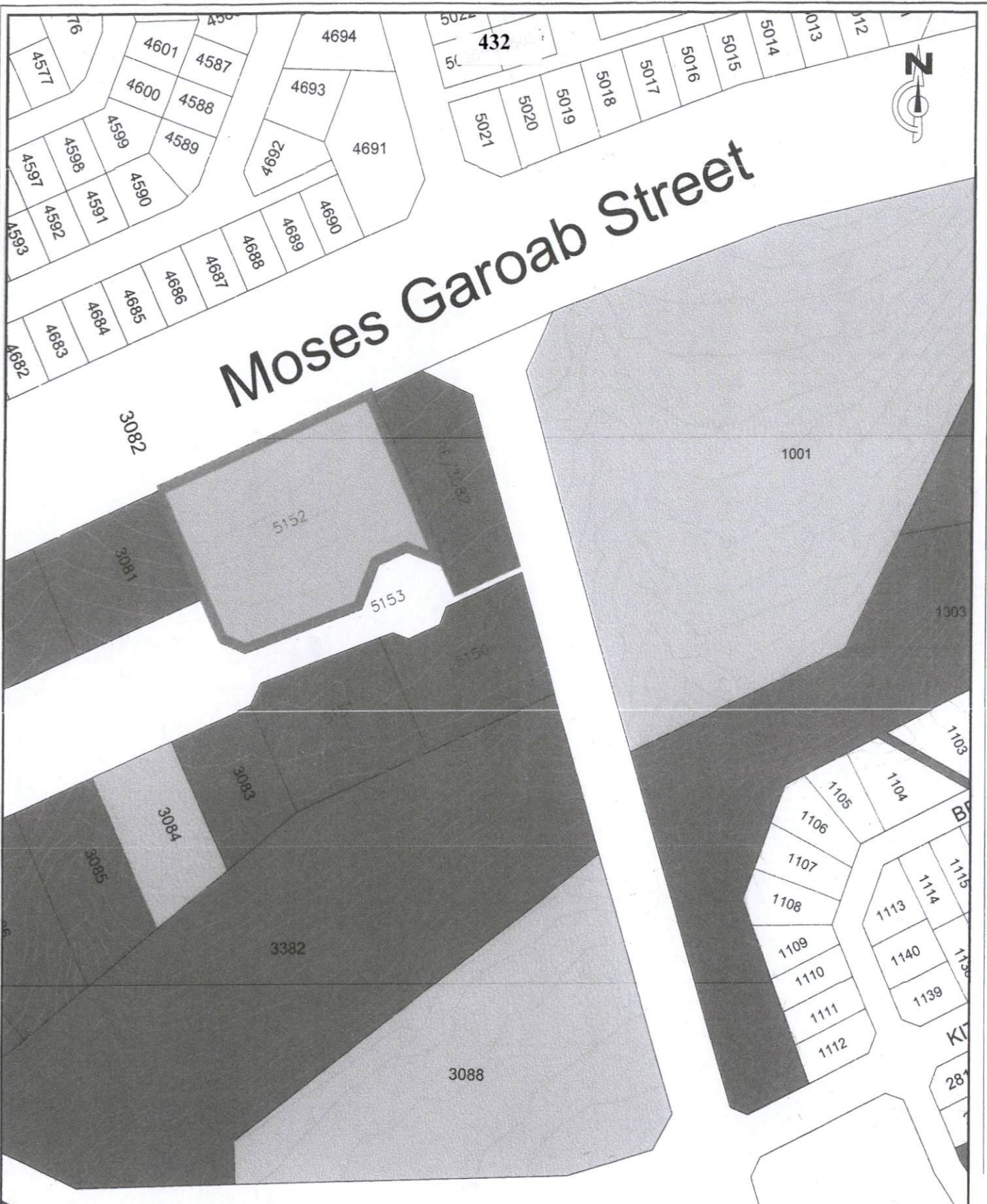
45 NELSON MANDELA AVE.
 KLEIN WINDHOEK, NAMIBIA



URBAN DYNAMICS
 town and regional planners

P O BOX 20837
 WINDHOEK
 Namibia

Telephone +264-61-240300
 Telefax +264-61-240309
 E-mail info@udanam.com
 Web www.udanam.com



Moses Garoab Street

REZONING PLAN ERF 5152 OTJOMUISE, EXTENSION 8

The copyright of this drawing is reserved

DESIGN	URBAN DYNAMICS	DATE	AUG 2025
DRAWN	URBAN DYNAMICS	DATE	AUG 2025
REVISION		DATE	AUG 2025

JET: PROJECT NUMBER/ DRAWING NAME	
WCurrent Proj/1325/drawings/ Locality and Rezoning	
SCALE	DRAWING NAME
N/A	Locality and Rezoning

LEGEND	
	ERF BOUNDARY
	SINGLE RESIDENTIAL
	GENERAL RESIDENTIAL
	BUSINESS
	UNDETERMINED
	INSTITUTIONAL
	CONTOURS
	BUSINESS
	CONTOURS

PREPARED BY:

45 NELSON MANDELA AVE
KLEIN WINDHOEK, NAMIBIA

URBAN DYNAMICS
town and regional planners

P O BOX 20837
WINDHOEK
Namibia

Telephone +264-61-240300
Telefax +264-61-240309
E-mail info@udanam.com
Web www.udanam.com

ANNEXURE "C3"

SECTION NUMBER	FLOOR AREA (Square metres)	PARTICIPATION QUOTAS (Percentages) (Adjusted to total 100.0000%)	SHEET 7 OF 7 SHEETS			S.G. No.S /2015		
			SECTION NUMBER	FLOOR AREA (Square metres)	PARTICIPATION QUOTAS (Percentages) (Adjusted to total 100.0000%)	SECTION NUMBER	FLOOR AREA (Square metres)	PARTICIPATION QUOTAS (Percentages) (Adjusted to total 100.0000%)
1	41	0.8764						
2	41	0.8764						
3	62	1.3252						
4	57	1.2185						
5	57	1.2185						
6	57	1.2185						
7	57	1.2185						
8	57	1.2185						
9	57	1.2185						
10	57	1.2185						
11	57	1.2185						
12	65	1.3895						
13	76	1.6246						
14	48	1.0261						
15	41	0.8764						
16	69	1.4750						
17	41	0.8764						
18	41	0.8764						
19	62	1.3252						
20	57	1.2185						
21	57	1.2185						
22	57	1.2185						
23	57	1.2185						
24	57	1.2185						
25	57	1.2185						
26	57	1.2185						
27	57	1.2185						
28	41	0.8764						
29	41	0.8764						
30	62	1.3252						
31	57	1.2185						
32	57	1.2185						
33	57	1.2185						
34	57	1.2185						
35	57	1.2185						
36	57	1.2185						
37	57	1.2185						
38	57	1.2185						
39	41	0.8764						
40	41	0.8764						
41	62	1.3252						
42	57	1.2185						
			43	57	1.2185			
			44	57	1.2185			
			45	57	1.2185			
			46	57	1.2185			
			47	57	1.2185			
			48	57	1.2185			
			49	57	1.2185			
			50	65	1.3895			
			51	76	1.6246			
			52	48	1.0261			
			53	41	0.8764			
			54	69	1.4750			
			55	41	0.8764			
			56	41	0.8764			
			57	62	1.3252			
			58	57	1.2185			
			59	57	1.2185			
			60	57	1.2185			
			61	57	1.2185			
			62	57	1.2185			
			63	57	1.2185			
			64	57	1.2185			
			65	57	1.2185			
			66	41	0.8764			
			67	41	0.8764			
			68	62	1.3252			
			69	57	1.2185			
			70	57	1.2185			
			71	57	1.2185			
						72	57	1.2185
						73	57	1.2185
						74	57	1.2185
						75	57	1.2185
						76	57	1.2185
						77	57	1.2185
						78	57	1.2185
						79	57	1.2185
						80	57	1.2185
						81	57	1.2185
						82	57	1.2185
						83	57	1.2185
						84	57	1.2185
						85	6	0.1282
						86	6	0.1282
						87	6	0.1282
						88	6	0.1282
						TOTAL	4678	100.0000

S.G. No.S /2015

Approved

for Surveyor-General
Date:


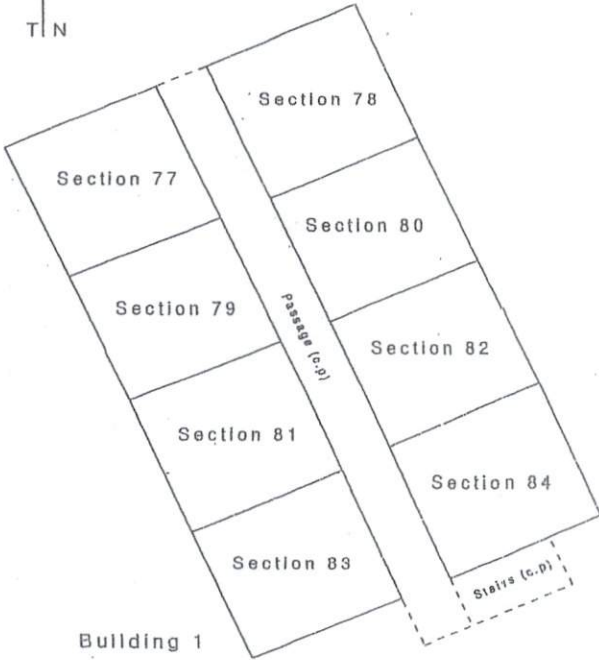
434

City of Windhoek
Dept. Planning, Urbanization & Environment
Sectional Plan
Reference No. _____
Approved
Subject to the Conditions contained in the Certificate
Windhoek _____
Strategic Executive _____

Strydom & Associates
Land Surveyors
P.O. BOX 40716
Ausspannplatz
Windhoek
Namibia SIGNED:
H.L. Strydom
Land Surveyor
Date:28 September 2015

SCHEME: Otjomuise Gardens
DRAWING TITLE:
PARTICIPATION QUOTA SCHEDULE

SECTIONAL PLAN No.SS /2015	SHEET No.1	S.G. No.S /2015
Registered Registrar of Deeds Date:	OF 7 SHEETS	Approved for Surveyor-General Date:
NAME OF SCHEME: Otjomuise Gardens		
REGISTERED DESCRIPTION OF LAND: Erf 5152(a portion of Erf 3082) Otjomuise Extension 8 Situate in the Municipal Area of Windhoek Registration Division K, Khomas Region Measuring 4788 (four seven eight eight) square metres		
DIAGRAM NO.: A859/2012		
NAME OF LOCAL AUTHORITY: Municipality of Windhoek		
DESCRIPTIONS OF BUILDINGS: One Building, namely a) Building 1, comprising Section 1 to 88;		
ENCROACHMENTS ON LAND: NONE		
<p>LAND SURVEYOR'S CERTIFICATE</p> <p>I, Herman Lourens Strydom, hereby certify that I have prepared Sheets 1 to 7, of this sectional plan from actual measurements taken by me or under my direction, in terms of section 8(1)(a) of the Sectional Titles Act, 2009, in a manner that will ensure accurate results and in accordance with the requirements of the said Act and the Regulations promulgated thereunder.</p> <p>Date: 28 September 2015</p> <p>Signed: _____ Land Surveyor</p> <p>Registration Number: STP/0007</p>		<p>City of Windhoek Dept. Planning, Urbanization & Environment</p> <p>Sectional Plan Reference No. _____</p> <p>Approved Subject to the Conditions contained in the Certificate</p> <p>Windhoek _____ Strategic Executive</p>
Survey Records No. SR /2015	Compilation: MG-5AA/Y1	

SHEET 6 OF 7 SHEETS	S.G. No.S /2015
Approved for Surveyor-General Date:	
	
	
<p>Strydom & Associates Land Surveyors P.O. BOX 40716 Ausspannplatz Windhoek Namibia</p> <p>SIGNED: H.L. Strydom Land Surveyor Date: 28 September 2015</p>	<p>SCHEME: Otjomuise Gardens DRAWING TITLE: Building 1 Third Floor Plan SCALE: 1: 250</p>



City of Windhoek
 Dept. Planning, Urbanization & Environment
 Sectional Plan
 Reference No. _____
 Approved
 Subject to the Conditions
 contained in the Certificate
 Windhoek _____
 Strategic Executive _____

SHEET 5 OF 7 SHEETS

S.G. No.S /2015

Approved

for Surveyor-General
 Date: _____



436

NOTES:
 1. For Participation Quotas see Sheet 7
 2. (c.p) denotes common property.

SCHEME: Otjomuise Gardens
 DRAWING TITLE: Building 1
 Second Floor Plan
 SCALE: 1: 250

Strydom & Associates
 Land Surveyors
 P.O. BOX 40716
 Ausspannplatz
 Windhoek
 Namibia
 SIGNED:
 H.L. Strydom
 Land Surveyor
 Date: 28 September 2015



City of Windhoek
 Dept. Planning, Urbanization &
 Environment
 Sectional Plan
 Reference No. _____
 Approved
 Subject to the Conditions
 contained in the Certificate
 Windhoek _____
 Strategic Executive _____

SHEET 4 OF 7 SHEETS

S.G. No.S /2015

Approved
 for Surveyor-General
 Date:



437

NOTES:
 1. For Participation Quotas see Sheet 7
 2. (c.p) denotes common property.

SCHEME: Otjomuise Gardens
 DRAWING TITLE: Building 1
 First Floor Plan
 SCALE: 1: 250

Strydom & Associates
 Land Surveyors
 P.O. BOX 40716
 Ausspannplatz
 Windhoek
 Namibia
 SIGNED:
 H.L. Strydom
 Land Surveyor
 Date: 28 September 2015



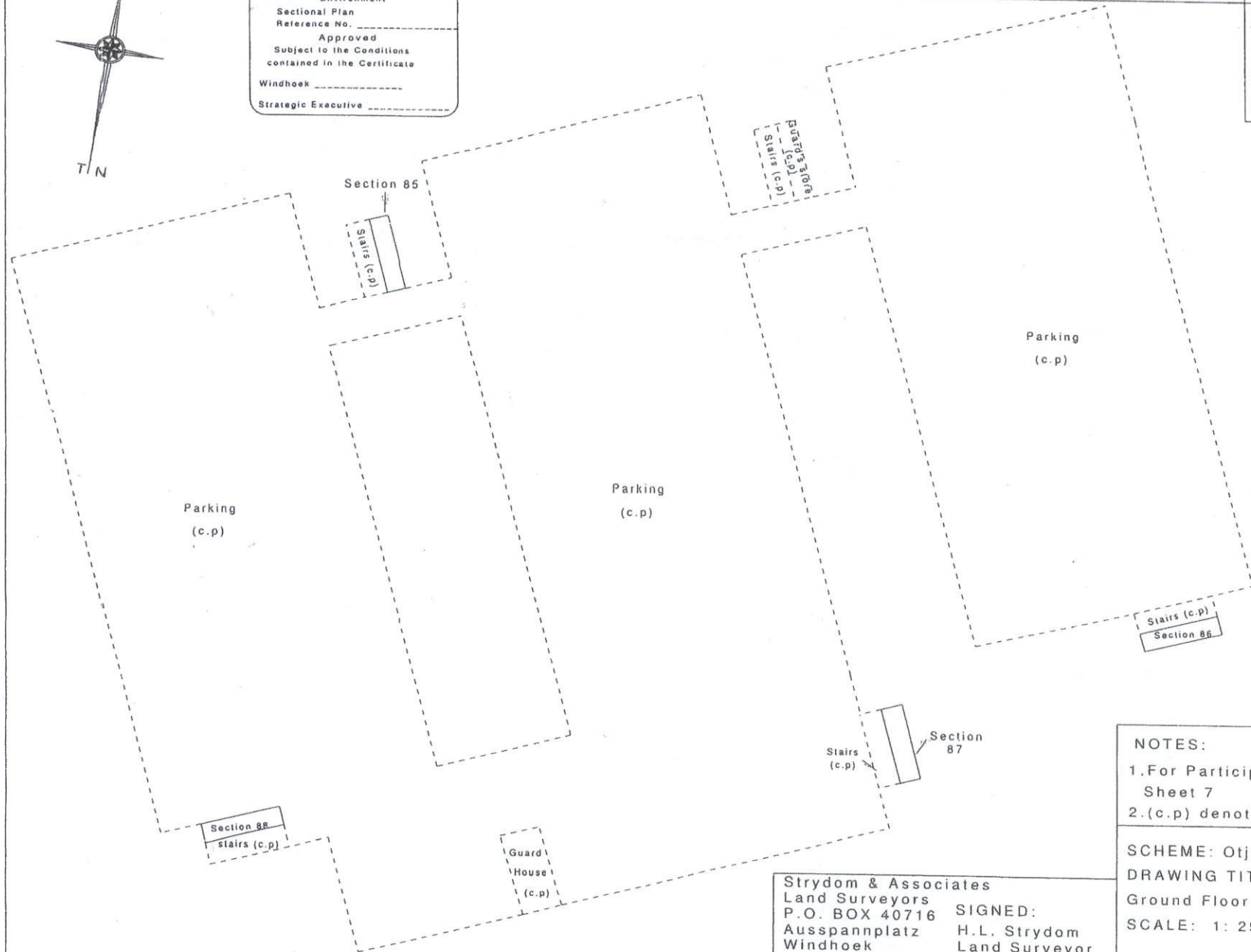
City of Windhoek
 Dept. Planning, Urbanization &
 Environment
 Sectional Plan
 Reference No. _____
 Approved
 Subject to the Conditions
 contained in the Certificate
 Windhoek _____
 Strategic Executive _____

SHEET 3 OF 7 SHEETS

S.G. No.S /2015

Approved

for Surveyor-General
 Date:



438

NOTES:
 1. For Participation Quotas see Sheet 7
 2. (c.p) denotes common property.

