



Aloe



Issue 38 • May 2016

City of many faces

STAKEHOLDERS MEET TO PAVE WAY FOR GROOT AUB FORMALISATION

ZERO TOLERANCE POLICY

Perpetrators risk suspension of supply and a penalty of N\$ 2000.00

CoW Drought Response Plan is available on the City of Windhoek Website.



Amongst the stakeholders who attended the meeting is the Governor of the Khomas Region, Hon Laura McLeod Katjirua (front row in green) next to the Mayor of the City of Windhoek Cllr Muesee Kazapua; Acting CEO of the City of Windhoek, Mr. Fillemon Hambuda; Chief Regional Officer of the Khomas Regional Office, Mr. Clemens Mwafila; Groot Aub Regional Councillor, Windhoek Rural Constituency Councillor Hon. Penina Inga Ita, members of the Khomanin Traditional Authority, and also officials from Khomas Regional Office, City of Windhoek, NamWater, Ministry of Lands and Resettlement and NamPol.

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A key stakeholder meeting was convened on Monday 25 April 2016, in order to deliberate and find solutions to the ongoing social problems currently being experienced in Groot Aub.

The Governor Laura McLeod-Katjirua, explained that the delimitation commission of 1992 declared that Groot Aub be part of the Khomas Region. It was further highlighted that with the extension of the municipal boundaries about four years ago, Groot Aub and other settlements within the new extended boundary parameters became part of the Windhoek municipal area, and it is therefore expected that these settlements be provided with municipal services.

Hence, the meeting took place in Groot Aub to pave the path forward for the handing over of Groot Aub to the City of Windhoek. Presently Groot Aub is experiencing a rapid rate of

informal settlement activities, and other multiple social challenges that require urgent solutions such as the theft of water from the main supply pipe that supplies water being pumped from the boreholes to the main reservoir.

The ongoing illegal water connections on the main water supply line reduces water volumes necessary to fill up the reservoir, thus resulting in a longer period of up to two days before the reservoir is filled up to the capacity needed for the redistribution to the rest of the residents.

Amongst these illegal connectors are thriving businesses such as those in brick making who hardheartedly pay no single cent from the water they are drawing and in the process delaying the speedy delivery of water to the rest of the community; which also includes water direly needed by patience at the

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Editor's Desk

COW AND KHOMAS REGIONAL COUNCIL TO JOINTLY ADDRESS PUBLIC MEETINGS



Josua Amukugo
Manager: Corporate Communications,
Marketing, Tourism & Customer Care

Dear esteemed readers, I would like to take this opportunity to warmly welcome you all to The May edition of the Aloe.

The City of Windhoek is currently busy with its budgeting process and public consultations. In this edition, you will find the schedule of the public meetings that will be conducted within the month of May – June 2016, through the new joint approach between the City of Windhoek and the Khomas Regional Council. It is thus of outmost importance that, you acquaint yourself with the public meetings schedules and attend when the meeting is in your constituency.

The schedule of these meetings has already been advertised in the local media and is visible at various strategic venues around the City. The public meetings launch is scheduled for Saturday, 21 May 2016 at Ramatex Hall and all residents are invited to attend this historic joint consultative process. It is during this process, that inputs on the City's developmental budget is obtained and incorporated into the budget. Although not all proposed projects are considered at once, your inputs remains valuable and Council will prioritise to ensure that the most urgent and critical developmental issues are addressed within the constraints of the available resources. As a tradition, the budget estimate is expected to be presented for approval by the end of June 2016.

While still discussing the pertinent issues to the operations of the City, I would like to caution the residents of Windhoek on the seriousness of the water crisis that hit the Central area in which Windhoek is served



Some Windhoek residents during the launch of 2015 public meetings in Hakahana

The City of Windhoek and the Khomas Regional Council will be jointly addressing the residents of Windhoek on public participation. The new approach on the traditional bi-annual public meetings usually held in April and October each year will observe the phasing out of zonal meetings to constituency level meetings.

