

# APPLICATION FORM VENDORS

**APPLICATION DEADLINE: FRIDAY, 15<sup>TH</sup> MARCH 2024**

Invoices available from the Tourism Office, City of Windhoek Head Office

**Please note:**

- Apply online, request for an application via e-mail, or collect a hardcopy application from the Tourism Office.
- All applicants to pay N\$50.00 non-refundable administration fee.
- Only successful applicants will be contacted; no rejection notices will be sent.
- Late application forms will not be considered.

**Please enter your contact details:**

Vendor Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Name of contact person: \_\_\_\_\_

Contact Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**Please tick the box of your preferred category.**

ARTS AND CRAFTS VENDORS		
<input type="checkbox"/> Glass	<input type="checkbox"/> Textiles / Needlework	<input type="checkbox"/> Beads
<input type="checkbox"/> Wood work	<input type="checkbox"/> Hand-made Jewellery	<input type="checkbox"/> Baskets
<input type="checkbox"/> Metal Art	<input type="checkbox"/> Pottery / Ceramics	<input type="checkbox"/> Leather work
<input type="checkbox"/> Beauty & hair	<input type="checkbox"/> Other: (Please specify) _____	
<b>Terms and conditions:</b> <ul style="list-style-type: none"> <li>• N\$400.00 exhibitors fee to be paid by successful applicants only.</li> <li>• Namibian handmade products only.</li> <li>• Successful vendors must only sell arts &amp; crafts indicated above.</li> <li>• 3 x 3m size exhibition space will be provided.</li> <li>• Vendors should provide their own gazebos, tables and chairs.</li> </ul>		

TRADITIONAL FOOD VENDORS
<b>Type of cuisine to be offered:</b> <div> <input type="checkbox"/> Traditional drinks           <input type="checkbox"/> Kavango         </div>
<b>Menu (List all food)</b> _____ _____ _____
<b>Tick energy source (fire and gas cannot be used together as energy sources-it's a fire hazard):</b> <div> <input type="checkbox"/> Electricity           <input type="checkbox"/> Wood           <input type="checkbox"/> Gas         </div>
<b>Terms and conditions</b> <ul style="list-style-type: none"> <li>• N\$600.00 exhibitors fee is payable by successful food vendor applicant only.</li> <li>• Vendors must only sell food indicated above.</li> <li>• 3 x 3m size exhibitors' space will be provided.</li> <li>• Vendors should provide their own gazebos, tables and chairs.</li> </ul>

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

**ENQUIRIES:**

Please contact Ida Mukasa, Tel: 061 - 290 2438 or Fiina Ndengu, Tel: 061 - 290 3147