SCHEME: Otjomuise Gardens
 DRAWING TITLE: Building 1
 Ground Floor Plan
 SCALE: 1: 250

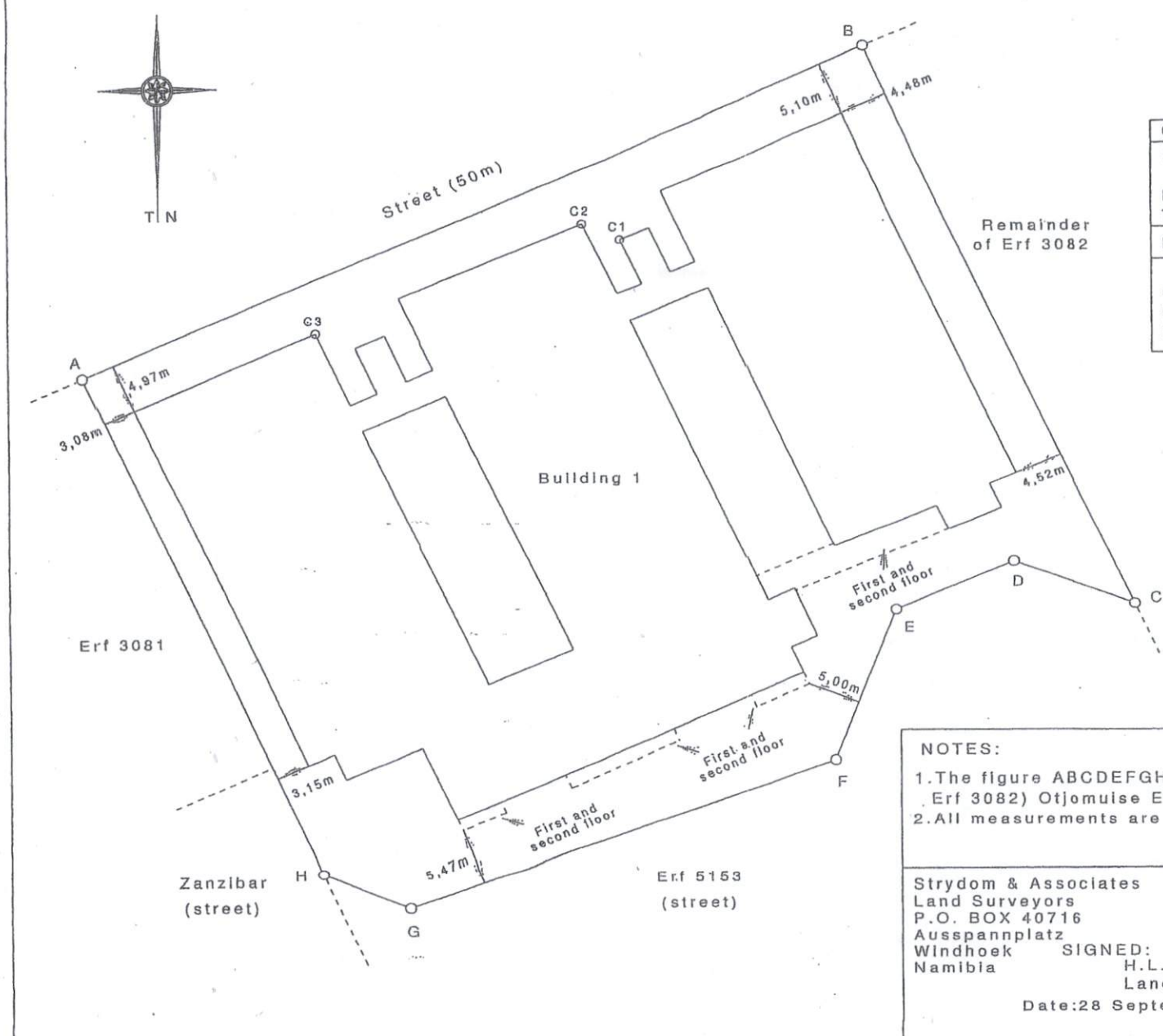
Strydom & Associates
 Land Surveyors
 P.O. BOX 40716
 Ausspannplatz
 Windhoek
 Namibia
 SIGNED:
 H.L. Strydom
 Land Surveyor
 Date: 28 September 2015

Approved

for Surveyor-General
Date:



T N



Control			
Coordinate System: Lo22/17			
	Y	X	
FTSM29	-1730,90	60641,12	E38/2011
TSM227	-1954,32	60899,29	E110/2003
Building Coordinates:			
	Y	X	
C1	-1777,05	60680,61	
C2	-1773,52	60678,97	
C3	-1748,77	60689,98	

439

City of Windhoek
Dept. Planning, Urbanization & Environment
Sectoral Plan
Reference No. _____
Approved
Subject to the Conditions contained in the Certificate
Windhoek _____
Strategic Executive _____

NOTES:
1. The figure ABCDEFGH represents Erf 5152 (a portion of Erf 3082) Otjomuise Extension 8
2. All measurements are given in metres.

Strydom & Associates
Land Surveyors
P.O. BOX 40716
Ausspannplatz
Windhoek
Namibia
SIGNED: H.L. Strydom
Land Surveyor
Date: 28 September 2015

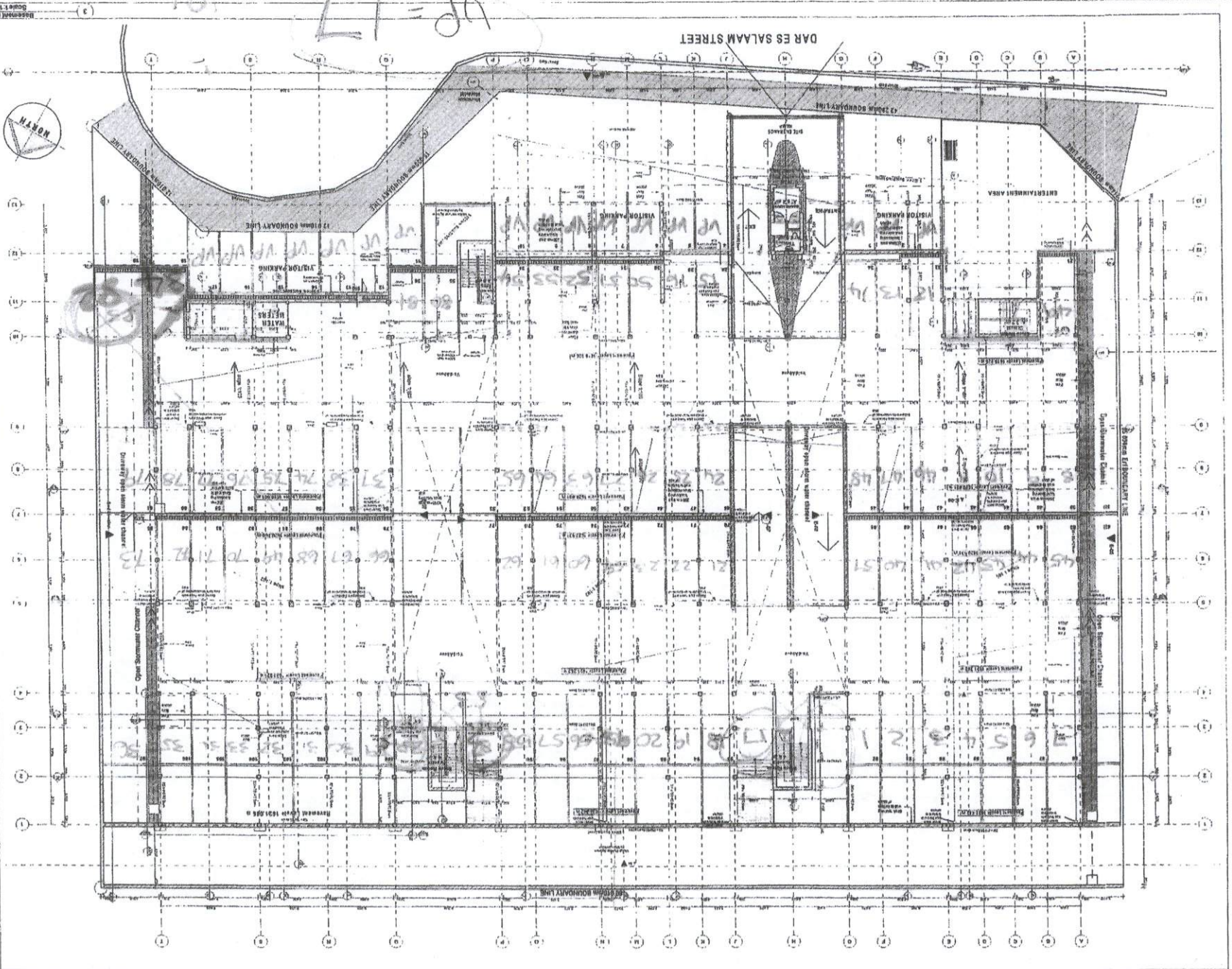
SCHEME: Otjomuise Gardens
DRAWING TITLE: Block Plan
SCALE: 1:400

440

ANNEXURE "C4"

UP = 17

DAR ES SALAAM STREET



PROJECT NO.	W13-054	A100
DATE	2013	
SCALE	AS SHOWN	
DESIGNER	UJUMBO	
CHECKER		
APPROVED		

BASEMENT PLAN

PROJECT NO. W13-054
 DATE 2013
 SCALE AS SHOWN
 DESIGNER UJUMBO
 CHECKER
 APPROVED

CLIENT
 Gul & Gam Investments 17CC
 Ojumu Gardens

MECHANICAL ENGINEER
 UJUMBO

STRUCTURAL ENGINEER
 UJUMBO

COUNTRY DIVISION
 UJUMBO

APPROVED
 UJUMBO

NO.	DATE	REVISION
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441
 1
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 15
 81
 99
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442

ANNEXURE "D"

IN FAVOUR OF THE LOCAL AUTHORITY

1. The erf shall only be used or occupied for purposes which are in accordance with and the use or occupation of the erf shall at all times be subject to the provisions of the Windhoek Zoning Scheme prepared and approved in terms of the Urban and Regional Planning Act, 2018 (Act 5 of 2018), as amended.

2. The building value of the main building, excluding the outbuilding to be erected on the erf shall be at least **four** times the municipal valuation of the erf.

444

ANNEXURE "E"

MORTGAGED for the sum of **N\$ 1 858 000 -00**
 with **N\$ 371 613 -00**
 by Bondi No. **B1470/2012** dated **20/03/2012**
 under Section **27 Act 47/1937**

DEEDS OFFICE
WINDHOEK

REGISTRAR OF DEEDS

W.T.S. KOTZE
Registrar of Deeds

445

This 2015-12-

SUBMITTED

FOR FURTHER ENDORSEMENTS SEE

Prepared by me

CONVEYANCER
KOTZE W C

T 1102- 1214

DEED OF PARTITION TRANSFER

In terms of section 26 of the Deeds Registries Act, 47 of 1937

Be it hereby made known:

THAT ~~BEATE KAREN LOGH~~ **WILLEM CAREL KOTZE**

appeared before me, Registrar of Deeds at WINDHOEK he/she, the said Appearer, being duly authorised thereto by a Power of Attorney granted to him/her by

1. **GUI AND GAM INVESTMENTS SEVENTEEN CC**
(Registration Number: CC/2011/5943)
2. **GUI AND GAM INVESTMENTS EIGHTEEN CC**
(Registration Number: CC/2011/5938)

8000000619045

FOR INFORMATION ONLY
COUNTER

[Handwritten signature]

[Handwritten initials]

[Handwritten mark]

dated the 6th day of MAY 2013, and signed at WINDHOEK

And the said Appearer declared that whereas his/her said Principals heretofore held and possessed in joint ownership:

CERTAIN: ERF NO. 3082 OTJOMUISE (EXTENSION NO. 8)

SITUATE: IN THE MUNICIPALITY OF WINDHOEK
REGISTRATION DIVISION "K"
KHOMAS REGION

MEASURING: 1,2720 (ONE COMMA TWO SEVEN TWO NIL) HECTARES

HELD BY THE SAID GUI AND GAM INVESTMENTS SEVENTEEN CC AS TO ONE HALF SHARE BY DEED OF TRANSFER NO. T1244/2012

AND WHEREAS the said joint owners have on the 6th day of MAY 2013 agreed to partition the said land by subdividing the same according to their respective interests therein and receiving transfer in severalty of such subdivided portions.

NOW THEREFORE, the said Appearer in his/her capacity aforesaid and in pursuance of the above in part recited agreement, declared that he/she did by these presents, cede and transfer in full and free property unto and on behalf of the said

GUI AND GAM INVESTMENTS SEVENTEEN CC
(Registration Number. CC/2011/5943)

Their Successors in Title or Assigns,

1. **CERTAIN:** ERF NO. 5152 (A PORTION OF ERF NO. 3082) OTJOMUISE
(EXTENSION NO. 8)

SITUATE: IN THE MUNICIPALITY OF WINDHOEK
REGISTRATION DIVISION "K"
KHOMAS REGION

MEASURING: 4 788 (FOUR THOUSAND SEVEN HUNDRED AND EIGHTY EIGHT)
SQUARE METRES, as indicated on the Annexed Diagram No. A859/2012
and held by Deed of Transfer No. T1244/2012

A. **SUBJECT** to the following conditions imposed in terms of the Town Planning Ordinance, 1954 (Ordinance 18 of 1954), and created in Deed of Transfer No. T1244/2012, namely:

FOR INFORMATION ONLY
COUNTER

IN FAVOUR OF THE LOCAL AUTHORITY:

1. The erf shall only be used or occupied for purposes which are in accordance with, and the use or occupation of the erf shall at all times be subject to, the provisions of the Windhoek Town Planning Scheme prepared and approved in terms of the Town Planning Ordinance, 1954 (Ordinance 18 of 1954) as amended.
 2. The building value of the main building, excluding the outbuilding to be erected on the erf shall be at least four times the municipal valuation of the erf.
- B. SUBJECT FURTHER** to the reservation by the Municipal council of Windhoek of the right of access and use without compensation of the area 3 metres parallel with any boundary for the construction and maintenance of the municipal services in respect of water, sewage, drainage, electricity and gas which right includes the right to place on such erf temporarily any materials that may be excavated during such operations on the erf or any adjacent erf, and created in Deed of Transfer No. T1244/2012.
- C. SUBJECT FURTHER** to conditions in favour of the Municipal Council of Windhoek created in Notarial Deed of Imposition of Conditions No. K206/2012S, namely:
1. The PURCHASER shall not be entitled to transfer the property to a third party or to any subsequent successor/s in title without the consent of the MUNICIPAL COUNCIL OF WINDHOEK thereto having been had and been obtained. The permission will not be granted by the MUNICIPAL COUNCIL OF WINDHOEK until such time the property has been improved equal to the minimum building value as set out in clause 39 of the Town Planning Scheme and within the period as set out in clause 2.1 hereof or within the extended period as set out in clause 4 hereof.
 2. The property shall revert to the MUNICIPAL COUNCIL OF WINDHOEK in the event that the PURCHASER or his successors in title not complying with the following conditions:
 - 2.1 The PURCHASER undertakes to materially develop the property within 5 (FIVE) years from date of sale. Should the PURCHASER fail to do so he/she hereby provides the MUNICIPAL COUNCIL OF WINDHOEK with an irrevocable Power of Attorney to effect retransfer of the property to the MUNICIPAL COUNCIL OF WINDHOEK.
 - 2.2 Should the PURCHASER not comply with the conditions set out in clause 2.1 above, the PURCHASER shall then retransfer the property to the MUNICIPAL COUNCIL OF WINDHOEK at the PURCHASERS own cost, and the MUNICIPAL COUNCIL OF WINDHOEK shall not be liable to repay the PURCHASER any payments made by or on behalf of the PURCHASER to the MUNICIPAL COUNCIL OF WINDHOEK.

**FOR INFORMATION ONLY
COUNTER**

3. Once the PURCHASER has complied with the conditions as set out in clause 2.1 above, the MUNICIPAL COUNCIL OF WINDHOEK shall issue a certificate that the development has been completed, whereafter the irrevocable Power of Attorney referred to in clause 2.1 above shall lapse and be void.
4. Where circumstances, which are reasonably beyond the control of the PURCHASER, prevent or delay the PURCHASER from materially developing the property within the 5 (FIVE) year period referred to in clause 2.1 above, the parties shall negotiate a reasonable extension of time period within which the PURCHASER must complete the development of the property.

2. **CERTAIN:** ERF NO. 5153 (STREET) (A PORTION OF ERF NO. 3082) OTJOMUISE
(EXTENSION NO. 8)

SITUATE: IN THE MUNICIPALITY OF WINDHOEK
REGISTRATION DIVISION "K"
KHOMAS REGION

MEASURING: 1 466 (ONE THOUSAND FOUR HUNDRED AND SIXTY SIX) SQUARE
METRES, as indicated on the Annexed Diagram No. A860/2012 and held
by Deed of Transfer No. T1244/2012

FOR INFORMATION ONLY
COUNTER

e
H.M.

(D)

WHEREFORE the Appearer, renouncing all the right and title his principals heretofore jointly had to the premises, on behalf as aforesaid, did, in consequence also acknowledge his said principals with the exception of the above transferee to be entirely dispossessed of, and disentitled to, the land hereby transferred, and that, by virtue of these presents, the said TRANSFEE, Their Successors in Title or Assigns, now is and henceforth shall be entitled thereto, conformably to local custom, the State, however, reserving its rights; and finally, acknowledging his remaining principal to have received as a consideration transfer on this day of its respective portion in the landed property partitioned as aforementioned.

Signed at WINDHOEK on

2014-03-13

together with the appearer, and confirmed with my seal of office.