The public meetings is the platform availed by the City of Windhoek to encourage public participation and consultation on City's programmes and operations, while seeking inputs from the residents to City's projects and budget in order to strategise on further course of action.

The City Council has realised that the traditional approach of hosting public meetings at Zonal level, where many

instances constituency Councillors are not able to attend all meetings, is not viable and hinders public participation. The new approach is that these public meetings will now be held at constituency level and will be jointly addressed by Local and Constituency Councillors.

The first set of this year's public meetings will kick-off from 21 May 2016 – 19 June 2016. The official launch will take place on Saturday, 21 May 2016 at the Ramatex Hall, with an open day to engage the residents from all constituencies expected to attend the launch. To magnify the launch of the 2016 public meetings, the City of Windhoek will hold an exhibition on its different services, provide pay points for municipal accounts and engage on one-on-one information sharing with the residents.

from. Since the rainy season ended, no enough water inflow into the dams has been recorded; and therefore let us continues to save the minimal water available by acknowledging that every drop of water counts, and one drop of water wasted is one drop

too many.

I believe that you will find this edition of the Aloe informative, as it contains critical information relevant to our well-being.

Until next time!

The Aloe is produced by the Corporate Communications, Marketing, Tourism & Customer Care Division in the Office of the Chief Executive Officer. The public is welcome to make constructive submissions via the Editor's Column, and submissions should be forwarded to the following address.

If you wish to make comments, suggestions, contributions or advertise in the Aloe, send an e-mail to communication@windhoekcc.org.na or via post at PO Box 59, Windhoek, or visit our website for more information at www.cityofwindhoek.org.na

- Compiled by:** Lydia Amutenya
External Communications Officer
- Contributor(s):** Scheifert Shigwedha,
Dieter Tolke
- Editor:** Joshua Amukugo
Manager: Corporate Communication,
Marketing, Tourism & Customer Care
- Design & Layout:** Gerhard Groenewald
Graphic Designer (ICT)
- Printed by:** Department of ICT



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clinic. Groot Aub is also experiencing a problem with waste water and in particular with the oxidation ponds, that overflows and pose a health risk as well as a contamination risk to the underground aquifers which are an important source of water supply within the Khomas Region. The Governor urged responsible technical officials present to find solutions to these problems so as to ensure that the people in the area are provided with adequate services.

It was also agreed and concluded that major institutions such as clinics and government buildings be prioritised with water supply and that some of the institutions be advised to set up water containers on their premises. Concerns were further raised on the ongoing dumping of waste into Groot Aub by Omeya Development, and that a letter be addressed to them so they can discontinue the waste dumping. Waste removal remains a challenge in Groot Aub, and it was requested that the City of Windhoek for the interim, assist with supplying of skip containers, with the exception of weelie bins being only likely upon a revenue collection levy, and eventually fixing the household refuse to a waste removal calendar. This lack

of tariff structure account to all other services being rendered to Groot Aub residents, as services are currently free of charge and thus making it hard to render sustainable municipal services, a situation that will cease upon formalisation of the settlement.

Further, the Governor also urged the community to refrain from selling and / or buying land illegally, and urged that the public be informed that land belongs to the government and that currently there is no permission to sell and or buy land, and that those that are claiming to have bought land have done so illegally. Governor McLeod urged law enforcement agencies to come up with a task force combined with City Police and Nampol, and urged law enforcement agencies to play their part in curbing the grabbing of land in the area.