In my presence,



[Handwritten Signature]

Signature of Appearer

- 1. Transfer Duty Receipt No.
OR Exemption Certificate: 103292102
Issued at WINDHOEK
On 18 JUNE 2013
for N\$0.00

FOR INFORMATION ONLY
COUNTER

Checked:

- 1. *[Handwritten Signature]*
- 2. *[Handwritten Signature]*

- 2. I, the undersigned, WILLEM CAREL KOTZE hereby certify in terms of Section 78(a) of Act 23/1992 ("the Act") that all rates leviable in respect of the immovable property contained in this Deed, and all the fees, charges and other moneys due to the local authority council in respect of any service, amenity or facility supplied to such property in terms of the Act, inclusive of any availability charge and minimum charge provided for in section 30(1)(u) of the Act, have been paid up to and including the date of registration thereof.

[Handwritten Signature]

CONVEYANCER

[Handwritten Mark]

[Handwritten Mark]

[Handwritten Mark]

MORTGAGED (or U.S. 917) of 113 300 500-00

with 113 60100-00

by Bond No. B 2418 / 2013 02/05/2013

under Section Act 47/1937

This 2015-12-03

WTS EISEB
Registrar of Deeds

DEEDS OFFICE, WINDHOEK 2015-05-13

REGISTRAR OF DEEDS.

FOR INFORMATION ONLY
COUNTER

PARA - 1

12-12-2014

SUB ITTED No. B 3270 / 2014

This 2015-12-03 for 113 23535 967-00 (with preference for

for ~~amount~~ amount not exceeding 6 707 194-00

WTS EISEB
Registrar of Deeds

DEEDS OFFICE, WINDHOEK

WTS EISEB
REGISTRAR OF DEEDS.

ENDORSEMENT UNDER SECTION 8 (2) (b), Act 68/1971

The land herein described is subject to a development scheme and is registered in a sectional title register which land and building(s) are known as

Obomuse Gardens

as will appear from Sectional plan and Main File No. 75 / 2015

Application Filed in the said main file.

Deeds Registry:

windhoek

Date 2015-12-03

REGISTRAR OF DEEDS

ENDORSEMENT UNDER SECTION 68 (1)
ACT 47/1997

The personal servitude 2015-12-03
(condition) on page 1 has lapsed.
Application/authority with 75/2015

W.T.S. EISEB

REGISTRAR OF DEEDS.

FOR INFORMATION ONLY
COUNTER

452

ANNEXURE "F"

①

PREPARED BY ME
[Signature]
CONVEYANCER
VAN DEN BERG, L.T

**CERTIFICATE OF ESTABLISHMENT OF
BODY CORPORATE**

SECTIONAL TITLES ACT, 2009 (ACT N NO. 2 OF 2009)
Section 38(1) Regulation 12(1)

I,
REGISTRAR OF DEEDS, at WINDHOEK, NAMIBIA,

do hereby certify that a Body Corporate designated as the
"Controlling Body" of

OTJOMUISE GARDENS Building No. ^{SS} 075 /2015

is deemed to be established with effect from 2015 -11- 03

SIGNED at WINDHOEK _____ on the 2015 -11- 03

[Signature]
REGISTRAR OF DEEDS

[Handwritten marks]

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ANNEXURE "G"



Standard Bank Namibia Limited, Company Registration No. 78/01799
Member of the Standard Bank Group

Computer Generated Copy

Customer Payment batch - Summary Final audit report - One Transaction per page

Customer details

Customer name **MADIBAS CORNER PROPERTIES (PTY) LTD** Customer id. **QJC13**

Transaction details

Batch id	75798940	Date & time created	28/11/2025 09:36:39 CAT	Date & Time submitted	28/11/2025 09:43:27 CAT	Date & Time last modified	28/11/2025 09:48:22 CAT	Date & Time authorised	28/11/2025 09:43:27 CAT	Person Authorised	ALLISON ANDERSON
----------	-----------------	---------------------	--------------------------------	-----------------------	--------------------------------	---------------------------	--------------------------------	------------------------	--------------------------------	-------------------	-------------------------

Instruction id.	84288985	From account	041428854	From account name	Urban Dynamics Africa	Value date	28/11/2025	Debit reference	<BeneficiaryCode><BeneficiaryName>		
-----------------	-----------------	--------------	------------------	-------------------	------------------------------	------------	-------------------	-----------------	---	--	--

Transaction id.	Account number	Sort code	Beneficiary reference	Beneficiary name	Beneficiary code	Transfer amount	Currency	Class of entry	Status	RTGS/RTC	Pay alerts	Bank trace number
2	62012146115	281872	UDA-Rez erf 5152 Otjomuise	APP FEES/COW	APP FEES/COW	2,012.50	NAD	81 - Payment to Creditor	Delivered for Processing	N	Not available	20251128/1/0007/00430000001

455

Totals for instruction:

Total of error free records	2,012.50	Total of error detail records	0.00	Instruction total	2,012.50
Total RTGS processed	0	Total RTGS rejected	0	RTGS processed amount	0.00
				RTGS rejected amount	0.00

End of report

Disclaimer

Standard Bank Namibia Limited provides the details herein as "information only" and the client should view the contents of their statement to confirm whether transaction have been successfully processed. Based on the aforesaid Standard Bank Namibia Limited makes no representation or warranty, whether express or implied, as to the integrity, accuracy, completeness or reliability of any information contained herein.

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ANNEXURE "H"

DEBT MANAGEMENT CREDIT CHECK FORM

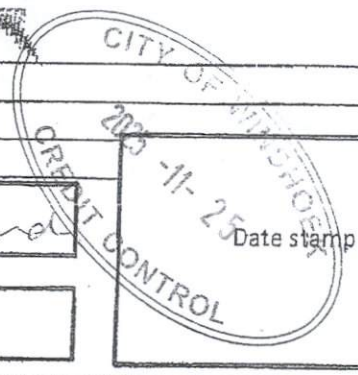
Surname _____ First name(s) _____
 Erf/stand no 5152 Township Otjomuise Ext. 8
 If company or registered under cc Otjomuise Gardens Body Corporate
 Namibian I. D / Passport no. 790627 001791
 Postal/Private Bag address _____ Township of address _____
 Physical Residential or Business address Zanzibar Street
 Tel no _____ (H) _____ Cell _____

DEBT MANAGEMENT CREDIT CHECK

Service Accounts (MS)

Credit Control Officer Comments:

Received



Acc. Technician Credit Control

N. Mbatumba

Signature Acc. Tech Credit Control

[Signature]

LAND SALES

Comments:

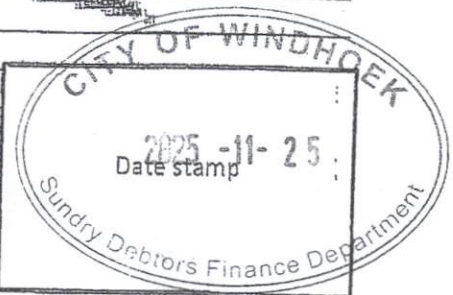
No land sales accounts

Acc. Technician Land Sales

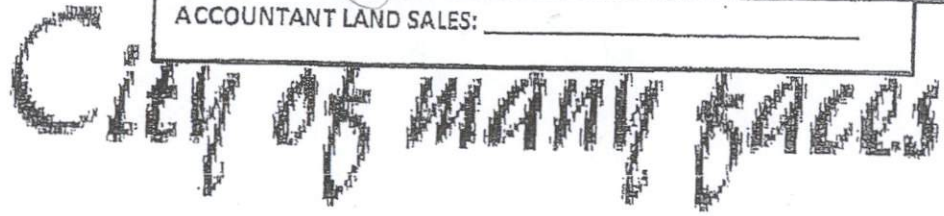
Johanna

Signature Acc. Technician Land Sales

[Signature]



ACCOUNTANT LAND SALES: _____





URBAN DYNAMICS

town and regional planners

DEPARTMENT OF URBAN AND TRANSPORT PLANNING

CITY OF WINDHOEK

PRIVATE BAG 59

WINDHOEK

NAMIBIA

458

5-a
Our Ref: 1325
Your Ref:
Date: 2 March 2026

Attention: Ms. R. Kwenani

REZONING OF ERF 5152, OTJOMUISE EXTENSION 8 FROM BUSINESS WITH A BULK OF 1 TO GENERAL RESIDENTIAL WITH A DENSITY OF 1/50

The above mentioned refers.

We confirm that the public participation process for the proposed rezoning of Erf 5152, Otjomuise Extension 8 was duly commenced and concluded.

In order to ensure full compliance with statutory requirements, we commenced with the public consultation process. This included the publication of the rezoning notice in two newspapers for 2 consecutive weeks, a notice in the Government Gazette, consultation with neighbouring property owners, placement of the required site notice on the erf, and publication of the notice on the City of Windhoek Customer Care notice board.

Mandatory Hand Delivery Requirement Record

All neighbouring erven of Erf 5152, Otjomuise Ext 8 accommodate flats. Therefore, we sought the property managers and Chairperson of the Body Corporates. We were informed by all neighbours that they prefer emails as a method of consultation. Therefore, all neighbours letters were emailed.

Alternative Methods

Letters were prepared for owners of Erven 5150, 5151, 3083, 3081 and Re/3082, Otjomuise Extension 8. Herewith attached are the proof of emails sent as Annexure "A".

It is important to mention, that Erven 4682 to 4691, Otjomuise Ext 11 located north of the site and as per the plan, is not registered at the Deeds Office. Herewith attached as Annexure "F" is a date stamped form from the Deeds Office indicating that Otjomuise Extension 11 or Portion 303 Windhoek Town and Townlands No 31 is not registered.

Government Gazette; Newspaper Notices; Site and Local Authority notices

Newspaper adverts were placed in the Namibian and New Era and publications were made on the 23rd and 30th of January 2026, while the government gazette notice was published on the 30th of January

Tel: +264 61 240 300 | Fax: +264 61 240 309 | Email: info@udanam.com
www.udanam.com

Madiba's Corner, 45 Nelson Mandela Ave, Klein Windhoek, Windhoek
PO Box 20837, Windhoek, Namibia, 9000

DIRECTORS: JB OPPERMAN (MANAGING DIRECTOR) B(TRP) | EA SIMON M(TRP)

2026. Lastly, the site and local authority notices were placed on site and on the Customer Care Notice Board of the City of Windhoek. These were placed on the 22nd of January 2026.

The prescribed forms and supporting documentation reflecting the consultation process are attached hereto. Upon expiry of the objection period, no objections were received during or after the stipulated timeframe. We only received a completed form from one of the Trustees of Zeangra Court (Erf 3083) who indicated that he has no objection. The form is attached hereto as Annexure "A".

We trust that the attached documentation is in order and meets your requirements. Should you require any further information or clarification, please do not hesitate to contact us.

ANNEXURE

Annexure "A": Copy of letter to neighbours and proof of emails

Annexure "B": Copy of publication in two newspapers

Annexure "C": Copy of the Government Gazette Notice

Annexure "D": Proof of Site Notice Placement

Annexure "E": Proof of Notice Board Notices placement

Annexure "F": Date Stamped form by Deeds Office

Kind Regards,



ALLISON ANDERSON

URBAN DYNAMICS

W:\1325_CS Rezoning of erf 5152, Otjomuise\Documents\Council\Public Consultation\Letter to Council Public Consultation .docx

DEPARTMENT OF URBAN AND TRANSPORT PLANNING

☒ 59
80 Independence Avenue
WINDHOEK, NAMIBIA

Tel: (+264) 61 290 2378/3428/2332 e-mail: Up.Applications@windhoekcc.org.na

www.cityofwindhoek.org.na



CONFIRMATION OF NOTICE OF APPLICATION

FOR APPLICATIONS MADE IN TERMS OF THE URBAN AND REGIONAL PLANNING ACT, ACT NO. 5 OF 2018 (THE ACT) AND CONSENT USES IN TERMS OF THE WINDHOEK ZONING SCHEME

APPLICATION: REZONING OF ERF 5152, OTJOMUISE EXTENSION 8 FROM BUSINESS WITH A BULK OF 1 TO GENERAL RESIDENTIAL WITH A DENSITY OF 1/50

PART 1: NOTIFICATION TO PRESCRIBED PERSONS (OWNERS OF NEIGHBOURING & AFFECTED PROPERTIES)

INSTRUCTIONS

SECTIONS (§§) OF THE ACT AND REGULATION (REG) PROVISIONS

- 1.1 The applicant is **required** to serve a notice of the intended application to the owners of neighbouring and affected properties **through hand delivery and/or emails or telefax**. — §§121(1)(a)-(b)(i), 121(1)(c)(i), 121(2)(a), 121(1)(d) & 121(2)(c) and REG. 10(4) & 12(c)
- 1.2 If (and only if) hand, e-mail or telefax delivery methods have been attempted (proof to be provided) and failed, the applicant may **proceed with the registered mail**. That is, notice by Registered Post will only be accepted in circumstances where the neighbour could not be reached in person or where no physical, email address and/or telefax was nominated by the person — §§121(1)(b)(ii), 121(1)(c)(ii) and 121(2)(b) and REG 10(4) and 12(c)
- 1.3 The applicant must **provide evidence of all consultations**, including hand delivered Neighbour Consent Form; proof of failed hand delivery, e-mail and telefax attempts; proof of registered mail. — REG 12(c)
- 1.4 **Therefore, please complete this form by indicating the methods used in serving notices to the owners of neighbouring and affected properties:** — REG 12(c)

PROPERTY (Erf No/Township, Portion/Farm)	METHODS OF SERVING A NOTICE TO OWNERS OF NEIGHBOURING AND AFFECTED PROPERTIES <small>As per Section 121 of the Urban and Regional Planning Act, 2018</small>	COMMENTS <small>(including confirmation of nomination of delivery method and details and dates of any failed attempts to serve a notice via hand delivery, e-mail and/or telefax)</small>
ERF 5150 OTJOMUISE EXT 8	Hand Delivery <input type="checkbox"/> E-mail <input checked="" type="checkbox"/> Telefax <input type="checkbox"/> Registered Mail <input type="checkbox"/>	
ERF 5151 OTJOMUISE EXT 8	Hand Delivery <input type="checkbox"/> E-mail <input checked="" type="checkbox"/> Telefax <input type="checkbox"/> Registered Mail <input type="checkbox"/>	
ERF 3081 OTJOMUISE EXT 8	Hand Delivery <input type="checkbox"/> E-mail <input checked="" type="checkbox"/> Telefax <input type="checkbox"/> Registered Mail <input type="checkbox"/>	
ERF RE/3082 OTJOMUISE EXT 8	Hand Delivery <input type="checkbox"/> E-mail <input checked="" type="checkbox"/> Telefax <input type="checkbox"/> Registered Mail <input type="checkbox"/>	
ERF 3083 OTJOMUISE EXT 8	Hand Delivery <input type="checkbox"/> E-mail <input checked="" type="checkbox"/> Telefax <input type="checkbox"/> Registered Mail <input type="checkbox"/>	A Trustee completed the form and "do not object". Form attached
	Hand Delivery <input type="checkbox"/> E-mail <input type="checkbox"/> Telefax <input type="checkbox"/> Registered Mail <input type="checkbox"/>	
	Hand Delivery <input type="checkbox"/> E-mail <input type="checkbox"/> Telefax <input type="checkbox"/> Registered Mail <input type="checkbox"/>	
	Hand Delivery <input type="checkbox"/> E-mail <input type="checkbox"/> Telefax <input type="checkbox"/> Registered Mail <input type="checkbox"/>	
	Hand Delivery <input type="checkbox"/> E-mail <input type="checkbox"/> Telefax <input type="checkbox"/> Registered Mail <input type="checkbox"/>	
	Hand Delivery <input type="checkbox"/> E-mail <input type="checkbox"/> Telefax <input type="checkbox"/> Registered Mail <input type="checkbox"/>	
	Hand Delivery <input type="checkbox"/> E-mail <input type="checkbox"/> Telefax <input type="checkbox"/> Registered Mail <input type="checkbox"/>	
	Hand Delivery <input type="checkbox"/> E-mail <input type="checkbox"/> Telefax <input type="checkbox"/> Registered Mail <input type="checkbox"/>	
	Hand Delivery <input type="checkbox"/> E-mail <input type="checkbox"/> Telefax <input type="checkbox"/> Registered Mail <input type="checkbox"/>	

PART 2: NOTIFICATION TO THE GENERAL PUBLIC

2.1 GOVERNMENT GAZETTE & NEWSPAPERS NOTICES

As per Section 107 of the Act read with Sub regulations 10(1)(a) and 10(2)-(3) of the Regulations relating to the Act.

PUBLICATION NAME (Government Gazette and Newspapers Names)	1 ST PUBLICATION DATE	2 ND PUBLICATION DATE	DEADLINE FOR COMMENTS/OBJECTIONS
Government Gazette	30 January 2026	N/A	19 February 2026
The Namibian	23 January 2026	30 January 2026	19 February 2026
New Era	23 January 2026	30 January 2026	19 February 2026

2.2 ONSITE AND LOCAL AUTHORITY BOARD NOTICES

Section 107 of the Act read with Sub regulation 12(a) and 12(b) of the Regulations relating to the Act.

DISPLAY NOTICE TYPE	NOTICE DISPLAY PERIOD (FROM - TO)	DEADLINE FOR COMMENTS / OBJECTIONS
On Onsite Notice	22 January to Present	19 February 2026
Local Authority Notice Board Notice	22 January to Present	19 February 2026

PART 3: COMMENTS AND/OR OBJECTIONS LODGED

COMMENTER'S AND/OR OBJECTOR'S DETAILS			OBJECTIONS AND/OR COMMENTS RECEIVED	
Erf, Portion/ Farm No	Township/Farm Name	Full Name(s)	<input type="checkbox"/> Comments	<input type="checkbox"/> Objections
			<input type="checkbox"/> Comments	<input type="checkbox"/> Objections
			<input type="checkbox"/> Comments	<input type="checkbox"/> Objections
			<input type="checkbox"/> Comments	<input type="checkbox"/> Objections
			<input type="checkbox"/> Comments	<input type="checkbox"/> Objections
			<input type="checkbox"/> Comments	<input type="checkbox"/> Objections
			<input type="checkbox"/> Comments	<input type="checkbox"/> Objections

PART 4: DECLARATION

I, the undersigned, do hereby solemnly declare and certify that:


- I have undertaken the mandatory neighbour and public consultation process in strict accordance with the requirements set forth in Section 121 of the Urban and Regional Planning Act, Act No. 5 of 2018 (the Act).
- All reasonable and diligent efforts were made to effect service of notices via hand delivery and/or electronic mail, as prescribed by Sections 121(1)(a), 121(1)(b), 121(1)(d), 121(2)(a) and 121(2)(c) of the Act.
- In instances where hand delivery or electronic service was not feasible, notices were dispatched via registered post in full compliance with Sections 121(1)(c) and 121(2)(b) of the Act.
- Notices issued under Sections 121(1)(b), 121(1)(d) and 121(2)(c) of the Act were issued only after the relevant natural person and/or parties had been contacted and **nominated in writing** their preferred physical address, postal address, e-mail address or telefax number for the purpose of serving the required notice.
- I comply with the public notification requirements stipulated under Regulations 10, 11 and 12, including but not limited to the publication of the notices in the Government Gazette and in two (2) newspapers circulating within the area of jurisdiction of the local authority; as well as the conspicuous placement of notices on the subject property and official notice board of the Local Authority (Municipal Council of Windhoek).
- The information contained in this declaration and the accompanying proof of consultation is true and correct to the best of my knowledge.
- I am cognisant of Section 130(1)(a) of the Act, which stipulates that a person commits a statutory offence if they provide information in respect of an application that is false or misleading, knowing it to be such.

Allison Anderson

NAME

2 March 2026

DATE



SIGNATURE

Urban Dynamics Africa
COMPANY NAME (IF APPLICABLE)

**DEPARTMENT OF URBAN AND
TRANSPORT PLANNING**

☐ 59
80 Independence Avenue
WINDHOEK, NAMIBIA



Tel: (+264) 61 290 2378/3428/2332 e-mail: Up.Applications@windhoekcc.org.na

www.cityofwindhoek.org.na

PROOF OF GIVING NOTICE OF APPLICATION

FOR APPLICATIONS MADE IN TERMS OF THE URBAN AND REGIONAL PLANNING ACT, ACT NO. 5 OF 2018 (THE ACT) AND
CONSENT USES IN TERMS OF THE WINDHOEK ZONING SCHEME

PART 5: FOR OFFICE USE ONLY

COMPLIANCE CHECKLIST:

**COMPLIED
(YES/NO)**

COMMENTS ON NON-COMPLIANCE /OUTSTANDING ITEMS

Evidence of all neighbours' consultations

Government Gazette Notice

4 x Newspaper Notices

Onsite Notice

Local Authority Notice Board Notice

Electronic copies provided in PDF/DOC

Objections Received (if applicable)

Comments Received (if applicable)

Response to Objections/Comments (if applicable)

Explanation for using Registered Mail (if applicable)

PROOF OF NOTIFICATION ACCEPTED

ADDITIONAL REASONS OR COMMENTS (if applicable)

NAME OF STAFF:
(Initial/Surname)

DATE STAMP & SIGNATURE:

DEPARTMENT OF URBAN AND
TRANSPORT PLANNING

☒ 59

80 Independence Avenue

WINDHOEK, NAMIBIA

Tel: (+264) 61 290 2378/3428/2332 e-mail: Up.Applications@windhoekcc.org.na



www.cityofwindhoek.org.na

NEIGHBOUR CONSENT FORM

FOR APPLICATIONS MADE IN TERMS OF THE URBAN AND REGIONAL PLANNING ACT, ACT NO. 5 OF 2018 (THE ACT) AND WINDHOEK ZONING SCHEME

1. APPLICANT AND APPLICATION DETAILS (to be completed by Applicant)

Applicant Name: _____

Erf/Portion/Farm No.: _____

Township/Farm Name: _____

Postal Address: _____

E-mail: _____

Tel. No.: _____

Full Title of Application: _____

2. NEIGHBOUR'S DETAILS AND COMMENTS/OBJECTIONS (to be completed by Neighbour)

I / we _____ (full name/s)

being the owner of _____ (Erf/Portion/Farm No.)

_____ (Township/Farm Name)

declare that I / we (Please mark the applicable box with an "X"):

Do not object to the aforesaid application.

Object to the aforesaid application.

Please provide the reasons for objecting and/or other comments by attaching an additional letter to this Form.

Signed at: _____ on this _____ day of _____ 202_____

Signature: _____ The neighbour **must** sign this form, whether objecting or not objecting.

Postal Address _____

E-mail Address: _____

Tel / Cell No.: _____

Telefax: _____

3. NEIGHBOUR'S NOMINATION OF PREFERRED METHOD FOR SERVICE OF NOTICES (to be completed by Neighbour)

In accordance with Sections 121(1)(b)(i), 121(1)(b)(ii), 121(1)(d) and 121(2)(c) of the Urban and Regional Planning Act, you are hereby requested to formally nominate which of the above addresses shall be used for the formal service of notices and documents related to this application by marking the applicable box with an "X":

Physical Address
for hand delivery:

Postal Address
for registered mail

Email Address
for electronic transmission

Telefax
for electronic transmission

Failure to Nominate Preferred Method for Service of Notices (Default Election):

Take notice that in the event you fail to return this form or provide a written nomination of a preferred method before the deadline set out below (in No. 4 of this form), it shall be recorded that you have defaulted to the method by which this current notice was delivered to you. This method will be deemed your nominated preference for the purposes of all subsequent service of documents in terms of Section 120 of the Act.

4. DEADLINE FOR COMMENTS AND OBJECTIONS (to be completed by Applicant)

The **deadline** to submit this completed form as well as to lodge the comments and/or objections to the applicant and the City of Windhoek via Up.Applications@windhoekcc.org.na is: _____

Should this form not be returned to the applicant or the City of Windhoek by the abovementioned date, it will be assumed that there are no objections against the aforesaid application.

ACKNOWLEDGEMENT OF RECEIPT

I hereby acknowledge that I have received the official notice for the aforementioned application. I understand that this signature **confirms receipt only and does not signify any approval or objection to the application.**

Full Name: _____

ID No.: _____

Signature: _____

Date: _____



**URBAN
DYNAMICS**

town and regional planners

Our Ref: 1325

Your Ref:

Date: 29 January 2026

Erf 5151

Body Corporate Willoreid CC

P O Box 31371

Pioneerspark

Dear Sir/Madam

APPLICATION FOR THE REZONING OF ERF 5152, OTJOMUISE EXTENSION 8 FROM BUSINESS WITH A BULK OF 1 TO GENERAL RESIDENTIAL WITH A DENSITY OF 1/50

Erf 5152 is located along Zanzibar Street to the northern parts of Otjomuise Extension 8 and according to the Windhoek Zoning Scheme, the erf is currently zoned as "Business" with a bulk of 1.0. Erf 5152, Otjomuise Extension 8 measures approximately 4 788m² in extend.

A residential complex known as Otjomuise Gardens is located on the erf. These flats we constructed in 2015 and has been in operation ever since. As mentioned above these flats currently operates on a business zoned erf, however flats may also be operated on a "General Residential" zoned erf. The difference is however that the rates and taxes of a business zoned erf is much higher than that of a "General Residential" zoned erf, thus the reason for this rezoning.

The registered owner intends to rezone Erf 5152, Otjomuise Ext 8 to General Residential with a density of 1/50. It is for this reason an application was submitted to the City of Windhoek to obtain approval for the rezoning. It is important to mention the current land uses will remain and the owner has no intention to build any new buildings.

The character of this neighbourhood is that of a residential character. The surrounding area comprises of various residential complexes located in close proximity to this property. Therefore, this rezoning will have no effect on the character of this area as no further development is intended on these erven.

Access to the erf will remain from Zanzibar Street and on-site parking is provided in accordance with the Windhoek Zoning Scheme regulations.

Tel: +264 61 240 300 | Fax: +264 61 240 309 | Email: info@udanam.com
www.udanam.com

Madiba's Corner, 45 Nelson Mandela Ave, Klein Windhoek, Windhoek
PO Box 20837, Windhoek, Namibia, 9000

DIRECTORS: JB OPPERMAN (MANAGING DIRECTOR) B(TRP) | EA SIMON M(TRP)

In order to apply to the City of Windhoek for the rezoning, we need to collect comments of the immediate neighbours and simultaneously inform all parties of our client's intention.

Attached, please find the locality plan indicating Erf 5152, Otjomuise Extension 8, in relation to your property, together with a standard form giving you the opportunity to comment on the proposed consent.

Please complete the attached form and send it back to the offices of Urban Dynamics and the City of Windhoek (Mr Hugo Rust, 5th floor) on or before **19 February 2026**.

Kind Regards,



ALLISON ANDERSON

URBAN DYNAMICS

W:\1325_CS Rezoning of erf 5152, Otjomuise\Documents\Council\Public Consultation\Neighbours letter.docx

DEPARTMENT OF URBAN AND
TRANSPORT PLANNING

☒ 59

80 Independence Avenue
WINDHOEK, NAMIBIA

Tel: (+264) 61 290 2378/3428/2332 e-mail: Up.Applications@windhoekcc.org.na

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NEIGHBOUR CONSENT FORM

FOR APPLICATIONS MADE IN TERMS OF THE URBAN AND REGIONAL PLANNING ACT, ACT NO. 5 OF 2018 (THE ACT) AND WINDHOEK ZONING SCHEME

1. APPLICANT AND APPLICATION DETAILS (to be completed by Applicant)

Applicant Name: _____

Erf/Portion/Farm No.: _____

Township/Farm Name: _____

Postal Address: _____

E-mail: _____

Tel. No.: _____

Full Title of
Application: _____

2. NEIGHBOUR'S DETAILS AND COMMENTS/OBJECTIONS (to be completed by Neighbour)

I / we _____

(full name/s)

being the owner of _____

(Erf/Portion/Farm No.)

(Township/Farm Name)

declare that I / we (Please mark the applicable box with an "X"):

Do not object to the aforesaid application.

Object to the aforesaid application.

Please provide the reasons for objecting and/or other comments by attaching an additional letter to this Form.

Signed at: _____ on this _____ day of _____ 202_____

Signature: _____

The neighbour **must** sign this form, whether objecting or not objecting.

Postal Address: _____

E-mail Address: _____

Tel / Cell No.: _____

Telefax: _____

3. NEIGHBOUR'S NOMINATION OF PREFERRED METHOD FOR SERVICE OF NOTICES (to be completed by Neighbour)

In accordance with Sections 121(1)(b)(i), 121(1)(b)(ii), 121(1)(d) and 121(2)(c) of the Urban and Regional Planning Act, you are hereby requested to formally nominate which of the above addresses shall be used for the formal service of notices and documents related to this application by marking the applicable box with an "X":

Physical Address
for hand delivery:

Postal Address
for registered mail:

Email Address
for electronic transmission:

Telefax
for electronic transmission:

Failure to Nominate Preferred Method for Service of Notices (Default Election):

Take notice that in the event you fail to return this form or provide a written nomination of a preferred method before the deadline set out below (in No. 4 of this form), it shall be recorded that you have defaulted to the method by which this current notice was delivered to you. This method will be deemed your nominated preference for the purposes of all subsequent service of documents in terms of Section 120 of the Act.

4. DEADLINE FOR COMMENTS AND OBJECTIONS (to be completed by Applicant)

The **deadline** to submit this completed form as well as to lodge the comments and/or objections to the applicant and the City of Windhoek via Up.Applications@windhoekcc.org.na is: _____

Should this form not be returned to the applicant or the City of Windhoek by the abovementioned date, it will be assumed that there are no objections against the aforesaid application.

ACKNOWLEDGEMENT OF RECEIPT

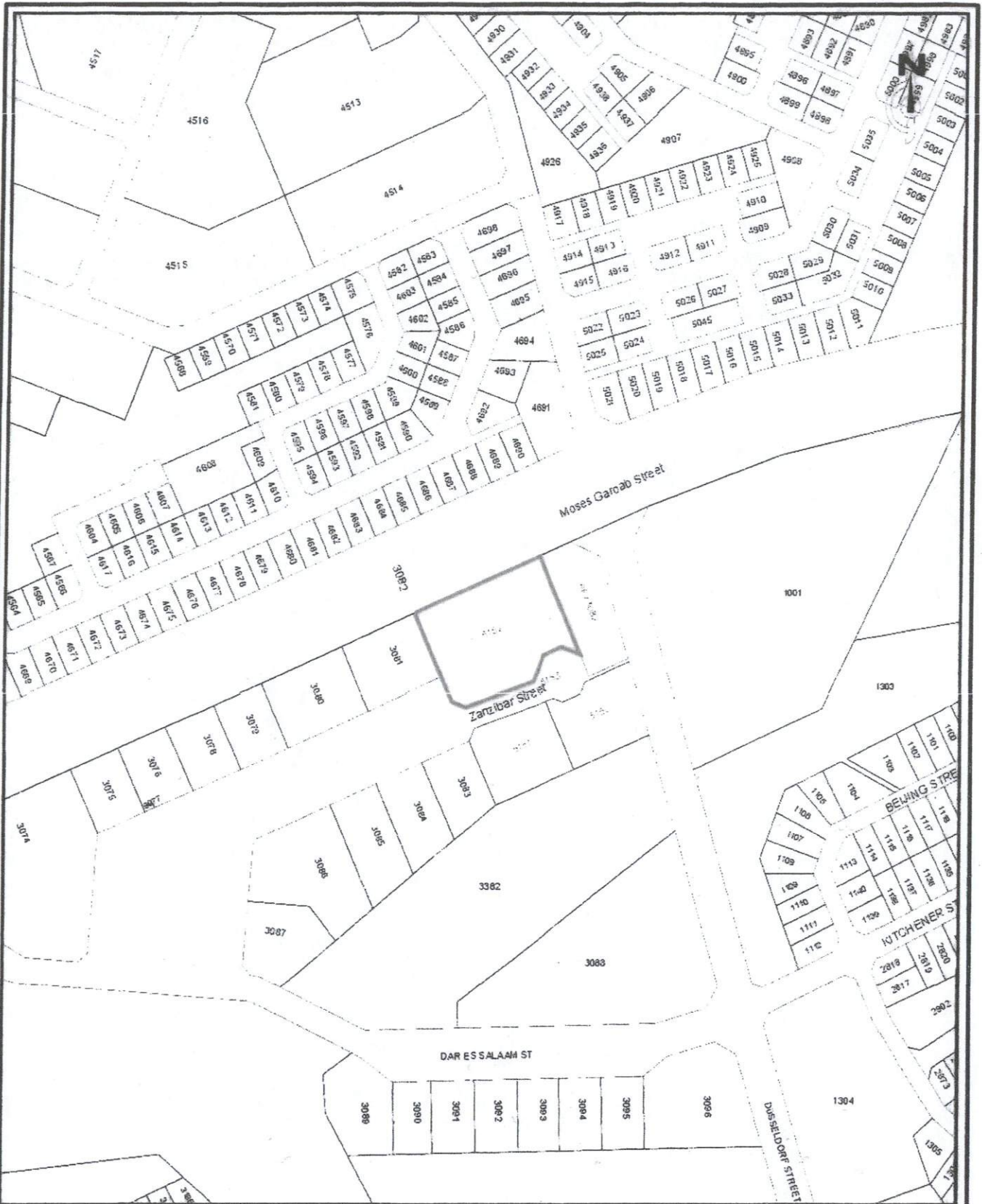
I hereby acknowledge that I have received the official notice for the aforementioned application. I understand that this signature **confirms receipt only and does not signify any approval or objection to the application.**

Full Name: _____

ID No.: _____

Signature: _____

Date: _____



LOCALITY PLAN

ERF 5152 OTJOMUISE, EXTENSION 8

The copyright of this drawing is reserved

DESIGN	URBAN DYNAMICS	DATE	
DRAWN	URBAN DYNAMICS	DATE	JAN 2020
REVISION		DATE	
JET: PROJECT NUMBER/ DRAWING NAME		W/Cent Prof 12054 drawings/ Locality and Rezoning	
SCALE		DRAWING NAME	
N/A		Locality and Rezoning	

LEGEND

- ERF BOUNDARY
- ERF BOUNDARY
- CONTOURS

PREPARED BY:

45 NELSON MANDELA AVE.
NLEN WINDHOEK, NAMIBIA



URBAN DYNAMICS
for all types of plans

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WINDHOEK
NAM 08

Telephone: +264-61-20330
Telefax: +264-61-20339
E-mail: info@urban.com
Web: www.urban.com

M



REPUBLIC OF NAMIBIA

MINISTRY OF AGRICULTURE, WATER AND LAND REFORM

Tel: (+264-61) 2965000
 Fax: (+264-61) 228240
 Enquires:
 Our Ref:

55 Robert Mugabe Avenue
 Private Bag 13343
 Windhoek
 Namibia

DEEDS REGISTRY
 APPLICATION FOR SEARCH

Date: 29 January 2026

Name of Applicant	Sender/Office	Tel No:
Urban Dynamics		
		Address: P O Box 20537

Property Description Eri, Unit / Farm No.	Location, Complex / Farm Name	Region
Portion 303	Windhoek Town & Townlands No. 31	
Not registered		
<div style="border: 1px solid black; border-radius: 50%; padding: 10px; display: inline-block;"> Title Deed </div>		
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> DIRECTORATE OF DEEDS REGISTRIES WINDHOEK 30 JAN 2026 PRIVATE BAG 13184, WINDHOEK REPUBLIC OF NAMIBIA COUNTER </div>		
Total Amount N\$		

DEPARTMENT OF COMMUNITY SERVICES:

SUSTAINABLE DEVELOPMENT ADVISORY



FROM : Sustainable Development Division

TO : Urban Policy Division

DATE : April 10, 2026

REZONING OF ERF 5152 OTJOMUISE, EXTENSION 8 FROM "BUSINESS" WITH A BULK OF 1.0 TO "GENERAL RESIDENTIAL" WITH A DENSITY OF 1/50.