In defining the way forward, City of Windhoek's Sectional Planer, Mr. Faniel Maanda, on behalf of the City, detailed five crucial steps that will have to be undertaken with immediate effect within a six months window time frame in order for the settlement to be incorporated in the City's municipal services functions as follows:

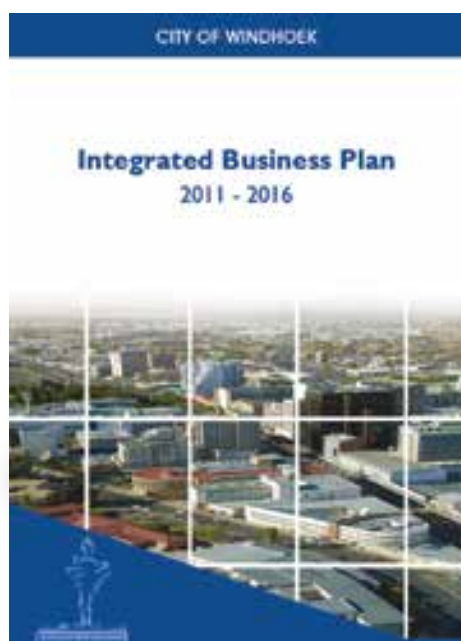
- The deeds transfer should first take place, and it is estimated that this

process could be concluded within a month. The deeds of Groot Aub is presently registered under the old Rehoboth Registry Title Deeds.

- An official handover process should take place and these includes the transfer of infrastructure to the City of Windhoek.
- Official documents, such as certificates of roads etc. need to be handed over.
- Agreement in the provision of services needs to be in place.
- Official presence of a City of Windhoek municipal offices in Groot Aub remains a necessity.

At the same meeting, representatives of the Komanin Traditional Authority shared their concerns that government must look into their plight and that their subsistence farming lively-hood is the only means for them to earn a living, and should urbanisation of the settlement commence they will be restricted from carrying out farming activities within an urban environment. In response to their concern, they were however assured by the City of Windhoek Officials present that upon the City taking over the administrative functions of Groot Aub the land use zones will be properly defined so as to also cater for communal farming.

COW 5 YEARS STRATEGIC PLAN 2011/16 UNDER REVIEW



The City of Windhoek is set to review its 2011/2016 5 years Strategic Plan also known as the Integrated Business Plan (IBP) and subsequently develop the 2016/2020 plan. The 2011/16 strategic plan will come to an end with the Council financial year end on June 2016, will be reviewed against its achievement made to date before developing its next 5-Year Strategic Plan 2016/2020.

In recognition of the common responsibilities the City of Windhoek and the Khomas Region Council share, and make concerted efforts to promote integrated planning. A new dimension in this integrated planning process is that the Strategic Plan 2016/2020 will be a joint undertaking between the two institutions. A consultant has already been jointly

appointed and strategic workshops will commence soon in this regards.

Announcing the new joint integrated planning process, His Worship, Cllr Muesee Kazapua emphasised that, the Strategic Plan 2016/2020 is conceived in the spirit of our national Harambee Prosperity Plan and will be driven through Performance Agreement by both elected leaders and members of the Management. "Performance Agreements cannot be overemphasised; it enhances service delivery and circumvents what I will call "thriving in chaos," said Cllr. Kazapua.

Residents should therefore expect a much enhanced service delivery with this integrated efforts by the City of Windhoek and the Khomas Regional Council.





MAYORAL CLEAN-UP CAMPAIGN EXTENDED TO GROOT AUB



(L-R): Cllr Brunhilde Cornelius, His Worship Mayor Muesee Kazapua, Cllr Matrid Ukeva, and Windhoek Rural Constituency Councillor Hon. Penina Inga Ita.

In the spirit of reclaiming back the City of Windhoek's status as the cleanest City in Africa, His Worship Mayor Muesee Kazapua spearheaded a clean-up campaign on the 28 April 2016, in Groot Aub, a settlement that is within the extended municipal boundaries and now forms part of Windhoek municipal area. The Mayoral Clean-up Campaign under the theme: "My City My Waste, My Responsibility", is organised under the City's Solid waste Division, with the aim to ensure cleanliness in the City, as per sentiments echoed by His Worship, Mayor Kazapua that a clean City and a clean environment leads to healthy residents.

The Mayor urged the community to take charge in ensuring that Groot Aub stay clean and that waste is not scattered around. He further advised that should the community foster efforts to do good social activities for themselves eventually they will be

rewarded and as such government and the City of Windhoek will take notice and complement such good deeds. The Mayor also encouraged the community not anguish in apathy while administrative processes are unfolding in order to extend municipal services to Groot Aub.