Erf 5152 Otjomuise Extension 8 along Zanzibar Street, host over 80 sectional title units. The Sustainable Development Division has no objection to the application, provided that all necessary town planning and engineering policies, processes and procedures are complied with by all relevant stakeholders. Application must comply with all necessary requirements, including consents from the neighbors.

A handwritten signature or set of initials, appearing to be written in dark ink. It consists of a circular mark on the left and several vertical lines, followed by a long horizontal stroke extending to the right.

MEMORANDUM

SUBJECT:

**REZONING OF ERF 5152, OTJOMUISE EXTENSION 8 FROM
"BUSINESS" WITH A BULK OF 1.0 TO "GENERAL RESIDENTIAL"
WITH A DENSITY OF 1/50.**

CIRCULATION	DATE	COMMENTS	SIGNATURES
Technical enquiries: L. Shikongo	20/02/2026	Tel: 290 3359	
Section Engineer: M. Shiimi	.../.../2026		
Chief Engineer: H. Lisse	.../.../2026		

TO: Urban Planning
H Rust

DATE: 20 February 2026

FROM: Section Engineer: Transport Planning

REF: L/5152/OTJ



ROADS PLANNING & TRAFFIC FLOW COMMENTS:

The application dated January 2026 received from **Urban Dynamics Africa** regarding the above subject matters refers.

Erf 5152 is located along a short cul de sac from Dar Es Salaam Street in Otjomuise. The erf is currently zoned "Business" with a bulk of 1.0 and measures 4788m² in extent. No traffic flow problems are currently experienced in the street. The rezoning will not generate additional vehicular trips to the current road network. The rezoning application is to

1. This Division has in principle an objection to the proposed Rezoning of Erf 5152, Otjomuise from "Business" with a bulk of 1.0 to "General Residential" with a density of 1:50, as such a rezoning will create a precedence in the area and a density of such magnitude will have a negative impact on traffic around this vicinity, hence a general consideration of 1:50m² would need further TIA assessment for a wide area application.
2. However, in consideration that the residential units where approved compliant under the "business" zoning but exceed the allowable density of 1:100 for this area, a rezoning to "general residential" with a density of 1:50m² is supported for this specific erf to align the existing residential development to the density. In addition because the "residential" zoning has a less traffic impact than a zoning of "business" with a bulk of 1 on condition that:
 - 2.1 Minimum 1 parking bay per equal or less than 3-bedroom units, or 2 parking bays per equal or greater than 4 bedroom unit, plus one bay per 3 units or part thereof explicitly for visitors parking must be provided on site.
 - 2.2 The parking and access is maintained as per approved building plans.
 - 2.3 No access will be allowed from Dusseldorf Street and Moses Garoeb Road

M. Shiimi

Roads Planning, Design and Traffic Flow

*2508

MEMORANDUM



The Gateway to Better Opportunities

TO : Department of Urban and Transport Planning

FROM : Manager Building Control

ENQ : Ebson M Rukoro

REF : L/ 5152 OTJ


DATE : 21 April 2026

- RE: REZONING OF ERF 5152, OTJOMUISE FROM 'BUSSINESS' WITH A BULK OF 1.0 TO GENERAL RESIDENTIAL 'WITH A DENSITY OF 1:50.**

Building Control has no objection to the application, on condition that building Plans shall be submitted for approval in line the proposed activities.

CITY OF JOHANNESBURG
 DEPARTMENT OF URBAN
 & TRANSPORT PLANNING

21 APR 2026


 Ebson M Rukoro
 BUILDING CONTROL
 SENIOR BUILDING INSPECTOR.

MEMORANDUM



TO : Department of Urban and Transport Planning

FROM : Chief Engineer Roads and Storm Water Planning, Design & Traffic Flow

ENQ : L. Nambinga

REF : L/5152/OTJ

DATE : 09 February 2026

Mr. H. Rust

RE: REZONING OF ERF 5152 OTJOMUISE, EXTENSION 8 FROM "BUSINESS" WITH A BULK OF 1.0 TO "GENERAL RESIDENTIAL" WITH A DENSITY OF 1/50.

The Application dated January 2026, for the proposed, Rezoning of Erf 5152 Otjomuise, Extension 8, from "Business" with a bulk of 1.0 to "General Residential" with a density of 1/50, refers.

A storm water investigation was done, and the following is reported:

1. The proposed Erf 5152 Otjomuise, has a general downward slope from the northwest into a southeasterly direction.
2. There is no visible sign of any stormwater course or system flowing across the proposed Erf 5152, Otjomuise, except for surface stormwater run-off.
3. Access to the proposed Erf 5152, Otjomuise, is indicated to be obtained from Zanzibar Street.

This Division has no objection to the proposed, Rezoning of Erf 5152 Otjomuise, Extension 8, from "Business" with a bulk of 1.0 to "General Residential" with a density of 1/50, provided:

1. That surface storm water runoff be accommodated according to Clause 35 of the Windhoek's Zoning Scheme (see Info 35 of the Windhoek Zoning Scheme) stating:
 - (1) That no stormwater drainage pipe, canal, work, or obstruction (except stormwater drainpipes, canal or works which have been authorized in writing by the local authority or which have been or may be built, laid, or erected in

terms of any law) may be constructed on or over the property or located in such a way that –

- (a) the flow of stormwater from higher lying property to lower lying property is impeded or obstructed and through which any property is or may be endangered; or
- (b) the flow of a natural watercourse (in which the local authority allows flood water to run off, be discharged or to be canalized) is or can be changed, canalized or impeded.
- (c) the maintenance of such stormwater pipe, channel or work shall be the responsibility of the owner of the concerned property.



ENGINEERING TECHNICIAN: DESIGN

L. Nambinga

MEMORANDUM

TO: Mr. H. Rust **DATE:** 26 February 2026
FROM: INF: Engineering Services Division **REF:** L/5152/OTJ



SUBJECT: REZONING OF ERF 5152 OTJOMUISE, EXTENSION 8 FROM "BUSINESS" WITH A BULK OF 1.0 TO "GENERAL RESIDENTIAL" WITH A DENSITY OF 1/50.

The application dated January 2026 regarding the Rezoning of Erf 5152 Otjomuise, Extension 8 from "Business" with a bulk of 1.0 to "General Residential" with a density of 1/50, refers.

The application can only be approved under the following conditions:

1. The applicant is advised that, in terms of the regulations applicable to a General Residential erf, provision must be made for a water meter battery system that allows for the installation of individual water meters for each dwelling unit.
2. That the maximum number of units shall not exceed the existing 88 units.
3. That any additional requirements with regard to water and sewer services brought on as a direct consequence of the rezoning or subsequent activities will be for the cost of the applicant, subject to approval by the Strategic Executive: Infrastructure, Water and Technical Services.

.....
SECTION ENGINEER
OC Archer

From: Beukes (R)
Sent: Tuesday, 14 April, 2026 09:23
To: Kwenani (RM)
Cc: Koopman (KV); Namgongo (VH)
Subject: 5152Ojt - Rezoning - Electricity
Attachments: 5152Ojt - Rezoning - Electricity.docx

Good day colleagues,

Comments as requested.

Kind Regards
Ronnie



Ronnie Beukes (Inc.Eng)

Section Engineer: LV Planning
Department of Electricity

The Gateway to Endless Opportunities

Office: +264 61 290 2476

Fax: +264 61 290 2494

Mobile: +264 81 125 9352

E-mail: Ronnie.Beukes@windhoekcc.org.na

Box 59, Windhoek

Enquiries: +264 81 950 3777

www.cityofwindhoek.org.na

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- Access nomir
- Submit forms

City of Windhoek
The Gateway to Endless Opportunities

MEMORANDUM⁴⁷⁷



TO : Ms. Ruth Kwenani
Town Planner
Department of Urban & Transport Planning

FROM : Mr. Victor Namgongo
Chief Engineer: Engineering Services
Department of Electricity

ENQ : Ronnie Beukes
Section Engineer: LV Planning and Design
Department of Electricity

DATE : 14/04/2026

RE: REZONING OF ERF 5152 OTJOMUISE, EXTENSION 8 FROM "BUSINESS" WITH A BULK OF 1.0 TO "GENERAL RESIDENTIAL" WITH A DENSITY OF 1/50.

The Strategic Executive: Electricity Department has no objection to the application submitted with the following conditions:

- Should an Electrical Substation be required a servitude or subdivided Erf must be allocated where the Substation will be constructed, but it is possible to supply the development from the substation in the area, depending on capacity requirements.
- Should any municipal electrical infrastructure need to be relocated, dismantled or replaced as per the request received from the applicant, all costs related thereto will be for the applicant's account
- Council do not take any responsibility for any future relocations required by the applicant as a result of this application.
- No electrical substations shall be installed on the sidewalk.
- Medium and Low Voltage Cables, Streetlights and Low Voltage Distribution Units may be installed on sidewalk spaces.
- All electrical services design drawings, and internal reticulations must be submitted to the office of the Strategic Executive: Electricity for approval before any construction works are commenced

- During project implementation, the applicant's electrical representative should at all times engage the quality monitoring official from Electricity Department for all inspections and testing required.
- For Erven that is zoned "General Residential", "Business", "Office", "Institutional" or "Industrial" and an application for a new service connection or upgrade larger than 3 x 60 Amp is applied for, the applicant and/or his/her electrical engineering representative must contact the Strategic Executive: Electricity well in advance, during the planning stage, before any building plans have been approved to determine whether the existing electrical network can handle the additional loading or whether a substation building or site is to be provided by the applicant at his/her own cost to incorporate an additional substation; and also to determine the financial contribution to be made by the applicant towards the upgrade cost of the network.
- Kindly note that a Connection Charge may be payable at the cost of the applicant and the applicant is advised to review the Electricity Department Connection Charge Policy, Schedule of Approved Non-Regulated Tariffs and/or to consult directly with the Electricity Department for information on Connection Charges"

Mr. V. H. Namgongo

**CHIEF ENGINEER: ENGINEERING SERVICES
DEPARTMENT OF ELECTRICITY**

MEMORANDUM ⁴⁷⁹

TO: HJ Rust
Town Planner: Urban
Policy

FROM: CK Mouton
SH: Safety, Health &
Environment



The Gateway to Endless Opportunities

DATE: 26 February 2026

ENQ: CK Mouton
Ext: 2125

REF: Rezoning of erf 5152
OTJ

REZONING OF ERF 5152 OTJOMUISE, EXTENSION 8 FROM "BUSINESS" WITH A BULK OF 1.0 TO "GENERAL RESIDENTIAL" WITH A DENSITY OF 1/50.

The rezoning of erf 5152 Otjomuise, Extension 8 received on 13 January 2026, refers.

This Division has no objection to the application, provided that the applicant complies with the following:

1. Take all necessary measures to ensure that no public health nuisance emanates from the premises which may have an impact on the surrounding residents.

Yours faithfully,

[Consider signed]

SECTION HEAD: SAFETY, HEALTH & ENVIRONMENT

Legal

IN THE HIGH COURT OF SWANDBURG HELD AT WINDHOEK CASE NO. HC-10-01-001-2025

Legal

IN THE HIGH COURT OF WINDHOEK HELD AT WINDHOEK CASE NO. HC-10-01-001-2025

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Legal

IN THE HIGH COURT OF WINDHOEK HELD AT WINDHOEK CASE NO. HC-10-01-001-2025

NOTICE TO CREDITORS IN DECREASED CAPITALS

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481

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NOTICE LEGAL NOTICE

THE REZONING OF ERF 3327 (A PORTION OF CONSOLIDATED ERF 3150), NO. 8 BEST STREET, WINDHOEK FROM 'RESIDENTIAL' WITH A DENSITY OF 1 DWELLING PER 900m² TO 'GENERAL RESIDENTIAL' WITH A DENSITY OF 1 DWELLING PER 250m² DU TOIT TOWN PLANNING CONSULTANTS, are applying on behalf of the owner of Erf 3327 (a portion of Consolidated Erf 3150), Windhoek, in terms of the stipulations of the Urban and Regional Planning Act, 2018 (Act No. 5 of 2018), to the Windhoek City Council and the Urban and Regional Planning Board for the:

1. The rezoning of Erf 3327 (a portion of Consolidated Erf 3150), Windhoek from 'residential' with a density of 1 dwelling per 900m² to 'general residential' with a density of 1 dwelling per 250m².

Erf 3327 (a portion of Consolidated Erf 3150) is located in Best Street, Windhoek. It is located north-east of the City Centre. The erf is 1062m² in extent. The erf is currently used as residential purposes and is surrounded by similar and mixed land uses such as the Emerald Bed and Breakfast, the offices of Labour Investment Holdings, Grey Slot Dealership, Gidon Vocational Training Centre and NAPP, a mention a few. Access is from Best Street.

It is the intention of the owner to enlarge the present establishment to ultimately have four (4) dwelling units each with 3 bedrooms. To accommodate the intended developments, the erf has to be rezoned to 'general residential' with a density of 1 dwelling per 250m², as this density will allow for four (4) units. The Windhoek Office and High Density Policy allows for the densification of the property.

Further take notice that the locality plan of the site for inspection on the Town Planning Notice Board in the Customer Care Centre, Municipal Offices, Rev. Michael Scott Street, Windhoek and at the offices of Du Toit Town Planning Consultants, 4 De Kwane Nkurumah Avenue, Klein Windhoek.

Any person objecting to the proposed use of land as set out above may lodge such objection together with the grounds therefor to the City Council (The Urban Planning-Town House, Fifth Floor, Room 516) and the applicant within 14 days of the last publication of this notice (final date for objections is 19 February 2026). Should you require additional information you are welcome to contact our office. Applicant: DU TOIT TOWN PLANNING CONSULTANTS P O Box 6871 AUSSPANPLATZ Windhoek, Tel: 061-248010 Email: planner@duoitplan.com

NOTICE LEGAL NOTICE

LIQUIDATION AND DISTRIBUTION ACCOUNTS IN DECEASED ESTATES LYING FOR INSPECTION

In terms section 35 (5) of 66 of 1965 notice is hereby given that copies of the liquidation and distribution accounts (first and final, unless otherwise stated) in the estates specified below will be open for the inspection of all persons interested therein for a period of 21 days (or longer if specially stated) from the date specified or from the date of publication hereof, which may be later, and at the offices of the Masters and Magistrates as stated. Should no objection thereof be lodged with the Masters concerned during the period the executors will proceed to make payments in accordance with the Registered number of estate: 1247/2024

Surname: **NAMWANDU**
Masters office: **WINDHOEK**
Name and (only one) address of executor or authorized agent: **ANGELA NAEMI NDIADILEPO**
Date of Birth: **17 DECEMBER 2010**
Last address: **TSUMBE**
Date of death: **07 OCTOBER 2023**
Description of account either than 1st and final: **FIRST AND FINAL**
Period of inspection other than 21 days: **21**
Masters office: **WINDHOEK**
Name and (only one) address of executor or authorized agent: **IMALWA ETATES AND TRUSTS, WINDHOEK WEST, NO. 2, HANDEL STREET, WINDHOEK WEST, WINDHOEK.**
Email: info@imalwaestates.com
Date: **14 JANUARY 2026**
Tel No: **081 411 2848**
Notice for publication in the government Gazette on: **23 JANUARY 2026**

NOTICE TO CREDITORS IN DECEASED ESTATES

All persons having claims against the estates specified below are called to lodge their claims with the executors concerned within a period of 30 days (or otherwise as indicated) from the date of publication from the date hereof/

Registered number of Estate: **2164/2025**
Surname: **AKAWA**
Christian names: **DANIEL EMVULA**
Identify/Passport number: **710529 0041 3**
Last address: **OSHAKATI**
Date of Death: **09 NOVEMBER 2023**
Masters office: **WINDHOEK**
Magistrate's office: **OSHAKATI**
Name and (only one) address of executor or authorized agent: **IMALWA ETATES AND TRUST, P.O.BOX 21755, WINDHOEK, NO. 2 HANDEL STREET, WINDHOEK WEST, WINDHOEK.**
Email: info@imalwaestates.com
Date: **14 JANUARY 2026**
Tel no: **081 411 2848**
Notice for publication in the government Gazette on: **23 JANUARY 2026**

NOTICE TO CREDITORS IN DECEASED ESTATES

All persons having claims against the estates specified below, are called upon to lodge their claims with the executors concerned within a period of 30 days (or otherwise as indicated) from the date of publication hereof.

Registered number of estate: **E 2146/2025**
Masters office: **WINDHOEK**
Surname: **MBERIRUA**
Christian names: **THEOPHILUS**
Identify No: **620212 0115 5**
Last address: **WINDHOEK**
Date of death: **19 NOVEMBER 2025**
Name and (only one) address of executor or authorized agent: **OKAMUHANGA, Hoveka, Samuel Incorporated, Unit 2, No. 20, St Seretse Khama Street, Windhoek, Namibia**
Period allowed for lodgement of claims if other than 30 days - 30 days
Advertiser, and address: **Kamuhanga Hoveka Samuel Incorporated**
Date: **23 JANUARY 2026**
TELEPHONE NUMBER: **083309520**
Notice for Publication in the Government Gazette on: **23 JANUARY 2026**

NOTICE TO CREDITORS IN DECEASED ESTATES

All persons having claims against the estates specified below are called to lodge their claims with the executors concerned within a period of 30 days (or otherwise as indicated) from the date of publication from the date hereof/

Registered number of Estate: **2362/2022**
Surname: **KAURIVI**
Christian names: **EWALDINE**
Identify/Passport number: **4410100064 9**
Last address: **OMUSATI**
Date of Death: **07 JULY 2021**
Masters office: **WINDHOEK**
Magistrate's office: **WINDHOEK**
Name and (only one) address of executor or authorized agent: **IMALWA ETATES AND TRUST, P.O.BOX 21755, WINDHOEK, NO. 2 HANDEL STREET, WINDHOEK WEST, WINDHOEK.**
Email: info@imalwaestates.com
Date: **14 JANUARY 2026**
Tel no: **081 411 2848**
Notice for publication in the government Gazette on: **23 JANUARY 2026**

NOTICE TO CREDITORS IN DECEASED ESTATES

All persons having claims against the estates specified below are called to lodge their claims with the executors concerned within a period of 30 days (or otherwise as indicated) from the date of publication from the date hereof/

Registered number of Estate: **2176/2025**
Surname: **NEHSHO**
Christian names: **MATHEUS**
Identify/Passport number: **570521 0020 7**
Last address: **OMUSATI**
Date of Death: **08 JANUARY 2022**
Christian names and surname of surviving spouse: **AGNES NDUNGA**
Identify number: **59086 1008 8**
Masters office: **WINDHOEK**
Magistrate's office: **OUTAPI**
Name and (only one) address of executor or authorized agent: **IMALWA ETATES AND TRUST, P.O.BOX 21755, WINDHOEK, NO. 2 HANDEL STREET, WINDHOEK WEST, WINDHOEK.**
Email: info@imalwaestates.com
Date: **14 JANUARY 2026**
Tel no: **081 411 2848**
Notice for publication in the government Gazette on: **23 JANUARY 2026**

NOTICE TO CREDITORS IN DECEASED ESTATES

All persons having claims against the estates specified below are called to lodge their claims with the executors concerned within a period of 30 days (or otherwise as indicated) from the date of publication from the date hereof/

Registered number of Estate: **7/2022**
Surname: **SHEYAWALI**
Christian names: **HILDEGARD**
Identify/Passport number: **520404 0044 3**
Last address: **WINDHOEK**
Date of Death: **03 JULY 2021**
Christian names and surname of surviving spouse: **ANDREAS SHEYAWALI**
Identify/Passport number: **50207 0022 7**
Masters office: **WINDHOEK**
Magistrate's office: **WINDHOEK**
Name and (only one) address of executor or authorized agent: **IMALWA ETATES AND TRUST, P.O.BOX 21755, WINDHOEK, NO. 2 HANDEL STREET, WINDHOEK WEST, WINDHOEK.**
Email: info@imalwaestates.com
Date: **14 JANUARY 2026**
Tel no: **081 411 2848**
Notice for publication in the government Gazette on: **23 JANUARY 2026**

NOTICE TO CREDITORS IN DECEASED ESTATES

All persons having claims against the estates specified below will be open for the inspection of all persons interested therein for a period of 21 days (or longer if specially stated) from the date specified or from the date of publication hereof, which may be later, and at the offices of the Masters and Magistrates as stated. Should no objection thereof be lodged with the Masters concerned during the period the executors will proceed to make payments in accordance with the Registered number of estate: **704/2024**

Surname: **SHIFELENI**
Christian names: **DANIEL ABRAHAM**
Identify or passport number: **637710 0071 9**
Last address: **ANGOLA**
Date of death: **24 NOVEMBER 2023**
Description of account either than 1st and final: **FIRST AND FINAL**
Period of inspection other than 21 days: **21**
Masters office: **WINDHOEK**
Magistrate's office: **WINDHOEK**
Name and (only one) address of executor or authorized agent: **IMALWA ETATES AND TRUSTS, WINDHOEK WEST, NO. 2, HANDEL STREET, WINDHOEK WEST, WINDHOEK.**
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Registered number of Estate: **1998/2021**
Surname: **KASUPI**
Christian names: **JEREMIAS JEPHREY**
Identify/Passport number: **550602 0009 4**
Last address: **WALVIS BAY**
Date of Death: **09 JULY 2021**
Masters office: **WINDHOEK**
Magistrate's office: **WALVIS BAY**
Name and (only one) address of executor or authorized agent: **IMALWA ETATES AND TRUST, P.O.BOX 21755, WINDHOEK, NO. 2 HANDEL STREET, WINDHOEK WEST, WINDHOEK.**
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Registered number of Estate: **2174/2024**
Surname: **UOSHONA**
Christian names: **RUSUA NDEYAPO**
Identify/Passport number: **490723 0006 8**
Last address: **ONDANGWA**
Date of Death: **10 AUGUST 2024**
Christian names and surname of surviving spouse: **EPAPRAS UOSHONA**
Identify number: **48902 0007 6**
Masters office: **WINDHOEK**
Magistrate's office: **ONDANGWA**
Name and (only one) address of executor or authorized agent: **IMALWA ETATES AND TRUST, P.O.BOX 21755, WINDHOEK, NO. 2 HANDEL STREET, WINDHOEK WEST, WINDHOEK.**
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Registered number of Estate: **2084/2025**
Surname: **NANZIMBOGO**
Christian names: **KRONELIA HAMBELLELE**
Identify/Passport number: **791201 1036 7**
Last address: **ONDANGWA**
Date of Death: **25 JUNE 2025**
Christian names and surname of surviving spouse: **BARAKIAS YULIYA IYAMBO**
Identify number: **750205 0034 8**
Masters office: **WINDHOEK**
Magistrate's office: **ONDANGWA**
Name and (only one) address of executor or authorized agent: **IMALWA ETATES AND TRUST, P.O.BOX 21755, WINDHOEK, NO. 2 HANDEL STREET, WINDHOEK WEST, WINDHOEK.**
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Registered number of Estate: **2176/2025**
Surname: **NEHSHO**
Christian names: **MATHEUS**
Identify/Passport number: **570521 0020 7**
Last address: **OMUSATI**
Date of Death: **08 JANUARY 2022**
Christian names and surname of surviving spouse: **AGNES NDUNGA**
Identify number: **59086 1008 8**
Masters office: **WINDHOEK**
Magistrate's office: **OUTAPI**
Name and (only one) address of executor or authorized agent: **IMALWA ETATES AND TRUST, P.O.BOX 21755, WINDHOEK, NO. 2 HANDEL STREET, WINDHOEK WEST, WINDHOEK.**
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LIQUIDATION AND DISTRIBUTION ACCOUNTS IN DECEASED ESTATES LYING FOR INSPECTION

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Surname: **NUUJOMA**
Christian names: **WELDA**
Identify or passport number: **501102 0018 7**
Last address: **WALVIS BAY**
Date of death: **22 AUGUST 2016**
Description of account either than 1st and final: **FIRST AND FINAL**
Period of inspection other than 21 days: **21**
Masters office: **WINDHOEK**
Magistrate's office: **WALVIS BAY**
Name and (only one) address of executor or authorized agent: **IMALWA ETATES AND TRUSTS, WINDHOEK WEST, NO. 2, HANDEL STREET, WINDHOEK WEST, WINDHOEK.**
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Surname: **PAULIUS**
Christian names: **TITUS**
Identify or passport number: **550301 0032 6**
Last address: **OUTAPI**
Date of death: **15 SEPTEMBER 2018**
Christian names and surname of surviving spouse: **JOHANNA PAULIUS**
Identify number: **540326 0037 6**
Description of account either than 1st and final: **FIRST AND FINAL**
Period of inspection other than 21 days: **21**
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NOTICE LEGAL NOTICE

NOTICE

Take notice that **URBAN DYNAMICS AFRICA TOWN AND REGIONAL PLANNERS** intends to apply for the:

- REZONING OF ERF 5152, OTJOMUISE EXTENSION 8 FROM BUSINESS WITH A BULK OF 1 TO GENERAL RESIDENTIAL WITH A DENSITY OF 1/50

Erf 5152 is located along Zanzibar Street to the northern part of Otjomuise Extension 8 and is currently zoned as 'Business' with a bulk of 1.0. Erf 5152, Otjomuise Extension 8 measures approximately 4 788m² in extent.

According to the Windhoek Zoning Scheme, Erf 5152, Otjomuise Ext 8 is zoned Business with a bulk of 1. The registered owner intends to rezone Erf 5152, Otjomuise Ext 8 to General Residential with a density of 1/50. It is for this reason an application was submitted to the City of Windhoek to obtain approval for the rezoning. Its important to mention the current land uses will remain and the owner has no intention to build any new buildings.

Access to the erf will remain from Zanzibar Street and on-site parking is provided in accordance with the Windhoek Zoning Scheme regulation.

Further take notice that any person objecting to the current land use as set out above may lodge such objection together with the grounds thereof, with the Windhoek City Council (Mrs. Ruth Kwanani, 5th floor City of Windhoek) and with Urban Dynamics (Ms. Alison Anderson) in writing within 14 days after the appearance of this notice. The last day for objections will be the **19th of February 2026**.

Urban Dynamics Africa
P O Box 20837
Windhoek
Tel: 061 240300
Fax: 061 240309
Email: alison@udanam.com

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(061) 208 0800/44

(061) 220 584

classifieds@nepc.com.na



SERVICES GENERAL

NOTICE LEGAL NOTICE

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Rates and Deadlines

To avoid disappointment of an advertisement not appearing on the date you wish, please book timeously...

Terms and Conditions Apply.

DO YOU URGENTLY NEED CASH? GET UP TO 75% MORE... H.L. MUSWUE'S MEDICAL PRACTICE CC

EMPLOYMENT OFFERED

H.L. MUSWUE'S MEDICAL PRACTICE CC

H.L. Muswue's Medical Practice cc is an equal opportunity employer in Ondangwa and invites proactive, professional, caring, ethical people to apply for the following position:

POSITION: MEDICAL DOCTOR (GP)

- Requirements:
- MChB Degree
- Minimum of 3 years' experience as a GP
- Must be registered with HPCNA
- Namibian citizen or eligible to work within Namibia
- Have above-average intellectual ability and emotional stability
- Have concern for the health and well-being of people.

Should you meet the above-mentioned requirements, kindly send your CV and all certified supporting documents via e-mail to: recruitment@hpcpractitioners.com.na

Closing Date: 13 February 2026

NOTICE LEGAL NOTICE

ESTATE OF THE LATE

FULL NAMES OF DECEASED: MATHILDA BRUNER
IDENTITY NUMBER: 67030900162
DATE OF DEATH: 27/07/2012
OCCUPATION, IF ANY: N/A
OF LAST ADDRESS: REBOBOTH SURVIVING SPOUSE: N/A
Estate No. E 1300/2025
Creditors and Debtors in the above Estate are hereby called upon to lodge their claims with and pay their debts to the undersigned within thirty days of the publication hereof.

CHINESE HEALTH CLINIC (ACUPUNCTURE) MOVED TO LIST STREET NO.3 WINDHOEK. CALL: 0813591886 / 0816264240

NOTICE TO CREDITORS ESTATE LATE: CALVIN MUSHE KASALE
With identity number 786667 0027 8
Who died at WINDHOEK, KHOMAS REGION
On 18 MARCH 2025
ESTATE NO: E 1729/2025
Creditors in the above estate are hereby called upon to lodge their claims to the undersigned within 30 (thirty) days from date hereof.

NOTICE TO CREDITORS ESTATE LATE: SIKABONGO CHARLES SYAUFIA
With identity number 750310 0036 8
Who died at WINDHOEK, KHOMAS REGION
On 03/02/2025
ESTATE NO: E 2355/2025
Creditors in the above estate are hereby called upon to lodge their claims to the undersigned within 30 (thirty) days from date hereof.

NOTICE TO CREDITORS ESTATE LATE: MARIA TOMAS
With identity number 500414 0077 1
Who died at WINDHOEK, KHOMAS REGION
On 13/04/2025
ESTATE NO: E 1562/2025
Creditors in the above estate are hereby called upon to lodge their claims to the undersigned within 30 (thirty) days from date hereof.

NOTICE TO CREDITORS ESTATE LATE: NIKUMAH ABED MUSHLENGA
With identity number 550301 0057 1
Who died at WINDHOEK, KHOMAS REGION
On 27/07/2022
ESTATE NO: E 2528/2022
Creditors in the above estate are hereby called upon to lodge their claims to the undersigned within 30 (thirty) days from date hereof.

LIQUIDATION AND DISTRIBUTION ACCOUNT IN DECEASED ESTATE LYING FOR INSPECTION
In terms of section 35(5) of Act 66 of 1965, notice is hereby given that copies of the liquidation and distribution in the estate below will be open for inspection for all persons interested therein for a period of 21 days from date of publication hereof at the Master of the High Court (Windhoek) and Magistrates Court as stated below (where applicable).

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NOTICE OF INTENTION TO ESTABLISH TOWNSHIPS & CALL FOR PUBLIC PARTICIPATION
Urban Dynamics Africa (Pty) Ltd (UDA) intends to apply to the relevant local authorities and the Urban and Regional Planning Board for consent to establish the following new townships:
Project Location 1: Portion A of the Remainder of Farm Bukalo Town and Townlands No. 1354
Proponent: Development Workshop Namibia
Project Location 2: Portion 1 of the Remainder of Farm Sangwali Townlands No. 1592
Proponents: Zambesi Regional Council
The draft layout plans will be available for public inspection at the Bukalo Village Council and the Zambesi Regional Council offices during normal office hours.

NOTICE OF INTENTION TO ESTABLISH TOWNSHIPS & CALL FOR PUBLIC PARTICIPATION
UDA will apply to the Environmental Commissioner in terms of the Environmental Management Act, 2007 (Act No. 7 of 2007) and the EIA Regulations (GN No. 30 of 2012) for the proposed development of bulk infrastructure (roads, water, sewer, and electricity networks) within the proposed township.
PUBLIC MEETINGS:
Interested Parties (I&APs) are invited to attend a public meeting to discuss the township establishment and proposed infrastructure development.
Date: 23 February 2026 at 14h30
Venue: Bukalo Village Council
Proponent: Development Workshop Namibia
INVITATION FOR REGISTRATION AND SUBMISSION OF COMMENTS:
I&APs are invited to register to receive the Background Information Document (BID) and/or submit their written comments, questions, or concerns.
Deadline for Registration & Comments: 20 February 2026
Contact Person: Heidi Nel or Tressa Amalwa
Email: heidi@udanam.com/ tressa@udanam.com
Phone: 061 240 300
WhatsApp: 081 651 7336/ 081 354 8251

REZONING NOTICE
Notice is hereby given that Afrishne Investment cc, intends to apply to the Karibib Town Council and the Urban and Regional Planning Board on behalf of the registered owners of Erf 471, Karibib for the:
• Rezoning of Erf 471, Karibib from 'single residential' with a density of 1:300 to 'General Residential' with a density of 1:100m² and consent to operate a self-catering units
• Consent to commence with the development while the rezoning is in process.
The rezoning of Erf 471, Karibib as well as the consent use sought, would increase the development potential of the erf by ensuring the erf is more efficiently utilized and that mono-functionality of the surrounding neighbourhood is countered.

REPUBLIC OF NAMIBIA MINISTRY OF INDUSTRIALISATION AND TRADE, LIQUOR ACT, 1998 NOTICE OF APPLICATION TO A COMMITTEE IN TERMS OF THE LIQUOR ACT, 1998 (REGULATIONS 14, 26 & 33)
Notice is given that an application in terms of the Liquor Act, 1998, particulars of which appear below, will be made to the Regional Liquor Licensing Committee, Region: OTJOZONDJUPA.
1. Name and postal address of applicant: LAUMI D HAULUWAYI PO BOX 144, OTAVI
2. Name of business or proposed business to which applicant relates: MAAMA G RESTAURANT & BAR
3. Address/location of premises to which application relates: ERF 483, GUINAS STREET, OTAVI
4. Nature and details of application: AMENDMENT TO SELL ALL KINDS OF LIQUOR
5. Clerk of the court with whom application will be lodged: OTAVI MAGISTRATE'S COURT
6. Date on which application will be lodged: 24 - 31 JANUARY 2026
7. Date of meeting of Committee at which application will be heard: 06 APRIL 2026
Any objection or written submission in terms of section 28 of the Act in relation to the application must be sent or delivered to the Secretary of the Committee to reach the Secretary not less than 21 days before the date of the meeting of the Committee at which the application will be heard.

REPUBLIC OF NAMIBIA MINISTRY OF INDUSTRIALISATION AND TRADE, LIQUOR ACT, 1998 NOTICE OF APPLICATION TO A COMMITTEE IN TERMS OF THE LIQUOR ACT, 1998 (REGULATIONS 14, 26 & 33)
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Notice is given that an application in terms of the Liquor Act, 1998, particulars of which appear below, will be made to the Regional Liquor Licensing Committee, Region: KHOMAS.
1. Name and postal address of applicant: PEZZERIA SICILIA, RESTAURANT (PTY) LTD, PO BOX 91167, KLEIN WINDHOEK
2. Name of business or proposed business to which applicant relates: PEZZERIA SICILIA, RESTAURANT (PTY) LTD
3. Address/location of premises to which application relates: ERF 494, DIC STREET, OTAVI
4. Nature and details of application: SPECIAL LIQUOR LICENSE
5. Clerk of the court with whom application will be lodged: WINDHOEK MAGISTRATE'S COURT
6. Date on which application will be lodged: 09 FEBRUARY 2026
7. Date of meeting of Committee at which application will be heard: 08 APRIL 2026
Any objection or written submission in terms of section 28 of the Act in relation to the application must be sent or delivered to the Secretary of the Committee to reach the Secretary not less than 21 days before the date of the meeting of the Committee at which the application will be heard.