Extending the Cleaning-up Campaign to the settlement coincided with National Youth Day, and was therefore supported and attended by the youth from the National Youth Council, as well as youth from the University of Namibia, Namibia University of Science and Technology, Ministry of Defence; with also further support from Nampost, and My Namibia.



Taking part in cleaning up, Groot Aub residents: Ms. Cynthia Rooi, Ms. Wilma Eises, and Ms. Maria Witbeen.



Antie Siena of Groot Aub.



Leona and Debby of Groot Aug also taking part in the clean-up campaign.





CoW AND US FOREST FIRE SERVICES SUCCESSFUL HOST INCIDENT COMMAND SYSTEM TRAINING IN WINDHOEK



Only you can prevent wildfires...L-R are: Mr Jason T. Meixner, representing the US Ambassador to Namibia, His Worship Cllr. Muesee Kazapua and Mr Mujiwa George Mayumbelo, Strategic Executive of Community Service Department of City of Windhoek.

The City of Windhoek in partnership with the United States Forest Fire Services conducted a five (5) days training on Intermediate Incident Command System held in Windhoek from the 11-15 April 2016.

The City of Windhoek is cognisant of the importance and the need to deal with responses to incidences involving various agencies or stakeholders. When these various agencies work together, their respective procedures of dealing with incidents may clash. It is therefore against that background that, the incident command system provides a solution for a new command and control paradigm, which is collaboratively developed to provide a consistent and integrated framework for the management of all incidents from small incidents to large multi-agency emergencies.

The Incident Command System provides an interactive forum for the fire officers to share, explore and discuss concepts and issues related to multi-agency emergency. The course also

different institutions.

As part of this international partnership, in the past, five (5) of the City of Windhoek Senior Emergency management official received training in different modules of Incident Command System in South Africa between 2008 and 2015 respectively.

The City of Windhoek Mayor, His Worship Cllr Muesee Kazapua officially opened the training. The occasion was attended by amongst others, Mr Jason T. Meixner representing the United States of America Ambassador to Namibia His Excellency, Mr Thomas Daughton, and the Mr Mujiwa George Mayumbelo, Strategic Executive of Community Service Department of City of Windhoek. Apart from City of Windhoek, the Directorate of Disaster Risk Management in the Office of the Prime Minister, the Ministry of Health and Social Service, Otjiwarongo Municipality, Otavi Town Council, Tsumeb Town Council and Dundee Precious Metals were also represented.



Namibia Incident Command System Class of 2016





GERMAN AMBASSADOR INVITES WINDHOEK JAZZ FESTIVAL ORGANISER TO GERMANY



Ambassador of the Federal Republic of Germany, H.E. Christian Schlaga handing over the letter of invitation to Mrs. Florence Fortune Nanus of City of Windhoek

Florence Fortune Nanus, Coordinator for Locality Marketing in the Department of the Chief Executive Officer of the City of Windhoek and thus responsible for the Windhoek Jazz Festival, has been invited to participate in a group visit to Germany themed "Music from Germany - musical home Germany" in conjunction with the Jazz Festival Moers from 9 until 16 May, 2016, as part of the Visitors Programme of the German Federal Government.

Together with journalists, festival directors, representatives of music colleges, universities, research institutes as well as of the music business from around the world, Ms. Nanus will have the opportunity to familiarise herself with Germany's music scene and business. The programme includes meetings with various music organisations, with creators of the world's largest world music expo WOMEX and artists with international roots and integrative music projects from the fields of reggae and hip-hop, presentation of the project "Heimatlieder in Berlin" (Songs of Home in Berlin) together with selected bands and choirs, visits to the Barenboim-Said Academy in Berlin, the

Popakademie Baden-Württemberg (University of Popular Music and Music Business) in Mannheim (course: world music), the 45th Moers festival and a reception to mark its opening.

On 29 March 2016, Ambassador Christian Schlaga presented Ms. Nanus

with her letter of invitation at the embassy.

Article contributed by the German Embassy via http://www.windhoek.diplo.de/Vertretung/windhoek/en/07/_Press_Releases/PR_202016/pr-14_Visitors_20Programme_20Jazz_20Festival.html

WINDHOEK JAZZ FESTIVAL 2015 AIR TICKETS WINNER ANNOUNCED



L-R: Winner of the Windhoek Jazz Festival 2015 Air Namibia return tickets MS Amanda Rickerts from Swakopmund receiving her prize from Mrs Mariana Mbako of Air Namibia at its Swakopmund office

The Windhoek Jazz Festival organising committee recently announced Ms Amanda Rickerts from

Swakopmund as the winner of the 2015 Windhoek Jazz Festival Air Tickets winner. The prize is sponsored by Air Namibia being the festival official air carrier. The competition was open to everyone who bought their tickets to the festival in advance and they were entered into the draw. Ms Riekerts won two (2) return tickets to any destination of her choice operated by Air Namibia.

The competition will once again be part of other exciting initiatives planned for the 2016 Windhoek Jazz Festival of which preparations are underway. This year's festival is scheduled for the 05 November 2016 at the Hage Geingob Stadium and it is expected to be a remarkable one. More details will be revealed at the official launch expected soon.





BUSINESS REGISTRATION PROCEDURES

The City of Windhoek has the mandate of ensuring that all business activities for gain within its jurisdiction are registered in terms of Clauses 2(1) and 6 of the regulations relating to the registration of businesses, GN 202 of 2006, promulgated under the Local Authorities Act of 1992 (Act No.23 of 1992). Important to note is that business owners intending to cease their registered business operations have legal obligations to deregister such registration in terms of clause 12(1) of the regulations by informing the City of Windhoek in writing within one (1) month from the date of ceasing to conduct such business.

Registration of businesses is done in accordance with the below procedure:

Step 1

Obtain and complete an application form at the Business Registration Counter, City of Windhoek Customer Care Centre c/o Independence Avenue & Sam Nujoma Drive

Step 2

- Obtain a Consent Letter (for businesses operating from home) from the City of Windhoek, Urban Policy Division, 5th Floor, c/o Independence Avenue & Sam Nujoma Drive
- Obtain a Town Planning Certificate (for businesses operating from business areas) from City of Windhoek, Urban Policy Division, 5th Floor, c/o Independence Avenue & Sam Nujoma Drive

Step 3

Submit application forms with the following required documents, at the Business Registration Counter to be captured on the system:

- Copy of authentic Namibian ID / Passport; valid proof of permanent residence, valid visa / working permit valid for more than 3 months from the day of registration (for Non-Namibians);
- Proof of Ownership of the premises / Lease Agreement / Sublease Agreement / Letter of Consent from Owner, where applicable
- Proof of Company Registration,

where applicable

- Consent Letter / Town Planning Certificate

Step 4

Compliance inspections of the business premises by the responsible officials.

Step 5

Final processing of application, client is informed to make the required payment.

Step 6

Payment and Issuance of Certificate of Fitness/Registration for approved applications. *(Payments to be done at City of Windhoek Cashiers only, No EFT/Bank Deposit payments allowed)*

A person who contravenes any provision of these regulations commits an offence and is liable, upon conviction, to a fine not exceeding N\$ 2 000.00 or to imprisonment for a period not exceeding six (6) months or to both such fine and such imprisonment.

LEGAL REQUIREMENTS FOR BUSINESS REGISTRATION

Inspections are conducted to determine compliance with the following regulations, laws and by-laws:

1. The provisions of the Public Health Act, Act 36 of 1919 as amended;
2. The provisions of the General Health Regulations, GN 121 of 1969 as amended (Health Services Division);
3. Regulations Relating to the Registration of Businesses, GN 202 of 2006;
4. The Windhoek Town Planning Scheme (Urban Planning Division);
5. The provisions of the Municipality of Windhoek Building Regulation GN 57 of 1969, Official Gazette No 2992 of 1969 (Building Control Division);
6. The provisions of the Fire Brigade Services Act No 5 of 2006 Gazette

No 3760, and Model Fire Brigade Services Regulations made under the Local Authorities Fire Brigade Services Act of 2006 (Act No. 5 of 2006) (Emergency Management Division);

7. The provisions of the Early Childhood Development Policy of the City of Windhoek (ECD Policy No 1 of 2007 (Community Development)
8. The provisions of the Municipality of Windhoek Sewerage and Drainage Regulations Notice 312 of 2010 (Bulk and Waste Water Division);
9. Registration as a legal entity with the Ministry of Trade and Industry, in terms of the Companies Act of 2004 (Act 28 of 2004) or Close Corporations Act of 1988 (Act 26 of 1988) or as a Trust with the Master of the High Court or in the event of a statutory professional activity, proof of registration of affiliation as

per the statutory controlling board legislative requirements.

A person who contravenes any provision of these regulations commits an offence and is liable, upon conviction, to a fine not exceeding N\$ 2 000.00 or to imprisonment for a period not exceeding six (6) months or to both such fine and such imprisonment.

Enquiries:

Department of Economic Development & Environment Health Services Division

Tel: +264 61 290 2594 / 2496 / 3625 / 2489 / 2603 / 3129

Fax: +264 61 290 2192 / 2056

E-mail: Mary-Anne.Kahitu@windhoekcc.org.na





PUBLIC MEETINGS

The Windhoek City Council and Khomas Regional Council invites all residents to a series of informative and consultative meetings, to explain its programmes and operations and to seek input from the residents to the City's projects in order to strategize on further course of action.

Launching of Public Meetings by His Worship the Mayor, Cllr M Kazapua,
21 May 2016, 10:00 – 16:00, Ramatex

Moses Garoeb Constituency

Sunday, 22/05/2016
Hainyeko Community Hall
14h00 – 17h00

Tobias Hainyeko Constituency

Sunday, 22/05/2016
Nathanael Maxwilli Centre
14h00 – 17h00

Samora Marchel Constituency

Sunday, 22/05/2016
Open Space: Green Mountain Road-Goreangab
14h00 – 17h00

Katutura Central Constituency

Saturday, 28/05/2016
Katutura Community Hall
14h00 – 17h00

Katutura East Constituency

Saturday, 28/05/2016
Katutura East Constituency Office Hall
14h00 – 17h00

John Pandeni Constituency

Saturday, 28/05/2016
John Pandeni Constituency Office Hall
14h00 – 17h00

Khomasdal Constituency

Sunday, 29/05/2016
Open Space: Otjomuise
14h00 – 17h00

Windhoek West Constituency

Sunday, 29/05/2016
Rocky Crest Multi-Purpose Centre
14h00 – 17h00

Windhoek East Constituency

Sunday, 29/05/2016
Delta Secondary School Hall
14h00 – 17h00

Windhoek Rural Constituency (Mix Settlement)

Saturday, 11/06/2016
Open Space: Mix Settlement
14h00 – 17h00

Windhoek Rural Constituency (Brakwater)

Sunday, 12/06/2016
Umti Lodge
14h00 – 17h00

Windhoek Rural Constituency (Groot Aub)

Saturday, 18/06/2016
Groot Aub Constituency Office
13h00 – 16h00

Businesses in the City of Windhoek

Sunday, 19/06/2016
Onkugo Ye Pongo Community Hall
14h00 – 17h00
12h00 - 15h00

Issued by:

Office of the Chief Executive Officer
Corporate Communications, Marketing, Tourism and Customer Care
Tel: +264 61 290 2365 / 2044
Fax: +264 61 290 2344
E-mail: communication@windhoekcc.org.na

Enquiries:

Department of Community Services
Project Coordinator: Public Participation
Vincent Mwiya
Tel: +264 61 290 2795 / 3506
Fax: +264 61 290 3150
E-mail: Vincent.Mwiya@windhoekcc.org.na