PROPERTY WANTED
We are urgently looking for properties to buy for our cash and bank approved clients in WINDHOEK.
0816534437
The AGENT you NEED.

EMPLOYMENT OFFERED
Minimum Requirements:
• 5 years general experience in civil engineering construction works
• 3 years specific experience in water pipeline, sewer pipeline, roads or similar projects
• Relevant qualification B-Tech/ Bachelor's Degree in Engineering/ Construction
Due Date for Submission: 6 February 2026
NBI ALL CV'S TO BE SENT VIA EMAIL: capta@chevalcc@gmail.com

URBAN DYNAMICS logo and text: URBAN DYNAMICS town and regional planners

NOTICE OF INTENTION TO ESTABLISH TOWNSHIPS & CALL FOR PUBLIC PARTICIPATION

TOWNSHIP ESTABLISHMENT APPLICATIONS:
Urban Dynamics Africa (Pty) Ltd. (UDA) intends to apply to the relevant local authorities and the Urban and Regional Planning Board for consent to establish seven (7) new townships:
Project Location: Ptn A to G of the Rem. Farm Oshakati Town and Townlands No. 880
Proponent: Oshakati Town Council

The locally plan will be available for public inspection at the respective local authority offices. Objections or comments must be submitted in writing to the local authority and the Urban and Regional Planning Board within 14 days of the last publication of this notice.

ENVIRONMENTAL IMPACT ASSESSMENT (EIA) FOR BULK INFRASTRUCTURE DEVELOPMENT:
UDA will apply to the Environmental Commissioner in terms of the Environmental Management Act, 2007 (Act No. 7 of 2007) and the EIA Regulations (GN No. 30 of 2012) for the development of bulk infrastructure (roads, water, sewer, and electricity networks) within the proposed townships:

PUBLIC MEETINGS:
Stakeholders are invited to attend public meetings to discuss the township establishments and infrastructure developments.

Table with columns: Project, Date, Meeting Time & Venue, Proponent. Row 1: Ptn A to G of the Rem. Farm Oshakati Town and Townlands No. 880, 08 of February 2026, 11h00 @ Oshakati Town Council

Registration as Interested and Affected Parties: I&APs are invited to register to receive the background information document and/or submit their written comments/questions/concerns 23rd February 2026 to Heidi Nel at email: heidi@udanam.com Phone: 061 240 300

PUBLIC NOTICE AND INVITATION TO SUBMIT COMMENTS

Environmental Impact Assessment (EIA) Studies for the Proposed Construction of Six (6) New Guyed Mast Telecommunication Tower Sites in the Kavango West (Singurwe, Nikata & Hema Sites), Ohangwena Region (Ohauwanya Site), and Oshikoto Region (Onampombo & Onatwe No. 2 Sites)

The public is notified that Environmental Clearance Certificate (ECC) applications will be submitted to the Environmental Commissioner as required under the Environmental Management Act No. 7 of 2007 and its 2012 EIA Regulations. The proposed projects (sites) are listed activities in the EIA Regulations that cannot be undertaken without ECCs, which are issued upon approval of EIA Reports and Environmental Management Plans.

Project Proponent: Mobile Telecommunications Limited (MTC Namibia)
Environmental Assessment Practitioner: Serja Hydrogeo-Environmental Consultants CC

Project Nature and Locations: (1) Singurwe Site (Site 3): The construction of an 80m-high guyed mast Telecommunication Tower Site (Singurwe/Site 3) on a 1-hectare (1ha) land in the Singurwe Village, Kavango West Region, at GPS coordinates: -17.781813, 18.255922, and about 12km south of Mpungu Settlement in the Mpungu Constituency, Kavango West Region.

(2) Nikata Site (Site 4): The construction of an 80m-high guyed mast telecommunication tower on a 1-hectare (1ha) land in the Nikata Village on a 1-hectare (1ha) area, at GPS coordinates: -17.863804, 18.195848, and 20km south of Mpungu Settlement in the Mpungu Constituency, Kavango West Region.

(3) Hema Site (Site 5): The construction of an 80m-high guyed mast telecommunication tower on a 1-hectare (1ha) land in the Hema Village on a 1-hectare (1ha) area, at these GPS coordinates: -18.161776, 18.975289, and about 75km southeast of Ndenekuru in the Musese Constituency, Kavango West Region.

(4) Onampombo Site (Site 6): The construction of an 80m-high guyed mast telecommunication tower in the Onampombo Village on a 1-hectare (1ha) area, at GPS coordinates: -17.698458, 15.500610, and about 70km east of Ondangwa and 60km north of Omuthiya, in the Okankolo Constituency, Oshikoto Region.

(5) Onatwe No. 2 Site (Site 9.1): The construction of an 80m-high guyed mast telecommunication tower in the Onatwe No. 2 Village on a 1-hectare (1ha) area, at GPS coordinates: -17.855334, 17.069204, and about 5km northwest of Ohahati Village and 100km northeast of Omuthiya Town, in the Nahale Lyampingana Constituency, Oshikoto Region.

(6) Ohauwanya Site (Site 9.2): The construction of an 80m-high guyed mast telecommunication tower in the Ohauwanya Village on a 1-hectare (1ha) area, at GPS coordinates: -17.73831, 17.015807, and about 35km southwest of Okongo Village, in the Oshikoto Constituency, Ohangwena Region.

Note: All towers will host 3x dual-band panel antennas and 1x microwave dishes. Power source: Grid connection.

The public is therefore invited to register as Interested and Affected Parties (I&APs) and submit comments, concerns (in writing), or receive further information on their preferred EIA Study or EIA Studies. The consultation meetings in the respective villages/communities will be communicated via emails to registered I&APs, respective constituency offices, and village headmen. The deadline for registration as I&APs and submission of comments, issues, or concerns to the EIA Studies is Thursday, 05 March 2026.

Contact Persons: Ms. Fredrika Shegama and Mr. Stefanus Johannes
Mobile No: +264 081 749 9223 (By sending an SMS or WhatsApp for easy recording of comments).
Email: eas-public@serjancs.com.na

SERJANCHE CONSULTANTS logo

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NOTICE
Take note that URBAN DYNAMICS AFRICA TOWN AND REGIONAL PLANNERS intends to apply for the:
• REZONING OF ERF 152, OTJOZONDJUPA EXTENSION 8 FROM BUSINESS WITH A BULK OF 1 TO GENERAL RESIDENTIAL WITH A DENSITY OF 1/50
ERF152 is located along Zanzibar Street to the northern parts of Otjomuise Extension 8 and is currently zoned as "Business" with a bulk of 1.0. Erf 152, Otjomuise Extension 8 measures approximately 4.78ha in extent. According to the Windhoek Zoning Scheme, Erf 152, Otjomuise Ext 8 is zoned Business with a bulk of 1. The registered owner intends to rezone Erf 152, Otjomuise Ext 8 to General Residential with a density of 1/50. It is for this reason an application was submitted to the City of Windhoek to obtain approval for the rezoning. It is important to mention the current land uses will remain and the owner has no intention to build any new buildings. Access to the erf will remain from Zanzibar Street and on-site parking is provided in accordance with the Windhoek Zoning Scheme regulations. Further take note that any person objecting to the current land use as set out above may lodge such objection together with the grounds thereof, with the Windhoek City Council (Mrs. Ruth Kwenani, 5th floor, City of Windhoek) and with Urban Dynamics (Ms. Allison Anderson) in writing within 14 days after the appearance of this notice. The last day for objections will be the 12th of February 2026.
Urban Dynamics Africa
P O Box 20837
Windhoek
Tel: 061 240300
Fax: 061 240309
Email: allison@udanam.com

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Note: All towers will host 3x dual-band panel antennas and 1x microwave dishes. Power source: Grid connection.

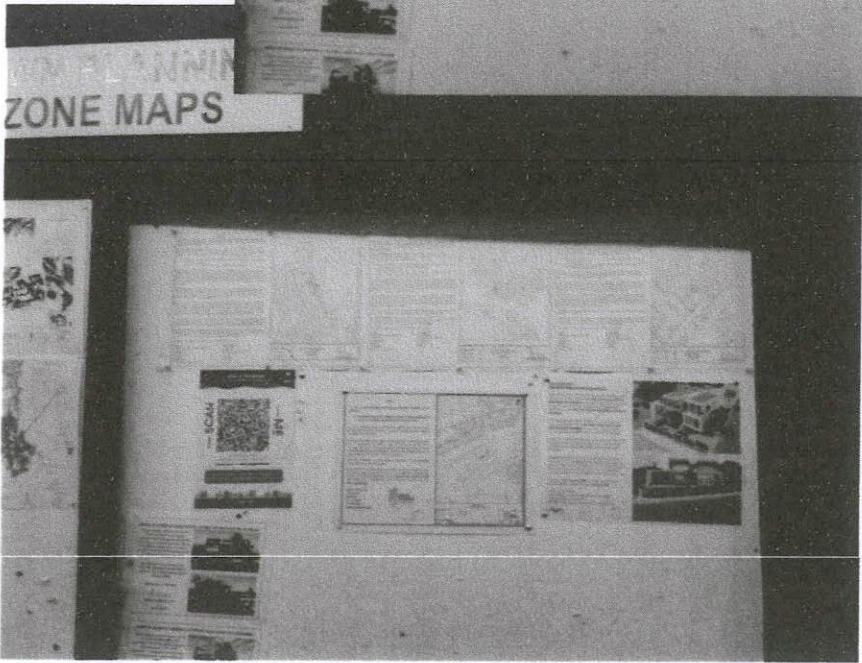
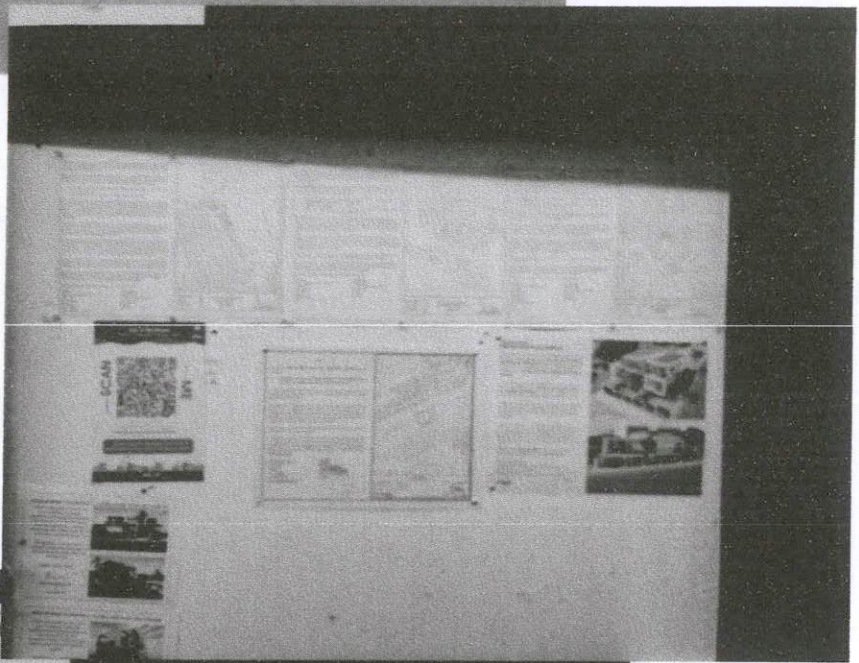
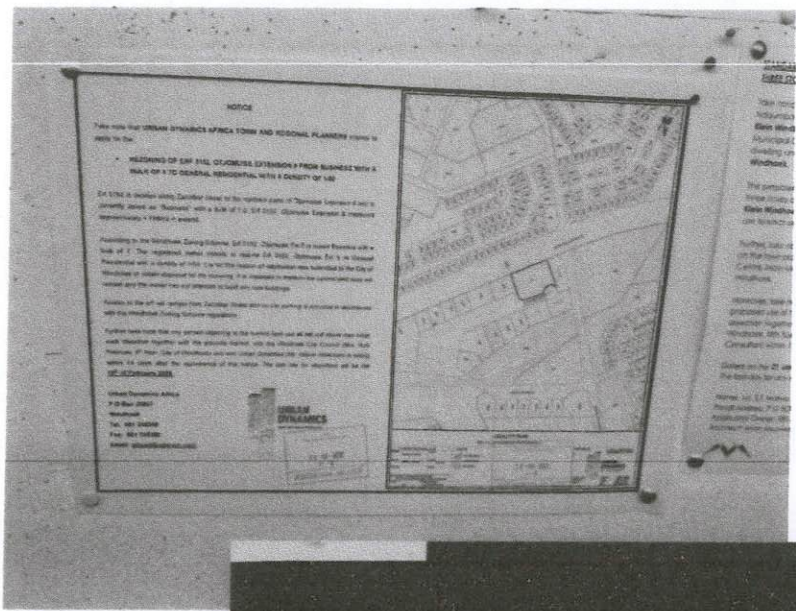
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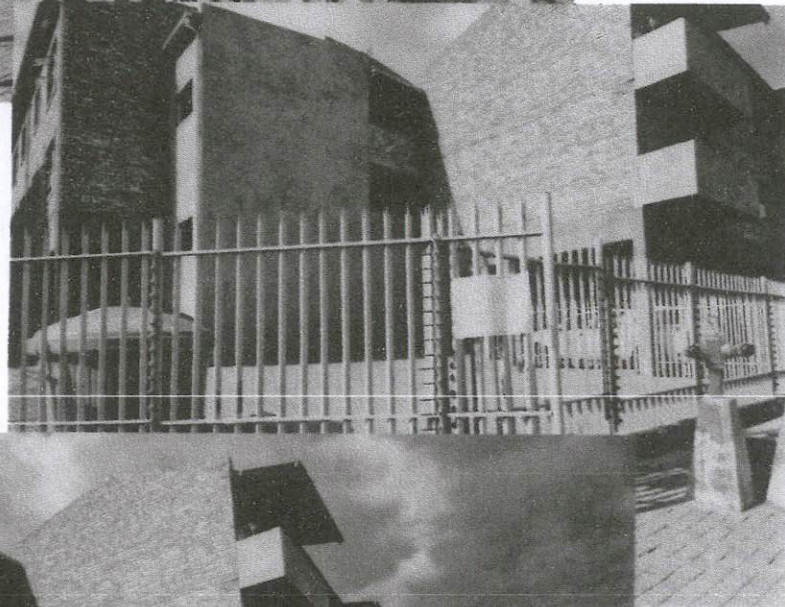
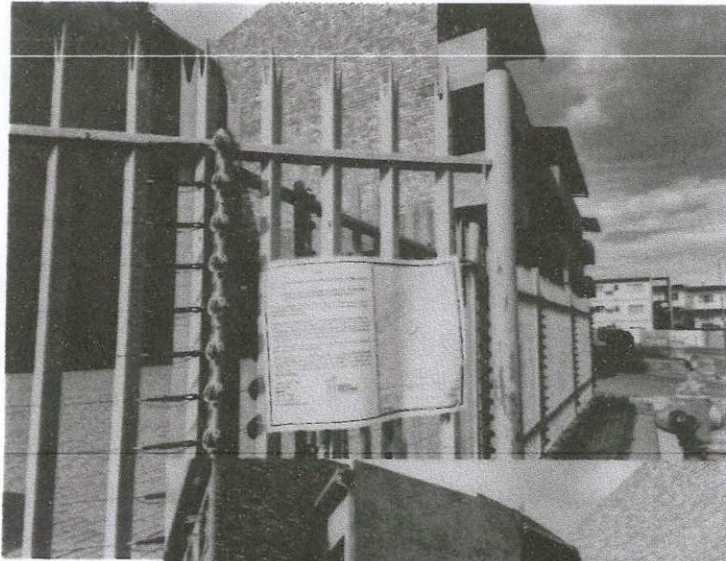
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Mobile No: +264 081 749 9223 (By sending an SMS or WhatsApp for easy recording of comments).
Email: eas-public@serjancs.com.na

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Allison Anderson

From: Robson Nangombe <robsonnangombe@gmail.com>
Sent: Monday, 2 February 2026 11:45 am
To: Allison Anderson
Subject: Re: Neighbours Letters-Erf 5150 Otjomuise Ext 8: Rezoning of Erf 5152, Otjomuise Ext 8 from Business to General Residential

Good day

Received with thanks,I will forward it to the relevant parties

On Mon, 2 Feb 2026 at 14:26, Allison Anderson <allison@udanam.com> wrote:

Dear Mr Nangombe (Erf 5150)

As per our telephonic discussion earlier, Indira from EON Properties provided me with your contact details and you're identified as one of the trustees of Willoreid Court.

Herewith the neighbours letter regarding the rezoning of Erf 5152, Otjomuise Ext 8 (Otjomuise Gardens) as telephonically discussed. Kindly forward the letter to the Chairperson and all trustees for their comments.

Please let us know you have received this letter as proof that you received the email and letter attached.

Regards,

Allison Anderson **Town and Regional Planner**

T: +264 61 240 300 | F: +264 61 240 309

PO Box 20837, Windhoek, Namibia 9000 | Madiba's Corner, 45 Nelson Mandela Ave. Klein Windhoek

www.udanam.com

This e-mail is confidential and may also be privileged. If you are not the intended recipient, please notify us immediately

Allison Anderson

From: Kamatuka, B (Benestus) (Namibia) <BenestusKa@Nedbank.com.na>
To: Allison Anderson
Sent: Thursday, 12 February 2026 8:37 am
Subject: Read: RE: Neighbours Consultation: Rezoning of Erf 5152, Otjomuise Ext 8 from Business to General Residential with a density of 1/50 (Neighbour Erf 5151)

Your message

To: Kamatuka, B (Benestus) (Namibia)
Subject: RE: Neighbours Consultation: Rezoning of Erf 5152, Otjomuise Ext 8 from Business to General Residential with a density of 1/50 (Neighbour Erf 5151)
Sent: Thursday, February 12, 2026 8:34:13 AM (UTC+02:00) Windhoek

was read on Thursday, February 12, 2026 8:37:03 AM (UTC+02:00) Windhoek.

Allison Anderson

From: Dominico Strauss <bc1@chili.com.na>
To: Allison Anderson
Sent: Friday, 30 January 2026 11:47 am
Subject: Read: Neighbours Consultation: Rezoning of Erf 5152, Otjomuise Ext 8 from Business to General Residential with a density of 1/50 (Neighbour Erf 5151)

Your message

To: Dominico Strauss
Subject: Neighbours Consultation: Rezoning of Erf 5152, Otjomuise Ext 8 from Business to General Residential with a density of 1/50 (Neighbour Erf 5151)
Sent: Friday, January 30, 2026 11:42:05 AM (UTC+02:00) Windhoek

was read on Friday, January 30, 2026 11:47:05 AM (UTC+02:00) Windhoek.

489

OWNER OF ERF 3083, OTJOMUISE EXTENSION 8

Allison Anderson

From: Allison Anderson <allison@udanam.com>
Sent: Friday, 30 January 2026 12:51 pm
To: 'aldrin.manyando@gmail.com'; 'aldrin.manyando@ymail.com'; 'shiveli@yahoo.com'
Cc: 'Technical@saltyventures.na'
Subject: Neighbour's Consultation: Rezoning of Erf 5152, Otjomuise Ext 8 (Erf 3083)
Attachments: neighbour ltr Erf 3083.pdf

Tracking:	Recipient	Read
	'aldrin.manyando@gmail.com'	
	'aldrin.manyando@ymail.com'	
	'shiveli@yahoo.com'	
	'Technical@saltyventures.na'	
	Maintenance Coordinator-Noel Q. Snyders	Read: 31/01/2026 8:44 am

Dear Zeangra Trustees (Erf 3083)

We trust this email finds you well.

We were appointed to rezone Erf 5152, Otjomuise Ext 8 (Otjomuise Gardens). Part of the process is that we send letters to the neighbours. Erf 3083, Otjomuise Ext 8 (Zeangra Court) was identified as a neighbor. It is for this reason we have prepared a letter for the owners of Erf 3083, Otjomuise Ext 8 thus Salty Ventures has provided us with the email addresses of the Zeangra Trustees.

With the above mentioned, attached hereto please find the updated neighbour's consultation letter and public consultation form. We kindly request that you complete and sign the form and indicate your preferred method of communication going forward. The completed form may be returned via email, or alternatively, we can arrange to collect it from you should that be more convenient.

Please do not hesitate to contact us should you require any further information or clarification.

Best regards,

Allison Anderson Town and Regional Planner

T: +264 61 240 300 | F: +264 61 240 309

PO Box 20837, Windhoek, Namibia 9000 | Madiba's Corner, 45 Nelson Mandela Ave, Klein Windhoek
www.udanam.com

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**URBAN
DYNAMICS**

town and regional planners

Allison Anderson

From: Maintenance Coordinator-Noel Q. Snyders <Technical@saltyventures.na>
To: 'Allison Anderson'
Sent: Saturday, 31 January 2026 8:44 am
Subject: Read: Neighbour's Consultation: Rezoning of Erf 5152, Otjomuise Ext 8 (Erf 3083)

Your message

To: aldrin.manyando@gmail.com; aldrin.manyando@ymail.com; shiveli@yahoo.com
Cc: Technical@saltyventures.na
Subject: Neighbour's Consultation: Rezoning of Erf 5152, Otjomuise Ext 8 (Erf 3083)
Sent: 30/01/2026 12:50

was read on 31/01/2026 08:09.

Allison Anderson

From: LAT Amuanyena <shiveli@yahoo.com>
Sent: Sunday, 8 February 2026 4:46 pm
To: Allison Anderson
Subject: Re: Neighbour's Consultation: Rezoning of Erf 5152, Otjomuise Ext 8 (Erf 3083)
Attachments: Neighbour ltr Erf 3083 Lameka.pdf

Good day,

Attached please find the signed form.

Regards,
Lameka

On Friday, January 30, 2026 at 12:51:42 PM GMT+2, Allison Anderson <allison@udanam.com> wrote:

Dear Zeangra Trustees (Erf 3083)

We trust this email finds you well.

We were appointed to rezone Erf 5152, Otjomuise Ext 8 (Otjomuise Gardens). Part of the process is that we send letters to the neighbours. Erf 3083, Otjomuise Ext 8 (Zeangra Court) was identified as a neighbor. It is for this reason we have prepared a letter for the owners of Erf 3083, Otjomuise Ext 8 thus Salty Ventures has provided us with the email addresses of the Zeangra Trustees.

With the above mentioned, attached hereto please find the updated neighbour's consultation letter and public consultation form. We kindly request that you complete and sign the form and indicate your preferred method of communication going forward. The completed form may be returned via email, or alternatively, we can arrange to collect it from you should that be more convenient.

Please do not hesitate to contact us should you require any further information or clarification.

Best regards,

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DEPARTMENT OF URBAN AND
TRANSPORT PLANNING

☒ 59

80 Independence Avenue
WINDHOEK, NAMIBIA

Tel: (+264) 61 290 2378/3428/2332 e-mail: Up.Applications@windhoekcc.org.na

www.cityofwindhoek.org.na

NEIGHBOUR CONSENT FORM

FOR APPLICATIONS MADE IN TERMS OF THE URBAN AND REGIONAL PLANNING ACT, ACT NO. 5 OF 2018 (THE ACT) AND WINDHOEK ZONING SCHEME

1. APPLICANT AND APPLICATION DETAILS (to be completed by Applicant)

Applicant Name: _____

Erf/Portion/Farm No.: _____

Township/Farm Name: _____

Postal Address: _____

E-mail: _____

Tel. No.: _____

Full Title of
Application: _____

2. NEIGHBOUR'S DETAILS AND COMMENTS/OBJECTIONS (to be completed by Neighbour)

I / we Lameka Amuanyena Tate Amuanyena (full name/s)

being the ~~owner~~ trustee of Zeangra Court, Unit 3083 (Erf/Portion/Farm No.)

Otjomuise (Township/Farm Name)

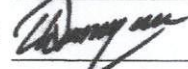
declare that I / we (Please mark the applicable box with an "X"):

Do not object to the aforesaid application.

Object to the aforesaid application.

Please provide the reasons for objecting and/or other comments by attaching an additional letter to this Form.

Signed at: Windhoek on this 6th day of February 2026

Signature: 

The neighbour must sign this form, whether objecting or not objecting.

Postal Address P O Box 23382, Windhoek

E-mail Address: shiveli@yahoo.com

Tel / Cell No.: 081 122 2413

Telefax: _____

3. NEIGHBOUR'S NOMINATION OF PREFERRED METHOD FOR SERVICE OF NOTICES (to be completed by Neighbour)

In accordance with Sections 121(1)(b)(i), 121(1)(b)(ii), 121(1)(d) and 121(2)(c) of the Urban and Regional Planning Act, you are hereby requested to formally nominate which of the above addresses shall be used for the formal service of notices and documents related to this application by marking the applicable box with an "X":

Physical Address
for hand delivery:

Postal Address
for registered mail

Email Address
for electronic transmission

Telefax
for electronic transmission

Failure to Nominate Preferred Method for Service of Notices (Default Election):

Take notice that in the event you fail to return this form or provide a written nomination of a preferred method before the deadline set out below (in No. 4 of this form), it shall be recorded that you have defaulted to the method by which this current notice was delivered to you. This method will be deemed your nominated preference for the purposes of all subsequent service of documents in terms of Section 120 of the Act.

4. DEADLINE FOR COMMENTS AND OBJECTIONS (to be completed by Applicant)

The deadline to submit this completed form as well as to lodge the comments and/or objections to the applicant and the City of Windhoek via Up.Applications@windhoekcc.org.na is: _____

Should this form not be returned to the applicant or the City of Windhoek by the abovementioned date, it will be assumed that there are no objections against the aforesaid application.

ACKNOWLEDGEMENT OF RECEIPT

I hereby acknowledge that I have received the official notice for the aforementioned application. I understand that this signature **confirms receipt only and does not signify any approval or objection to the application.**

Full Name: _____

ID No.: _____

Signature: _____

Date: _____

DEPARTMENT OF URBAN AND
TRANSPORT PLANNING

☒ 59

80 Independence Avenue
WINDHOEK, NAMIBIA

Tel: (+264) 61 290 2378/3428/2332 e-mail: Up.Applications@windhoekcc.org.na

www.cityofwindhoek.org.na

NEIGHBOUR CONSENT FORM

FOR APPLICATIONS MADE IN TERMS OF THE URBAN AND REGIONAL PLANNING ACT, ACT NO. 5 OF 2018 (THE ACT) AND WINDHOEK ZONING SCHEME

1. APPLICANT AND APPLICATION DETAILS (to be completed by Applicant)

Applicant Name: _____

Erf/Portion/Farm No.: _____

Township/Farm Name: _____

Postal Address: _____

E-mail: _____

Tel. No.: _____

Full Title of
Application: _____

2. NEIGHBOUR'S DETAILS AND COMMENTS/OBJECTIONS (to be completed by Neighbour)

I / we Lameka Amuanyena Tate Amuanyena (full name/s)

being the ~~owner~~ trustee of Zeangra Court, Unit 3083 (Erf/Portion/Farm No.)

Otjomuise (Township/Farm Name)


declare that I / we (Please mark the applicable box with an "X"):

Do not object to the aforesaid application.

Object to the aforesaid application.

Please provide the reasons for objecting and/or other comments by attaching an additional letter to this Form.

Signed at: Windhoek on this 6th day of February 2026

Signature:  The neighbour must sign this form, whether objecting or not objecting.

Postal Address P O Box 23382, Windhoek

E-mail Address: shiveli@yahoo.com

Tel / Cell No.: 081 122 2413

Telefax: _____

3. NEIGHBOUR'S NOMINATION OF PREFERRED METHOD FOR SERVICE OF NOTICES (to be completed by Neighbour)

In accordance with Sections 121(1)(b)(i), 121(1)(b)(ii), 121(1)(d) and 121(2)(c) of the Urban and Regional Planning Act, you are hereby requested to formally nominate which of the above addresses shall be used for the formal service of notices and documents related to this application by marking the applicable box with an "X":

Physical Address
for hand delivery:

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Should this form not be returned to the applicant or the City of Windhoek by the abovementioned date, it will be assumed that there are no objections against the aforesaid application.

ACKNOWLEDGEMENT OF RECEIPT

I hereby acknowledge that I have received the official notice for the aforementioned application. I understand that this signature confirms receipt only and does not signify any approval or objection to the application.

Full Name: _____

ID No.: _____

Signature: _____

Date: _____

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OWNER OF ERF 3081, OTJOMUISE EXTENSION 8

Allison Anderson

From: Maintenance Coordinator-Noel Q. Snyders <Technical@saltyventures.na>
To: 'Allison Anderson'
Sent: Saturday, 31 January 2026 8:44 am
Subject: Read: Neighbour's Consultation: Rezoning of Erf 5152, Otjomuise Ext 8 (Erf 3081)

Your message

To: annadumeni@yahoo.com; nelaobrown1979@gmail.com; ajohannes@mpa.snai.edu; sarta@bts.com.na;
johnson.ndokosho@gmail.com
Cc: Technical@saltyventures.na
Subject: Neighbour's Consultation: Rezoning of Erf 5152, Otjomuise Ext 8 (Erf 3081)
Sent: 30/01/2026 12:57

was read on 31/01/2026 08:08.

Allison Anderson

From: Allison Anderson <allison@udanam.com>
Sent: Friday, 30 January 2026 12:57 pm
To: 'annadumeni@yahoo.com'; 'nelaobrown1979@gmail.com'; 'ajohannes@mpa.snai.edu';
'sarta@bts.com.na'; 'johnson.ndokosho@gmail.com'
Cc: 'Technical@saltyventures.na'
Subject: Neighbour's Consultation: Rezoning of Erf 5152, Otjomuise Ext 8 (Erf 3081)
Attachments: neighbour ltr Erf 3081.pdf

Tracking:	Recipient	Read
	'annadumeni@yahoo.com'	
	'nelaobrown1979@gmail.com'	
	'ajohannes@mpa.snai.edu'	
	'sarta@bts.com.na'	
	'johnson.ndokosho@gmail.com'	
	'Technical@saltyventures.na'	
	Maintenance Coordinator-Noel Q. Snyders	Read: 31/01/2026 8:44 am

Dear Okapo Trustees (Erf 3081)

We trust this email finds you well.

We were appointed to rezone Erf 5152, Otjomuise Ext 8 (Otjomuise Gardens). Part of the process is that we send letters to the neighbours. Erf 3081, Otjomuise Ext 8 (Okapo Court) was identified as a neighbor. It is for this reason we have prepared a letter for the owners of Erf 3083, Otjomuise Ext 8 thus Salty Ventures has provided us with the email addresses of the Okapo Trustees.

With the above mentioned, attached hereto please find the updated neighbour's consultation letter and public consultation form. We kindly request that you complete and sign the form and indicate your preferred method of communication going forward. The completed form may be returned via email, or alternatively, we can arrange to collect it from you should that be more convenient.

Please do not hesitate to contact us should you require any further information or clarification.

Best regards,

Allison Anderson Town and Regional Planner

T: +264 61 240 300 | F: +264 61 240 309

PO Box 20837, Windhoek, Namibia 9000 | Madiba's Corner, 45 Nelson Mandela Ave, Klein Windhoek
www.udanam.com

This e-mail is confidential and may also be privileged. If you are not the intended recipient, please notify us immediately



**URBAN
DYNAMICS**
town and regional planners

498

OWNER OF ERF RE/3082, OTJOMUISE EXTENSION 8

Allison Anderson

From: Allison Anderson <allison@udanam.com>
Sent: Thursday, 12 February 2026 11:48 am
To: 'shaanika@saltyventures.na'
Subject: Neighbours letters: Rezoning of Erf 5152, Otjomuise Ext 8 from Business to General Residential (Erf 3083)
Attachments: Neighbours letter Erf 3083.pdf

Dear Mr Shaanika

As per our telephonic discussion earlier, herewith the neighbour's letter to the Body Corporate and to all the Trustees for comments.

Part of the rezoning process, we have prepared letters to all the neighbours of Erf 5152, Otjomuise Ext 8. The erf owner may fill in the form attached to this letter for feedback and send it back to our offices before the 19/20th of February 2026. We would greatly appreciate your feedback in this regard.

Also kindly indicate whether you have received this email. We would appreciate it a lot.

Regards,

Allison Anderson **Town and Regional Planner**

T: +264 61 240 300 | F: +264 61 240 309

PO Box 20837, Windhoek, Namibia 9000 | Madiba's Corner, 45 Nelson Mandela Ave, Klein Windhoek
www.udanam.com

This e-mail is confidential and may also be privileged. If you are not the intended recipient, please notify us immediately



**URBAN
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town and regional planners

Any person objecting to the proposed use of land as set out above may lodge such objection together with the grounds thereof with the City Council (the Urban Planner-Town House, Fifth Floor, Room 516) and the applicant within 14 days of the last publication of this notice (final date for objections is 19 February 2026).

Applicant: Du Toit Town Planning Consultants
 P.O. Box 6871, Ausspannplatz
 Windhoek
 Tel: 061-248010
 Email: planner1@dutoitplan.com

No. 50

2026

REZONING OF ERF 5152, OTJOMUISE EXTENSION 8

Urban Dynamics Africa Town and Regional Planners intends to apply for the:

Rezoning of Erf 5152, Otjomuise Extension 8 from "business" with a bulk of 1.0 to "general residential" with a density of 1:50.

Erf 5152 is located along Zanzibar Street to the northern parts of Otjomuise Extension 8 and is currently zoned as "business" with a bulk of 1.0. Erf 5152, Otjomuise Extension 8 measures approximately 4 788m² in extend.

According to the Windhoek Zoning Scheme, Erf 5152, Otjomuise Extension 8 is zoned business with a bulk of 1. A number of flats are located on the erf. The registered owner intends to rezone Erf 5152, Otjomuise Extension 8 to "general residential" with a density of 1:50. It is for this reason an application was submitted to the City of Windhoek to obtain approval for the rezoning. It is important to mention the current land uses will remain and the owner has not intention to build any new buildings.

Access to the erf will remain from Zanzibar Street and on-site parking is provided in accordance with the Windhoek Zoning Scheme regulations.

Any person objecting to the current land use as set out above may lodge such objection together with the grounds thereof, with the Windhoek City Council (Mrs. Ruth Kwenani, 5th Floor, City of Windhoek) and with Urban Dynamics (Ms. Allison Anderson) in writing within 14 days after the appearance of this notice. The last day for objections will be 19 February 2026.

Applicant:
 Urban Dynamics Africa
 P.O. Box 20837, Windhoek
 Tel: 061 240300
 Fax: 061 240309
 Email: allison@udanam.com

Local Authority:
 Chief Executive Officer
 City of Windhoek
 P.O. Box 59, Windhoek

No. 51

2026

REZONING OF ERF 8381, WINDHOEK

Ritta Khiba Planning Consultants cc (Town and Regional Planners) on behalf of the owners of Erf 8381, Dr. Kuima Riruako Street, Windhoek wishes to apply to the Municipal Council of Windhoek, Ministry of Urban and Rural Development and the Urban and Regional Planning Board for the following: